



VACATION CHECK/SECURITY NOTICE

For Residents/Businesses of Upper Pottsgrove Township
Courtesy of the Upper Pottsgrove Police Department

Please complete form and return to:
Upper Pottsgrove Township Police Department
1420 Heather Place, Pottstown, PA 19464
Fax: 610-326-8337 | Email: Secretary@UpperPottsgroveTownship.org | Phone: 610-326-8446

NAME: _____

ADDRESS: _____

PHONE: _____ EMAIL: _____

PHONE # WHERE YOU WILL BE STAYING: _____

DEPARTURE DAY/DATE: _____ a.m | p.m RETURN DAY/DATE: _____ a.m | p.m.

PREMISES TYPE: RESIDENCE BUSINESS

DESCRIPTION OF RESIDENCE/BUSINESS: _____

EMERGENCY CONTACT: _____

RELATIONSHIP: _____ PHONE: _____

KEYS LEFT WITH ANYONE? YES NO

NAMES, RELATIONSHIP, AND PHONE NO. OF KEYHOLDERS:

LIGHTS LEFT ON? YES NO TIMER: _____

ALARM/MOTION LIGHTS: _____

ADDITIONAL INFORMATION (Cars left in driveway | Pets | Person(s) authorized to be on property, etc.):

I REQUEST SECURITY CHECKS AND AGREE TO NOTIFY POLICE UPON MY RETURN.

SIGNATURE: _____ DATE: _____