

**Minutes of the Board of Commissioners
Upper Pottsgrove Township**

September 15, 2008

A meeting of the Board of Commissioners was held on Monday, September 15, 2008, at the Upper Pottsgrove Township Administrative Office, 1409 Farmington Avenue, with Commissioners DeLena, Dolan, Spaide and Taylor present. Also present were Solicitor Charles D. Garner, Jr., Township Engineer John Theisen, Public Works Director Frank Quinter, Township Manager Jack P. Layne, Jr. and Township Secretary Cynthia Saylor. Mr. Taylor called the meeting to order at 7:03 P.M. There were 8 people present in the audience. Commissioner Noll was attending a meeting at Pottstown Borough Hall.

MOMENT OF SILENCE - Mr. Taylor requested a moment of silence in honor of the men and women who have served and are currently serving our country in the armed forces.

PLEDGE OF ALLEGIANCE - Those assembled pledged allegiance to the flag.

EMERGENCY SERVICES REPORT - A copy of the monthly report will be posted on the bulletin board.

PLANNING AND ZONING REPORT - Commissioner Taylor reported the Planning Commissioner did not meet this month.

PUBLIC WORKS REPORT - Commissioner Spaide reported that the Juniper Street paving has been completed as well as the widening and paving of Chestnut Grove Road and Lotus Drive. She further reported the Highway Department assisted with traffic control at the intersection of Route 100 and North State Street.

PARKS, RECREATION AND OPEN SPACE - Commissioner Dolan reported land acquisition is on-going. He further reported the Township has been chosen to receive a 2008 Green Futures Achievement Award from Montgomery County Lands Trust acknowledging our efforts in preserving open space and an invitation to the awards dinner in October.

ROBERT SLOSS - 2097 Needhammer Road - Referenced the trails that are being constructed within the Township and expressed concern that the Fire Company no longer has a brush truck in case of a fire on one of the trails.

ADMINISTRATION REPORT - Commissioner DeLena reported she along with the Township Manager will be looking into some new office equipment for the Police Department.

TOWNSHIP ENGINEER'S REPORT - Mr. Theisen reported a copy of his monthly report would be posted on the bulletin board.

Chris Hannum reported the Sewer Committee met earlier today and agreed to reduce the number of EDU's allocated for the Laundromat located on North Hanover Street.

TOWNSHIP SOLICITOR'S REPORT - Attorney Chuck Garner reported that included in his monthly activities was the acquisition of two open space properties.

TOWNSHIP MANAGER - Mr. Layne reported the Township received response from the Pennsylvania Department of Environmental Protection regarding our letter requesting funding support for sewer and water projects as authorized by Senate Bill No. 2. He further reported he assisted in coordinating efforts to acquire the Malmberg and Slade/Walsh properties to be preserved as open space as well as the sale of the Stauffer home. Mr. Layne state he prepared and submitted a grant application to the Pottstown Area Health and Wellness Foundation for funding for the preparation of a Master Plan for the Prince/Austerberry Park. Mr. Layne reported the Township's Community Day is scheduled for Saturday, October 4th from 11:00 A.M. until 4:00 P.M. at Heather Place Park and encouraged everyone to attend.

MONTHLY FINANCIAL REPORTS - Copies of the monthly Financial Reports were included the Board member's mail packets. The Board agreed to meet on Monday, September 29, 2008 to begin discussions on the 2009 budget.

NEW BUSINESS:

REQUEST FOR SUMMER GROVE ESCROW RELEASE #8 - A motion by DeLena, seconded by Spaide, to authorize Escrow Release #8 in the amount of \$435,642.50 as recommended by the Township Engineer. All aye votes. It was noted that an additional 20% has been included to cover inflation for the past two years and \$50,000 has been released to allow the Developer to donate that amount to the Township in exchange for the Township widening and overlaying Chestnut Grove Road.

DISCUSSION ON TOWNSHIP'S PARTICIPATION IN REGIONAL COMPOST FACILITY

After a brief discussion, it was the consensus of the Board not to participate in the regional compost facility proposed by Lower Pottsgrove Township.

APPROVAL OF THE MINIMUM MUNICIPAL OBLIGATION FOR NON-UNIFORMED AND UNIFORMED PERSONNEL

- Mr. Layne provided the members of the Board with information with regards to the Minimum Municipal Obligation for the Uniform Pension Plan in the amount of \$55,290 and the Non-Uniform Pension Plan in the amount of \$17,586. A motion by Spaide, seconded by DeLena, to authorize the Township Manager to execute the pension plans. All aye votes.

BEALER/RICHARDS OPEN SPACE ACQUISITION - A motion by Dolan, seconded by DeLena, to authorize the Township Manager to attend the closing and execute the necessary settlement documents for the purchase of the Bealer/Richards property. All aye votes.

OTHER PUBLIC COMMENT: None.

COMMISSIONERS COMMENTS:

COMMISSIONER DOLAN - Expressed his concern regarding installing the proper signage to acknowledge the appropriate parties involved with the construction of the Goose Run Trail i.e. Rouse/Chamberlin and the Pottstown Area Health and Wellness Foundation.

COMMISSIONER TAYLOR - Suggested the possibility of having one contract hauler to provide municipal trash service to all Upper Pottsgrove Township residents. After discussion, a motion by Dolan, seconded by DeLena, to authorize the Manager to request proposals from trash haulers to provide municipal trash service and a recycling program for Upper Pottsgrove Township. All aye votes.

PAYMENT OF BILLS - September 15, 2008 - Commissioner Dolan questioned the invoice from Dallas Data Systems. A motion by DeLena, seconded by Dolan, to approve the amended Bill List dated September 15, 2008, for General Fund in the amount of \$65,244.59; Fire Fund in the amount of \$1,140.11; Sewer Fund in the amount of \$20,076.59; Capital Fund in the amount of \$17,438.61; Open Space Fund in the amount of \$43,674.82; State Fund in the amount of \$39,800.28 and Escrow Fund in the amount of \$3,898.23. Total Disbursements - \$191,273.23. All aye votes.

APPROVAL OF MINUTES - September 2, 2008 - A motion by Spaide, seconded by DeLena, to approve the minutes of the September 2, 2008, meeting as presented. All aye votes.

EXECUTIVE SESSION - At 7:40 P.M. Commissioner Taylor announced there would be an Executive Session to discuss pending litigation and personnel matters. The meeting reconvened at 8:55 P.M. with no decisions being made.

ADJOURNMENT - There being no further business, a motion by Dolan, seconded by Spaide, to adjourn the meeting at 8:56 P.M. All aye votes.

Respectfully submitted,

Cynthia H. Saylor,
Township Secretary