



## Upper Pottsgrove Township Civil Service Commission

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### MINUTES MAY 8, 2014

#### CALL TO ORDER:

This meeting of the Upper Pottsgrove Township Civil Service Commission is hereby called to order at 7:00 PM by Cmsr Nice . This public meeting was duly advertised in the Pottstown Mercury on May 7, 2014 in accordance with the Sunshine Act. All members of the Commission including Alternates were notified in writing (both USPS & e-mail) as required by §2.6 of the Upper Pottsgrove Twp. Civil Service Commission Rules and Regulations providing for 24 hour notification.

#### MOMENT of SILENCE (In Memory of CSC Gil Duncan) / PLEDGE OF ALLEGIANCE

#### ROLL CALL:

#### COMMISSIONERS:

NICE ✓ JOHNSON ✓ LEISTER ✓

#### ALTERNATES:

BINGHAM ✓ BROGLEY □ WILLIAMS □

Also in attendance:

Elwood Taylor, Renee Spaide

#### APPROVAL OF MINUTES of PREVIOUS MEETING: April 28, 2014:

Approved by: LEISTER

Seconded by: JOHNSON

Vote: Aye: ALL Opposed:

Motion: PASSES

#### UNFINISHED BUSINESS:

Proceed to EXECUTIVE SESSION:

#### HEARINGS:

NONE



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**NEW BUSINESS:** (Return after Executive Session)

**ACTION TAKEN FOLLOWING EXECUTIVE SESSION (If Any):**

Matters discussed will be taken back to the full Board and Solicitor.  
Decisions will be communicated to the Commission.

Cmsr LEISTER read a prepared statement (copy to Elwood Taylor and Chrnm Nice) resigning his appointment (and all township volunteer activities) due to health reasons.

- Motion to accept resignation made by Bingham; Seconded by Johnson

Cmsr Leister recommended that a new Secretary be selected tonight. Tenure-wise Alternate Bingham would be the next choice, if she accepts, subject to Board approval after June 1<sup>st</sup>. Alternate Bingham accepted position. Cmsr Leister will transition all materials, key to cabinet and a current CD at a mutually convenient time. Will notify Mrs. Coleman to advertise for new Alternate on Website and next Township Newsletter.

**MOTION TO ADJOURN:**

**Made by:** LEISTER  
**Seconded by:** JOHNSON  
**All in favor: Aye Opposed:**  
**Motion Passes! 8:46 PM**

**Respectfully submitted,**

*/s/ Reginald Leister*

**Reginald Leister, Secretary  
Upper Pottsgrove Township  
Civil Service Commission**