



Upper Pottsgrove Township Civil Service Commission

MINUTES January 9, 2012

CALL TO ORDER:

This meeting of the Upper Pottsgrove Township Civil Service Commission is hereby brought to order at 7:02 PM by Commissioner Leister. This public meeting was been duly advertised in the Pottstown Mercury on January 8, 2012 in accordance with the Sunshine Act. All members of the Commission including Alternates were notified by electronic mail and/or postal service.

PLEDGE of ALLEGIANCE/MOMENT of SILENCE:

ROLL CALL:

COMMISSIONERS:

BRANDEL X NICE X LEISTER X

ALTERNATES:

JETER JOHNSON X

Also in attendance:

APPROVAL OF MINUTES of PREVIOUS MEETING: April 7, 2011:

Approved by: NICE

Seconded by: BRANDEL

Vote: Aye votes: X Opposed: _____

Motion: Passes: X

UNFINISHED BUSINESS:

Rules & Regulations still need to be completed with all compendiums, indexes etc. Reg needs to get more time to finish this task and new MS Office software which will be purchased in the new future.

HEARINGS:

None



Upper Pottsgrove Township Civil Service Commission

NEW BUSINESS:

Organization:

Nomination for position/ **Chairperson: NICE**
Made by: LEISTER; Seconded by: BRANDEL
All in Favor: X Opposed: _____

Nomination: PASSES (Note: Helen Brandel will be moving out of Twp within 30 days and will no longer be eligible to serve on CSC. In the interim, she agrees to serve as an Alternate)

Nomination for position/**Vice-Chairperson: JETER**
Made by: BRANDEL; Seconded by: LEISTER
All in Favor: X Opposed: _____

Nomination: PASSES (Note: Michele was not present at meeting)

Nomination for position/**Secretary: LEISTER**
Made by: BRANDEL; Seconded by: NICE
All in Favor: X Opposed: _____

Nomination: PASSES

Nomination for position/**Solicitor: RICHARD LINDERMAN** (Note: previously confirmed his desire to stay on)

Made by: LEISTER; Seconded by: BRANDEL
All in Favor: X Opposed: _____

Nomination: PASSES

ANNUAL REPORT

Was prepared at year's end and distributed to Civil Service Commissioners, Alternates, Twp Manager, Twp Commissioners, Twp Solicitor and posted on Bulletin Board (with corrections and omissions amended).



Upper Pottsgrove Township Civil Service Commission

ANY OTHER NEW BUSINESS:

Anyone interested in attending CSC Seminar this year? Leister indicated his desire to attend and anyone else is encouraged to do so as well, especially Michele, if possible. Secty Leister noted that the Oral Board (Chiefs Flanders, Albany & Boucher) all agreed to serve another term. Did not contact Psychiatric, Physical or Background evaluators as they are all still known to be available.

Don Nice asked Secty Leister to obtain a roster of our PD along with dates of hire.

MOTION TO ADJOURN:

Made by: BRANDEL

Seconded by: NICE

All in favor: AYE **Opposed:** _____

Motion Passes! (TIME) 7:26 PM

Respectfully submitted,

/s/ *Reginald Leister*

Reginald Leister

Secretary

Upper Pottsgrove Township

Civil Service Commission.