

**Minutes of the Board of Commissioners
Upper Pottsgrove Township**

February 5, 2014

A special meeting of the Board of Commissioners was held on Wednesday, February 5, 2014, at the Upper Pottsgrove Township Administrative Office, 1409 Farmington Avenue, with Commissioners Miller, Schreiber, Spaide and Taylor present. Also present were Attorney Charles Garner and Township Secretary Cynthia Saylor. Mr. Taylor called the meeting to order at 4:00 P.M. There was 1 person present in the audience. Commissioner Noll was unable to attend the meeting.

MOMENT OF SILENCE - Mr. Taylor requested a moment of silence in honor of the men and women who have served and are currently serving our country in the armed forces.

PLEDGE OF ALLEGIANCE - Those present pledged their allegiance to the flag.

PUBLIC COMMENT: None

OLD BUSINESS:

DISCUSSION AND POSSIBLE ACTION REGARDING THE JOINT TAX COLLECTION

AGREEMENT - RESOLUTION #638 - A Resolution declaring its intent to enter into an Agreement with West Pottsgrove Township for the formation of a Joint Tax Collection District pursuant to the Local Tax Collection Law, 72 P.S. Section 5511.4(b). A motion by Spaide, seconded by Miller, to adopt the Resolution that would authorize the execution of the Joint Tax Collection Agreement. All aye votes. Commissioner Schreiber requested clarification regarding the term of the Agreement with West Pottsgrove. Attorney Garner stated that the minimum term of the Agreement is for two years; however it could be extended to four years if Upper Pottsgrove Township provides written notice to West Pottsgrove Township on or before February 1, 2015.

RESOLUTION APPOINTING DELEGATES TO THE TAX COLLECTION COMMITTEE -

Resolution # 639 - A Resolution appointing Jeffrey Kazminerczak, Renee Spaide, and Russell Noll as delegates to the Tax Collection Committee. A motion Schreiber, seconded by Miller, to appoint delegates to the Tax Collection Committee. All aye votes.

APPOINTMENT OF LIAISON TO BERKHEIMER TAX COLLECTORS – A motion by Schreiber, seconded by Miller, to appoint Michelle Reddick and Jeffrey Kazmierczak as liaisons to Berkheimer Tax Collectors. All aye votes.

COMMISSIONER COMMENTS: None

PAYMENT OF BILLS - Commissioner Miller questioned invoices from William R. Gift and suggested that we obtain proposals from other vendors to provide heating oil and fuel to the Township. Commissioner Schreiber suggested we ask for a pre-pay rate in an effort to save the Township money. A motion by Spaide, seconded by Miller, to approve the Bill List dated February 5, 2014, for General Fund in the amount of \$ 8,454.04 and Sewer Fund in the amount of \$34,213.00. Total Disbursements ~ \$42,666.04. All aye votes.

EXECUTIVE SESSION - At 4:07 P.M. Mr. Taylor reported the Board would be meeting in Executive Session to discuss a personnel matter with no decisions being made. The meeting reconvened at 5:28 P.M.

ADJOURNMENT - There being no further business, the meeting adjourned at 5:30 P.M.

Respectfully submitted,

Cynthia H. Saylor,
Township Secretary