

**Minutes of the Board of Commissioners
Upper Pottsgrove Township**

November 5, 2012

A meeting of the Board of Commissioners was held on Monday, November 5, 2012, at the Upper Pottsgrove Township Administrative Office, 1409 Farmington Avenue, with Commissioners Dolan, Miller, Noll, Spaide and Taylor present. Also present were Township Manager Jack P. Layne, Police Chief William A. Moffett, Public Works Director Frank Quinter and Township Secretary Cynthia Saylor. Commissioner Taylor called the meeting to order at 7:00 P.M. There were 8 people present in the audience.

MOMENT OF SILENCE - Commissioner Taylor requested a moment of silence in honor of the men and women who have served and are currently serving our country in the armed forces.

PLEDGE OF ALLEGIANCE - Those assembled pledged allegiance to the flag.

PUBLIC COMMENT:

JOHN WEST - 1611 Applegate Lane - Advised the members of the Board that he was taping the meeting.

GREG CHURACH - 144 Snyder Road - Expressed his appreciation to Frank and the Public Works employees for their expeditiousness in clearing a tree from the roadway during the height of the hurricane.

MONTHLY FINANCIAL REPORTS - Copies of the monthly Financial Reports were provided to the Board members in their meeting packets. Mr. Layne noted that expenses are “down” and revenues are “up”.

OLD BUSINESS:

DISCUSSION REGARDING THE PROPOSED 2013 ANNUAL TOWNSHIP BUDGET - Matt Dallas, Dallas Data Systems, presented an overview of the proposed 2013 Annual Township Budget. Mr. Dallas reported a 19% decrease in health insurance costs and noted this will equate to a savings of \$49,000. Commissioner Noll expressed concern regarding the amount budgeted for the cost of the Township Newsletter. Commissioner Taylor suggested offering \$300.00 for all non-uniform employees to help defray the costs of their insurance co-pays.

PAYMENT OF BILLS - October 29, 2012 Bill List - A motion by Miller, seconded by Noll, to approve the Bill List dated October 29, 2012 for General Fund in the amount of \$167,315.72; Sewer Fund in the amount of \$50,290.56; Open Space Fund in the amount of \$6,265.83 and State Fund in the amount of \$1,158.56. Total Disbursements ~ \$225,030.67. All aye votes.

EXECUTIVE SESSION - At 7:35 P.M. Commissioner Taylor reported the Board would hold an Executive Session to discuss matters pertaining to real estate; however, no decisions would be made. The meeting reconvened at 7:57 P.M.

ADJOURNMENT - There being no further business, a motion by Spaide, seconded by Miller, to adjourn the meeting at 7:59 P.M. All aye votes.

Respectfully submitted,

Cynthia H. Saylor,
Township Secretary