

CIVIL SERVICE COMMISSION
December 23, 2015 Meeting Minutes

Roll Call - Members present for the meeting were Armando Johnson, Deborah Bingham, and William Brogley. Also present was Township Manager Carol R. Lewis, Chief Francis Wheatley and Commissioner Martin Schreiber.

Call to Order – The meeting was called to order at 6:08 PM.

Approval of Minutes – A motion by D. Bingham, seconded by W. Brogley and unanimously carried to approve the minutes of the November 23, 2015, meeting as presented.

Unfinished Business

Eligibility List Generation – The Commission reviewed the next steps to be taken on the Task Aid. They reviewed the scores from the oral exams and the weighted total scores. A motion by W. Brogley, seconded by D. Bingham and unanimously carried, to approve the composite list which shall be shown as Exhibit 1 to the minutes of December 23, 2015. Chief Wheatley advised the Commission that after talking with Bill Brogley he checked with other Chief's regarding their process for background, etc. In most departments, it depends on how much manpower they have to do the check. For smaller departments, it makes sense to do the polygraph first. He also reached out to Jim McGowan and he said he could do the polygraph on January 7th and January 8th. A motion by W. Brogley, seconded by D. Bingham and unanimously carried, to send the top ten (10) candidates to the polygraph exam. Should someone not pass or decline the next person on the list will be sent. The Board then discussed the background check process. The next meeting was set for Tuesday, January 12, 2016 at 6:00 PM.

Other Old Business

Officer Hummer – The appeal hearing will probably be coming to the Board in January. W. Brogley contacted Attorney Linderman and his fees are around \$200 per hour. He's comfortable with the firm and recommends that the Commission continue to use him.

New Business

New Chief – It was reported that Chief Albany reviewed the written questionnaire and interview and recommended the Civil Service Commission approve Chief Wheatley to be hired by the Township.

Adjournment – A motion by W. Brogley, seconded by D. Bingham and unanimously carried to adjourn the meeting at 6:44 PM.

Respectfully submitted,

Carol R. Lewis, Manager