



# Township of Upper Pottsgrove

MONTGOMERY COUNTY, PENNSYLVANIA

1409 Farmington Avenue Pottstown, PA 19464  
Phone: 610-323-8675 Fax: 610-327-1967

## APPLICATION FOR PERMIT TO OPEN HIGHWAYS OR LANDS

The undersigned hereby makes application for a permit to open highways or lands in Upper Pottsgrove Township, whether public or conditionally accepted for dedication by the Township Commissioners, to be issued by authority of Ordinance #51, enacted August 23, 1971, as the same may be added, supplemented or amended.

Date of Application: \_\_\_\_\_

\* Name of Applicant: \_\_\_\_\_

Address of Applicant: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Application for General or Special Permit \_\_\_\_\_ Fee \$ \_\_\_\_\_

Exact location of contemplated opening: \_\_\_\_\_

Time work to be commenced: \_\_\_\_\_

Time work to be completed: \_\_\_\_\_

\* \* Description of work involved: \_\_\_\_\_

\_\_\_\_\_  
Applicant Signature

\* If Applicant is a partnership, the names and addresses of all parties must be given. If Applicant is a Corporation, the State of incorporation and the addresses of the principal office and Pennsylvania office must be given.

\* \* Plans and specifications to be submitted when required.

Please submit in duplicate. Copy will be returned with permit.

**PERMIT GRANTED Permit #:** \_\_\_\_\_

\_\_\_\_\_  
Secretary, Upper Pottsgrove Township

RESOLUTION NO. 399

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF UPPER POTTS GROVE TOWNSHIP, MONTGOMERY COUNTY, PENNSYLVANIA, AMENDING RESOLUTION NO. 336 TO CHANGE THE AMOUNT OF STREET AND SIDEWALK PERMIT FEES.**

WHEREAS, the Board of Commissioners of Upper Pottsgrove Township, by Resolution No. 336, adopted a consolidated Schedule of Fees establishing fees for the filing of applications, permits, and licenses issued in Upper Pottsgrove Township; and

WHEREAS, it is the desire of the Board of Commissioners of Upper Pottsgrove Township to amend Resolution No. 336 to change certain fees charged for street and sidewalk permits.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Commissioners of Upper Pottsgrove Township, Montgomery County, Pennsylvania, as follows:

**SECTION 1.** The following Section of Resolution 336 is amended to provide certain changes to the fees charged for the filing of street and sidewalk permits.

**DRIVEWAY CONSTRUCTION PERMIT APPLICATION FEE/INSPECTION FEE \$75.00**

**Surface Openings** - (These fees are calculated on the total linear feet of the opening being permitted in within different areas of the right-of-way.)

- a) Total linear feet of opening each (100 foot increment or fraction thereof):
- |  |          |
|--|----------|
| 1. Opening in pavement                   | \$ 40.00 |
| 2. Opening in shoulder                   | \$ 20.00 |
| 3. Opening outside pavement and shoulder | \$ 10.00 |

b) If a longitudinal opening simultaneously occupies two or more highway areas identified in subparagraph (a), only the higher fee will be charged. Linear distances shall be measured to the nearest foot.

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**Surface Openings of Less than 36 Square Feet** (e.g. service connections performed independently of underground facility installation, pipe line repairs) (each opening)

- |  |          |
|--|----------|
| 1. Opening in pavement                   | \$ 30.00 |
| 2. Opening in shoulder                   | 15.00    |
| 3. Opening outside pavement and shoulder | 10.00    |

If an opening simultaneously occupies two or more highway areas identified in subparagraphs (1)-(3), only the higher fee will be charged.

**Above - Ground Facilities** (e.g. poles, guys and/or anchors if installed independently of poles)

- |   |       |
|---|-------|
| a) Up to 10 physically connected above-ground facilities (each continuous group)          | 20.00 |
| b) Additional above-ground physically connected facilities (each pole with appurtenances) | 2.00  |

**Crossings** (e.g. "Overhead" tipples, conveyors or pedestrian walkways and "undergrade" subways or mines) 80.00

**Seismograph - Vibroesis Method** (e.g. prospecting for oil, gas)

- |   |       |
|---|-------|
| a) First mile                               | 50.00 |
| b) Each additional mile or fraction thereof | 5.00  |

**Non-Emergency Test Holes in Pavement or Shoulder** (each hole) 5.00

**Other** (e.g. bank removal, sidewalk and curb) 20.00

#### **EXEMPTIONS**

Permit fees are not payable by any of the following:

- 1) The commonwealth.
- 2) Political subdivisions of the commonwealth, except when placing a facility longitudinally within 100 total linear feet of pavement. In that case, the application and inspection fees for pavement openings will be charged.
- 3) Governmental authorities organized under the laws of the commonwealth.
- 4) The federal government.
- 5) Charitable organizations that are in compliance with Act No. 337, approved August 9, 1963 charitable institutions, veterans' organizations, non-profit organizations
- 6) Utility facility owners for:
  - a) The installation of street lights at the request of PennDOT or Upper Pottsgrove Township.
  - b) The replacement or renewal of their facilities prior to a township resurfacing project after notice from the township.
  - c) The removal of poles and attached appurtenances.
  - d) Facilities moved at the request or Upper Pottsgrove Township.
  - e) The reconstruction or maintenance of their facilities that occupy the right-of-way under private status.

**ADDITIONAL INSPECTION FEES**

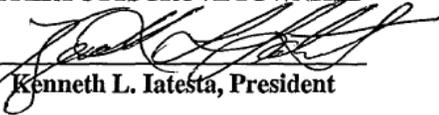
If the township determines that the permitted work is of sufficient magnitude or importance to warrant assignment of one or more persons to inspect the permitted work on a more than spot inspection basis, the permit will so indicate and the permittee shall be charged for additional salary, overhead and expenses incurred by each assigned inspector and the township.

**SECTION 2.** In all other respects, the fees established by Resolution No. 336 are re-adopted without change or modification.

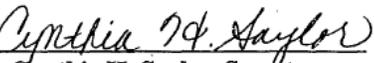
**RESOLVED** this 24<sup>th</sup> day of March 2003.

**BOARD OF COMMISSIONERS OF  
UPPER POTTS GROVE TOWNSHIP**

By: \_\_\_\_\_

  
Kenneth L. Iatesta, President

Attest: \_\_\_\_\_

  
Cynthia H. Saylor, Secretary

## STREETS

1. Streets shall be the following heavy-duty cross section:
  - 1-1/2" Superpave 9.5 mm wearing course or approved equal
  - 2" Superpave 19.0 mm binder course or approved equal
  - 4 1/2" Superpave 25.0 mm base course or approved equal
  - 3" 2A crushed stone or approved equal(All dimensions are compacted thicknesses)
2. The above cross-section matches the 18" vertical curb required elsewhere and allows the entire subbase to be graded at the same time.
3. The wearing course shall be placed as soon as possible to seal the street and prevent water from damaging the subbase.
4. All trench and excavation backfill shall be compacted 2A crushed stone or select excavated material tested every 50 feet at different depths for 98% Standard Proctor compaction and certified by a qualified geotechnical engineer. Maximum lifts shall be 12" for vibratory equipment and 6" for non-vibratory equipment.
5. Only compacted 2A crushed stone shall be used in the confined spaces around inlets and manholes to avoid settlement.
6. All cartways shall be centered within their right-of-way.
7. All stub streets shall be fully built and paved for future continuation.
8. Street names shall be approved by 911 and the postal service.
9. Intersections shall be designed to avoid headlight glare in nearby houses.
10. Noise barriers shall be required along arterial roads and as otherwise required by the municipality.
11. Guiderails shall be installed along drop-offs as determined by the municipality, including streets, detention basins, curves and cul-de-sacs.
12. Cul-de-sacs shall be graded so that water from driveways, lawns, houses, etc. stays along the curb and does not sheet flow and freeze in winter.
13. Cul-de-sacs shall meet all PennDOT minimum requirements for liquid fuels tax revenues - 250 ft. length, 40 ft. radius cul-de-sacs, 16 ft. cartway, 33 ft. right-of-way, etc.
14. Developers and applicants shall also comply with all requirements contained in Chapter 304 of the Township Code or Ordinances.

15. The subbase shall be proof-rolled with a loaded tri-axle truck or equivalent prior to stoning and paving. All soft and yielding areas shall be excavated and backfilled with compacted 2A crushed stone. If soft and yielding material is still being encountered at a depth of two (2) feet, the municipality may allow excavation to cease and geotextile fabric to be placed prior to backfilling with 2A crushed stone.
16. All paving shall be thoroughly cleaned and tack-coated prior to placing the next course.
17. The final wearing course shall be sealed at the curb, inlets, manholes, valve boxes and old edges.
18. The final wearing course shall be 1" above the top of grate of inlets and 1/2" above manhole covers and valve box lids to avoid snowplow damage. This shall be accomplished via a sharp drop; do not "dish".
19. Transverse joints shall be offset a minimum of one foot to avoid separation of the next course.
20. Random core samples shall be taken every 100 ft. after completion of paving. All core samples shall meet or exceed the total required minimum thickness. If not, the affected road segment shall be overlaid with a minimum of 1" wearing course. Core holes shall be backfilled with hot mix wearing course tamped in 3" lifts.
21. Streets shall be completed by July 1 of each year if possible to give the municipality enough time to process the paperwork to receive liquid fuels tax revenues beginning January 1 of the following year. Alternately, the developer may pay the municipality the equivalent compensation as an inducement to accept dedication after July 1.
22. Streets shall be crowned at 2%; the crown shall be on the centerline of the cartway.
23. The entire right-of-way outside the curbing shall be graded at 2% to provide for pedestrian circulation and snow removal.
24. The binder course shall be ramped up to meet inlet tops so that inlets will function prior to the installation of the wearing course.