

**Minutes – Board of Commissioners Special Meeting
Upper Pottsgrove Township**

February 1, 2016

A special meeting of the Board of Commissioners was held on Monday, February 1, 2016, at the Upper Pottsgrove Township Administrative Offices, 1409 Farmington Avenue, with Commissioners Elwood Taylor, Herb Miller, Jr., Martin Schreiber, John Bealer and France Krazalkovich present. Also present was Township Manager Carol R. Lewis.

CALL TO ORDER - The meeting was called to order at 7:00

MOMENT OF SILENCE - Commissioner Taylor requested a moment of silence in honor of the men and women who have served and are currently serving our country in the armed forces.

PLEDGE OF ALLEGIANCE - Those assembled pledged allegiance to the flag.

PUBLIC COMMENT:

CHARLES NOTE - 2137 E. Horseshoe Drive - Thanked Frank and the Road Crew for a terrific job during the really bad snowstorm.

RICH KUMMERER - 1303 Farmington Avenue - Thanked the Township for doing the best they could with the amount of snow we received.

NEW BUSINESS:

CONSIDER DRAFT LAYOUT FOR PUBLIC WORKS BUILDING - The Board reviewed the draft layout for the Public Works Building. We need to apply for the NPDES permit as soon as possible as this can take anywhere from three (3) to six (6) months or longer to get. The footprint can go smaller but cannot go larger. M. Schreiber asked if the building was aligned properly in case the Board of Commissioners decided to put in solar. Also, he asked if we could look at geo thermal for heating to see if it would be a more cost effective alternative. The Board agreed on the layout for the NPDES permit.

CONSIDER APPOINTMENT OF RENEE SPAIDE TO FIRE COMMITTEE - A motion by M. Schreiber, seconded by H. Miller and unanimously carried, to appoint Renee Spaide to the Fire Committee.

COMMISSIONER COMMENTS:

F. Krazalkovich advised the Board of Commissioners that he received an email from Montgomery County Voter Services in regards to polling places for relocation. He received this email as the area leader for political parties. He did not recall doing this at a meeting. **E. Taylor** feels that the Board should acknowledge that they cannot handle parking. **C. Lewis** explained that she had reached out to the County after the last election as she received concerns from all the Commissioners, not during a meeting, but on a one to one about their concerns with parking as it relates to a major election such as the upcoming Presidential election. The Church of the Latter Day Saints was suggested as a property that might be big enough to move the election site. The Board discussed the procedure for moving polling places and possible places. **H. Miller** did not feel that the Church of the Latter Day Saints would be good for parking but thought that the Middle School would be better. **F. Krazalkovich** explained that the Township can close a building as a polling place at any time and it is up to the County to find another polling place. They lean on the party to help them accomplish

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this. **Rich Kummerer, 1303 Farmington Avenue**, asked if the Church on Commerce Drive could be a possibility. **Chief Wheatley** asked if the Board knew if any of the Pottsgrove Schools is used as a polling place anywhere else. Not to their knowledge.

F. Krazalkovich then thanked the Public Works for their hard work during the storm and for residents being patient. He had heard that people were stopping the plows and behaving in an appalling manner and he was quite upset by this. C. Lewis advised the Board that she had submitted paperwork to PEMA for relief so we may receive some money to help pay for the storm. **F. Krazalkovich** asked if they could discuss parking during snow emergencies at the next meeting.

J. Bealer advised the Board that the appointed Tax Collector is required to appoint a Deputy Tax Collector. She has chosen her husband, David DeLong, to serve as her Deputy. He expressed concern of this appointment as something could happen to both of them if they are traveling together. **M. Schreiber** agreed and the Board agreed that she should pick another Deputy. **E. Taylor** questioned if the School District had approved her. This is not known.

M. Schreiber explained that he is looking to have shirts made up for anybody that would like to purchase them and asked what type of logo they would look for. It was discussed using the logo on the open space signs or the logo that is on the Township letterhead. Most agreed that they liked the open space logo better.

PAYMENT OF BILLS – F. Krazalkovich asked about the payment for radios and if that was a monthly charge. It was explained that it is a yearly charge and it is shown in two different line items. A motion by M. Schreiber seconded by H. Miller and unanimously carried, to approve the payment of bills in the amount of \$70,511.12. One check was taken off in the amount of \$3,182.00 which will be paid out of the Fire Relief Association.

ADJOURNMENT – A motion by M. Schreiber, seconded by J. Bealer and unanimously carried, to adjourn the meeting at 7:38 p.m.

Respectfully submitted,

Carol R. Lewis, Manager