

The regular meeting of the Upper Pottsgrove Township Board of Commissioners was held on Monday, May 20, 2019, at the Upper Pottsgrove Administrative Office, 1409 Farmington Avenue, with Commissioners Trace Slinkerd, France Krazalkovich, Renee Spaide, Martin Schreiber and Elwood Taylor present. Also present were Township Solicitor Charles D. Garner, Jr., Police Chief Francis Wheatley, Public Works Director Justin Bean and Township Manager/Secretary Michelle Reddick.

MOMENT OF SILENCE – The Commissioners requested a moment of silence in honor of the men and women who have served and are currently serving our country in the armed forces.

PLEDGE OF ALLEGIANCE - Those assembled pledged allegiance to the flag.

PUBLIC COMMENT – KEITH KEHL – 1941 Gilbertsville Road asked to speak on the selling of sewer system. Commissioner Slinkerd explained the ‘Request for RFQ for Sale of Sewer System’ on the agenda is the very first part of the process for anyone interested in purchasing the system.

APPROVAL OF MINUTES – Motion by R. Spaide, second by F. Krazalkovich and unanimously carried to approve the minutes of April 15, 2019 as amended to accurately reflect M. Schreiber comments regarding his vote of nay, not abstained, on the payment of bills and that F. Krazalkovich read the Fire Report not himself. F. Krazalkovich concurred. Motion by R. Spaide, second by F. Krazalkovich and unanimously carried to approve the minutes of May 6, 2019 as written.

PAYMENT OF BILLS –Motion by R. Spaide and second by F. Krazalkovich to approve the payment of bills in the amount of \$207,796.84. M. Schreiber commented the legal fee of \$870 for the sale of the sewer system being paid from the Sewer Fund should be paid from the General Fund. Aye votes: Spaide, Taylor, Krazalkovich and Slinkerd. Nay: Schreiber. Motion to pay the bills carried 4-1.

REPORTS

TOWNSHIP ADMINISTRATION – M. Reddick advised her report was included in the packet. She noted in her submitted report the Township received a letter from an Attorney regarding a claim that a child was injured at Hoffman field and Kulp field. The information has been forwarded to the Township insurance company. She and J. Bean will be meeting with the claims adjuster at the fields. If the Board members receive any calls concerning this issue, provide her with their contact information and she will refer them to the claims adjuster.

A draft copy of the audit report and MD&A letter has been received and is being reviewed. Once the final MD&A letter is submitted, the Township should receive the final audit report in two weeks. This is much ahead of schedule than in 2018. The first quarter payroll taxes were completed and timely filed thanks to our new finance assistant.

CHIEF OF POLICE – Chief Wheatley addressing his outline, pointed out an uptick in arrests and investigations in April. There was a significant event in the 1300 block of Meadowview Drive requiring a mutual aid response from multiple police departments and the Montgomery County SWAT West team.

The Chief expressed his enthusiasm at how well the Township officers performed under much pressure and threats of harm to themselves and others and the response from neighboring departments resulted in a successful ending in a timely manner to the event. He wanted the Board to note that things work well because they train everyday with police departments and SWAT teams and it paid off in this single event. The Chief wanted to take this time to thank the neighboring departments and SWAT team for their support. He briefly noted other items in the arrest report.

Chief Wheatley made a mutual aid request to ask the surrounding departments for security at the upcoming PAL carnival event and Lower and West Pottsgrove and Pottstown departments are to provide manpower. There is an emergency action plan in place and the Chief is meeting with the fire police. The PLCB authorize permission for PAL to sell alcohol at this event and the police will monitor this as well.

Regarding the 2020 Township budget, the Chief highly recommends, as he has stated in the past, that the Board of Commissioners approve increasing the department by at least one officer as an investigator.

M. Schreiber asked if thank-you notes were sent to the departments that provided help for the PAL event. The Chief responded that he would handle that. M. Schreiber also commented he heard the fire police were not needed at the event, that Pottstown was handling it. Chief Wheatley was not aware of this and understood that there were meetings between PAL and the fire police. M. Reddick provided contact information for the fire company via an email from PAL. The Chief will reach out to each and straighten it out.

Solicitor Garner asked if ratifying the Mutual Aid Agreement (MOA) with other departments is necessary as this is not an emergency event. The Chief would be more comfortable and it is in place should emergency situations arise. Motion by M. Schreiber and second by F. Krazalkovich to request mutual aid from surrounding Townships. M. Schreiber commented he feels the Board is going above and beyond for the PAL carnival with the fireworks and allowing alcohol. There being no other comments, the motion was unanimously carried.

M. Reddick commented on the Chief's report of the incident on Meadowview Drive, that the Public Works department was instrumental in repairing the neighboring home the police damaged in gaining access during the incident. This saved the Township considerable money by not having to file a claim. The Chief added he spoke to that homeowner today and they are very pleased with the repairs and expressed thanks to the public works department.

PUBLIC WORKS DIRECTOR – J. Bean reported the crew continues repairing storm drains that collapsed. Drumheller Construction will be replacing the sidewalk and steps at the PD. The sewer meters have been calibrated with NE Technical and there were no problems.

Commissioner Slinkerd asked for questions or comments. M. Schreiber said last month the Board approved a Request for Proposal (RFP) for the pension and asked if it has been sent out. T. Slinkerd said it was not because there is more research to do on the fees that need be discussed.

TOWNSHIP SOLICITOR – C. Garner had no comments at this time. Items later in the agenda will be discussed.

TOWNSHIP ENGINEERING AND BUILDING & ZONING – Commissioner Slinkerd noted the submission of the reports. There were no comments. Other items will be discussed later in the New Business section of the agenda.

FINANCIAL REPORT – M. Reddick advised the financial report as of April 30, 2019 was included in the packet. She pointed out on page one of the General Fund (GF) we are at 91.4% collection on our real estate taxes and on page two, on our health insurance surplus, we received more than was budgeted, approximately \$13,700. On page three under expenses, financial consulting services, are over budget mostly due to the items that needed to be cleaned up from the 2018 budget to get ready for the audit. We cannot charge those costs to the administrative wages under 406.112 but it will offset because we will not be paying as much for administrative wages as we do not have the same personnel as last year.

In the GF for Public Works (PW), streets equipment repairs and maintenance, we are at almost 95% of our budget. Not enough funds were added to the budget for these expenses. We will access funds from other line items as necessary to keep the trucks and equipment in good working condition.

In the Fire Fund (FF) budget, page one, M. Reddick pointed out we are at about 92% of our tax revenue collection and under expenses in the FF under radio equipment it shows almost 94% of the budget due to the 2018 payment for radios paid in January of 2019.

In the State Fund (SF) budget, page one, expenses line item 432.245 we are at 117% of our budget for snow removal and materials. At the end of 2018 there was insufficient funds in the SF for salt needed to clear the roads. The costs were paid out of GF and reimbursed when the Liquid Fuels money came in 2019.

PLANNING LIAISON – E. Taylor reported at the last meeting there was discussion on a sketch plan for the Kummerer tract as the developers want to use the Age Restricted zoning in that area to develop 160-170 homes and the Planning Commission was in favor of the proposed development. The members were directed to review the Alloy 5 report on the Township building infrastructure. Their analysis report is forthcoming. They also reviewed the zoning ordinance amendments and recommend approval by the Board which they may act on tonight.

OPEN SPACE AND RECREATION – R. Spaide reported they are still working on the open space plan update, and it is nearly finished. There was a soft opening of the farmers market at the Althouse Arboretum on May 3rd and approximately 150-200 people attended. The Grand Opening is May 31st 4:00-7:00pm and every last Friday of the month they will have a farmers market with all local merchants.

The Veteran's Memorial construction has begun and will be paid for with a grant. R. Spaide met with the new Director at the Pottsgrove recreation meeting and things are moving forward.

R. Spaide noted there was discussion regarding farming open space and whether an RFP is needed. Prices were discussed at the meeting and it appears Upper Pottsgrove charges the least. There is currently only one farmer working in one open space field this year.

SEWER AND WATER – J. Bealer reported the joint sewer meeting was held on May 9, 2019 at West Pottsgrove. He advised the gryphon dryer is working at 90 percent capacity. He further advised the Borough is contracting to lease the flow meters as the Township has been doing for many years. May 7th the sewer committee met at the Township building and he reported the February flows at 70% capacity and March at 75%. May is reported to be the 7th wettest month and they will be in the same situation as last year.

The Borough is going to fix the sag identified on Poplar Street and the flows will continually be monitored. Lateral televising will be recommended to determine what is happening there.

Regal Oaks Phase 2A project was discussed at the meeting.

FIRE AND AMBULANCE – F. Krazalkovich reported there is one correction on the report; there were 27 calls for the month and 106 calls year-to-date. He reported Goodwill Ambulance responded in the Township 16 times and Gilbertville Ambulance responded 8 times in April.

OLD BUSINESS

CONSIDER APPROVAL OF THE REQUEST FOR RFQ FOR THE SALE OF SEWER

SYSTEM – T. Slinkerd explained this is phase one for qualifications of potential buyers as the Township does evaluations for the sewer system sale. This is phase two for PFM Financial Advisors services. They submitted an agreement and on page two, fees for service should be changed from \$65K to \$50K; phase three services should be change from 1.75% to 1.50% and cross out 'Reimbursable Expenses'. This all means we will continue with their services evaluating our system, once the Township approves the phase two, they will evaluate potential serious interested parties and qualify them. It would then move into phase three which would be another vote to put the bids out and then a final vote on whether to sell the sewer system. The action tonight is an approval of the agreement with PFM and to move forward with the RFQ. During the Board's working session meetings, it was explained the intent is to connect all these fees contingent upon the sale of the system so the Township does not incur any costs for this research. The fees will only become part of the sale agreement. Motion by R. Spaide and second by F. Krazalkovich, with comment, to approve the request for RFQ for the sale of the sewer system with changes outlined.

F. Krazalkovich commented he is in support of this project; however, he would like to go back and negotiate a lower fee in the 1.25% range although he does not want to hold up the process.

E. Taylor commented although he is happy the Township is not paying for the research, his reservation is what little benefit there will be to the residents from the sale based on what PFM stated the Township could expect a buyer to charge the residents. He is also concerned about what differences in the relationship and responsibility the Township has with the residents, their sewer capacity, services and costs. F. Krazalkovich also commented if the private sector can do this better then they ought to and concerning the raising of rates, the Township in the past 13 years has more than doubled the rates. Whereas one of the interested parties has not raised their rates in 9 years and if they do, any increase is regulated by State law. He would like to insure before any final sale that the Township would be lowering rates from day one that it is out of the system.

E. Taylor commented that the rate did double at that time however since then in 12 years the rates have remained stable. R. Spaide commented she had the meeting minutes with her and in 2007 the rates were raised 71%. She noted that in the future we will have to install more sewer and will have to borrow more money. F. Krazalkovich asked that the record be accurate in that from 1993 to 2006 the rate was \$100/quarter; July 1st, 2006 it went up \$5.00; 2008 it increased to \$180; 2009 it

was raised more than 10% to \$200; in 2014 it increased ~ 7.5% to \$215/quarter. M. Schreiber questions whether the Township should check with other advisors on their rates. F. Krazalkovich noted that 98% of Municipalities have used PFM services.

T. Slinkerd reminded everyone the intent outlined was that, given whatever evaluation we have for the sale, the current financial situation of the \$8M of debt, the unfunded pension plan of \$1.35M, the weak GF of expending \$250K each year of cash reserves to fund the General Fund budget, and the actual operation and management of the sewer speaks to the need to see who is qualified. In the end, the Township can pull out of the process even after phase three with no cost to the taxpayers. At the start of this the debate there was a motion and a second. The motion to approve the request for RFQ was unanimously carried.

PUBLIC HEARING

CONSIDER APPROVAL OF ZONING ORDINANCE AMENDMENTS – Solicitor Garner stated that under the Municipalities Planning Code and the Township Zoning Ordinance, anytime the Township wishes to amend its subdivision or zoning ordinance, a public hearing is required per the Code. The Township has been working on minor changes to its zoning and subdivision ordinance for some time. This public hearing was advertised in the newspaper May 3rd and 10th of this year. It was advertised in the form of a synopsis rather than the entire advertisement; there is a requirement that the ordinance must be submitted to the Montgomery County Law Library which was done on April 23rd of this year. In addition, there are requirements that the ordinance be forwarded to both the Upper Pottsgrove Township Planning Commission (UPTPC) and Montgomery County Planning Commission (MCPC). Both Commissions received a copy of the ordinance amendment on April 16th of this year. A response letter was received from MCPC May 10, 2019 recommending approval of the ordinance with minor language changes to the plan processing procedures. These changes have been addressed in the document provided for approval. The UPTPC also reviewed and recommended approval of the amendments. This ordinance creates new definitions, it provides for certain use regulations, addresses parking use requirements, modifies the plan processing procedures, addresses parking spaces and parking lot dimensions. These are the changes to the ordinance. The Solicitor asked for comments.

Keith Kehl, 1941 Gilbertsville Road, questioned where the R1 zoning district is located. The Solicitor explained it's a large area and can be located on the zoning map primarily to the East of Route 100. As there were no other comments, the Solicitor suggested the public hearing be closed and the ordinance be considered for approval. Motion by E. Taylor, second by R. Spaide and unanimously carried to adopt the ordinance that amends various sections, Chapter 310 of the Subdivision and Land Development Ordinance and Chapter 350 of the Zoning Code of Upper Pottsgrove Township.

CONSIDER AUTHORIZING THE PREPARATION & ADVERTISEMENT FOR BIDS FOR THE REGAL OAKS PHASE IIA SEWER PROJECT – J. Bealer stated the Sewer and

Water Committee reviewed this several times and recommends the Board complete the preparations and advertisements for bids. Motion by E. Taylor and second by R. Spaide to authorize preparation and advertisement of bids for the Regal Oaks Phase IIA sewer project including the homes on Gilbertsville Road. M. Schreiber asked for clarification of connect locations and grinder pumps vs. gravity lines from Mapleleaf to Rose Valley Road. It was explained there was a discussion with Mr. Bealer, Board members and LTL engineers concerning grinder pumps versus a gravity line, and it was agreed grinder pumps were the best options due to costs, easements, reverse plumbing for

homeowners and issues with paving. E. Taylor advised he reviewed the plan with Wastewater Engineer Chris Pelka concerning installing a gravity line in front of the houses, but this would require homeowners to reverse the plumbing to the front of their houses. He commended Chris Bealer and Chris Pelka for the work they completed on this project to determine the option for grinder pumps involves the least disturbance and most reasonable costs. C. Pelka advised they could do a gravity line out in front of the properties, but it would cause an extreme hardship for the residents at 209, 215 and 221 Rose Valley Road. T. Slinkerd advised the decision to move forward with grinder pumps versus a gravity line was based upon Chris Pelka's explanation, Township Engineer Pete Eisenbrown and the principal at LTL Consultant's concurrence and the recommendation of the Sewer and Water Committee. Matt Dailey, 215 Rose Valley Road commented he supports the gravity line to the pump station as he and his two neighbors already have easements in the back of their properties. Dan Yergey, 191 Rose Valley Road commented everyone should agree that anytime we can use gravity, it should be used. You do not have to tear up the road. He asked to see a plan and J. Bealer said the plans were available at the Sewer and Water Committee meeting.

In response to a question from M. Schreiber, M. Reddick advised the Township has until June 30, 2021 to utilize the grant funds. He commented that the Township is rushing into this too fast. Motion by M. Schreiber and second by F. Krazalkovich to table the preparation and advertisement of the bids. Aye votes: M. Schreiber and F. Krazalkovich. Nay votes: R. Spaide, E. Taylor and T. Slinkerd. Motion to table advertising for bids fails two-three.

Commissioner Slinkerd announced there was a motion and a second made to authorize preparation and advertisement of bids for the Regal Oaks Phase IIA Sewer Project including the homes on Gilbertsville Road. Aye votes: E. Taylor, R. Spaide and T. Slinkerd. Nay votes: M. Schreiber and F. Krazalkovich. Motion to authorize preparation and advertisement of bids for the Regal Oaks Phase IIA sewer project including the homes on Gilbertsville Road carried three to two.

CONSIDER AWARDING BIDS FOR 2019 ROAD PROJECTS – M. Reddick, reading from the bid matrix, noted that Reading Site is the low bidder for the Kummerer Road project and DiRocco, with or without the alternate, is the low bidder for the Pineford Road project. Pete Eisenbrown from LTL submitted a letter and concurred on the low bidders. The Board can consider the options. E. Taylor noted that a developer is interested in developing the Kummerer property and will widen and pave sections of both roads. They will let the Township know by Memorial Day if they are moving forward with the project. E. Taylor recommend delay awarding these bids so long as we can to hear back from the developer. After discussion of the timing to bid and to complete road paving, the Board concurred to table the bid awards consideration until the June 17, 2019 meeting.

CONSIDER APPROVAL OF WAIVER ON CONSERVATION EASEMENT AT 1478 N. HANOVER STREET – M. Reddick explained the Township has a conservation easement on this property. The property is for sale and the interested buyers wish to install a riding ring which would need to increase the impervious coverage area and are asking for a waiver. The waiver submitted to the Board was drafted by the Conservation District and reviewed by the Open Space committee who did not recommend approval of the waiver. Since that time, there was a staff meeting held between the Conservation District, the Township, buyers and sellers and the request went back to the Open Space committee and they are now recommending approval of the waiver for the conservation easement. The Township requires payment of the prorated consideration, \$2,795.40, of the Conservation Easement based on the square footage of the riding ring. The Board discussed that

payment requirement details and the funds coming back to the Township. Motion by F. Krazalkovich and second by M. Schreiber to execute the waiver agreement for the conservation easement at 1478 N. Hanover Street. Solicitor Garner commented he looked at the agreement and recommended the Township attach a sketch plan of the approximate location of where the ring will be located and also to add a paragraph five (5) that this is approval only for the conservation easement and the new owners must comply with all the Township requirements with respect to the installation and construction of the ring. These items will not impact any of the other provisions of the agreement. It simply clarifies the location and other requirements that still need to be met. F. Krazalkovich amended his motion to include the two recommendations of the Solicitor and M. Schreiber agreed. The motion to execute the waiver agreement unanimously carried.

NEW BUSINESS

CONSIDER APPROVAL OF SPROGEL'S RUN PHASE 2 ESCROW RELEASE NO. 2 –

M. Reddick noted in the Township Engineer's letter he recommends your approval be conditioned upon payment of the inspection fees and noted said fees have been received in our office. Therefore, no conditional approval is necessary. Motion by E. Taylor, second by F. Krazalkovich and unanimously carried to approve the escrow release in the amount of \$190,710.00. M. Schreiber commented that water puddles at the entrance to Prout Farm Road and wanted to be sure it is taken care of. Township Engineer Eisenbrown said that issue is being addressed by the developer with E&S controls and at the end of the summer with new pipes being installed. This escrow does not affect that work.

CONSIDER APPROVAL OF REVISED STORM WATER PLANS FOR SPROGEL'S RUN PHASE 2 –

M. Reddick explained revised storm water plans have been submitted for Sprogel's Run and reviewed by the Township Engineer along with letters sent May 15th and May 17th in regard to several concerns expressed by neighboring property owners about water runoff. She forwarded emails to the Board from the neighbors. There was discussion with the Engineer about a temporary sediment trap at Ming Drive and runoff into Douglass Township. P. Eisenbrown recommended a meeting with the Township Manager, Douglass Township Manager and residents to go over the issues. J. Bean said the Douglass Township PW Director also wants to be included in the meeting. The Commissioners concurred to table the matter until after the meeting with Douglass Township and residents.

CONSIDER APPROVAL OF TWO FOOT GRASS STRIP AT CROSSROADS

DEVELOPMENT – M. Reddick explained the developer installed a two-foot grass strip at this development and his understanding was it would be a minor field change. The Solicitor advised it is a change from the approved plan and needs Board approval. The Board was briefed at the Work Session meeting on this where Mr. Minge was present and he said the upper loop road has not yet been constructed, provided photos and noted the safety issues concerning a four-foot versus a two-foot grass strip. The developer is asking for a waiver on both loop roads to allow a two-foot wide grass strip as opposed to a four-foot wide grass strip that was shown on the approved plan. Motion by E. Taylor and second by F. Krazalkovich, with discussion, to approve the recommended plan change to allow the two-foot wide grass strip on both the upper and lower loop roads at the Crossroads development. Aye votes: E. Taylor, F. Krazalkovich and T. Slinkerd. Nay votes: R. Spaide and M. Schreiber. Motion to approve the plan change and allow a two-foot versus a four-foot grass strip carries three to two.

CONSIDER APPROVAL OF AGREEMENT WITH GREEN ALLIES FOR PROUT FARM AND SUSSELL PARKS – M. Reddick explained the changes that were recommended by the Solicitor and the Open Space committee have been incorporated and the final draft is submitted. Motion by M. Schreiber, second by R. Spaide and unanimously carried to approve the revised agreement as submitted.

CONSIDER PURCHASE OF POLICE VEHICLE AND DONATION FOR POLICE VEHICLE – M. Reddick explained, after the May 6th work session developer Rich Minge offered to donate to the purchase of a police car and followed up the next day with an email. He will donate the difference between the 2019 Dodge Durango and the Chevy Tahoe. In discussing this with the Solicitor, he stated any resident can donate to the Township and designate what area the funds are to be used, i.e. police, fire, open space. It is ultimately up to the Township Manager or Commissioners how the money should be spent; however, M. Reddick recommends the Board makes the decision to accept or not accept a donation, not the Manager. The Chief said he came to the Board last year to budget for the purchase of the Tahoe at \$40K, a 4-wheel drive vehicle. The Durango is all-wheel drive priced at \$32K. There is no money in the budget to outfit the Tahoe, lighting, console, etc. So the Chief looked for an alternative vehicle. The donation would outfit the Tahoe. Motion by E. Taylor to accept the donation in order to purchase the upgraded Tahoe the Police Chief recommends, second by F. Krazalkovich based on the Chief's recommendation for the need of a 4-wheel drive vehicle. Motion fails three to two on accepting the donation. Aye votes: E. Taylor and F. Krazalkovich. Nay votes: R. Spaide, T. Slinkerd and M. Schreiber. Motion by R. Spaide, second by M. Schreiber and unanimously carried to approve the purchase a 2019 Dodge Durango Pursuit in the amount of \$32,700. In response to a question from M. Schreiber, Chief Wheatley said there is money in the police budget to outfit this vehicle.

CONSIDER HIRING OF PART-TIME SUMMER HELP FOR PUBLIC WORKS – Commissioner Slinkerd noted this item is addressed each year and asked J. Bean to explain. J. Bean said this is to bring back Larry Kuser to do highway and park mowing. M. Reddick advised she researched last year's number of hours, and noted the hours were 24, and the Board had approved that he work no more than three (3) day per week. The Solicitor suggested the motion include the pay rate. M. Reddick said last year the rate was \$15.00/hour, and noted Larry agreed to come back and work for that same rate. Motion by R. Spaide, second by M. Schreiber and unanimously carried to authorize the hiring of Larry Kuser at \$15.00/hour for three (3) days a week for summer mowing help with the road department. M. Reddick advised his start date would be June 10, 2019.

CONSIDER RESOLUTION ESTABLISHING FEES FOR CONSTRUCTION CODE APPEALS, ZONING HEARING BOARD APPLICATIONS AND ZONING DETERMINATIONS – M. Reddick noted the official resolution to approve the fees is before the Board and they were given the matrix outlining the different fees prior to the meeting. The recommendation is to establish a fee for the Construction Code Board of Appeals which is in place without established fees at this time. Also, the Township has provisions in its Ordinance to allow a zoning determination and this resolution will establish a fee for that process. There is a flat fee in place for the zoning hearing board at this time however, M. Reddick surveyed five surrounding municipalities and the average fees are outlined in the matrix for the Board to consider. The reason for the fees is so the Township does not have to invoice applicants for fees and then try to collect them after the fact. The costs are paid upfront and reimbursed to the applicant if any monies are not used. Motion by R. Spaide, second by E. Taylor and unanimously carried to adopt the resolution as presented.

OTHER PUBLIC COMMENT

Keith Kehl, 1941 Gilbertsville Road, commented if the Township sells the sewer system the funds should pay off the sewer debit, not used for other Township debt or building improvements. He also commented on storm water runoff. Also, he noted a large pothole on Moyer Road and Rte 100.

Stan McIlree, 1233 N. Hanover Street, commented he approached the Board in January 2017 to encourage the Commissioners for an animal ordinance as it relates to the R1 zoning district. When questioned whether one as one established, he was told no. He has an issue with his neighbor who has large animals, 6 alpacas behind a cattle fence in his front yard. He provided photos to the Commissioners. He offered to help the Board draft a good animal ordinance similar to what other township have that regulates the number of allowable animals in R1 Zoning District.

COMMISSIONER COMMENTS

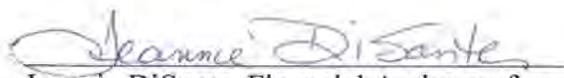
M. Schreiber recognized the Pottsgrove baseball team went to Districts and the girl's lacrosse team played in States for the first time in the history of the team. Also, the Fire Marshall position is needed as there is no way for the fire company to enforce the laws except to ask folks to put out their outdoor fires. Bill Marsden is stepping down as one of the residents-at-large on the Fire Service Committee as he is moving out of the Township. Therefore, that leaves a position open for a resident-at-large. The Memorandum of Understanding (MOU) should be revisited to eliminate the Township Manager being a voting member. This is the ideal time not to reappoint someone and get the fire company on-board to approach them with just one member-at-large from them and only have five (5) members on the Board. M. Schreiber thanked Bill Marsden for his work along the way.

F. Krazalkovich reminder everyone one that the next day is the municipal primary and you will be voting for your party's nomination for general election in November, state and county-wide offices, as well as members of this Board who are up for election this year. Please remember to vote and stay involved. He also explained the new voting machine process. M. Reddick noted there are cards on the front counter with this information and the information is also on the County website. T. Slinkerd noted with the Township population of 5,500+ residents, generally 450 people turn up, about 13.2% of the voters which is not a big turnout.

EXECUTIVE SESSION – T. Slinkerd announced the Board will go into Executive Session after adjournment to discuss personnel and real estate with no action to be taken. The Board reconvened at 9:14 pm.

ADJOURNMENT – The meeting was adjourned at 9:15 p.m.

Respectfully submitted,


Jeannie DiSante, Financial Assistant, for
Michelle Reddick, Township Secretary