

**Upper Pottsgrove Township Civil Service Committee Minutes**

**April 17, 2018**

A meeting of the Upper Pottsgrove Township Civil Service Commission was held on April 17, 2018. Roll call: members present were Martin Schreiber and Tyrone Parker. Also present was Chief Francis Wheatley. The meeting was called to order at 7:06 pm by Martin Schreiber.

**Approval of Minutes** – Motion by T. Parker seconded by M. Schreiber and unanimously carried to approve the minutes of November 19, 2017 as presented.

**UNFINISHED BUSINESS:**

- A. **Creation of New Eligibility List** – There were no veteran’s points. There are only two applicants left. Motion by M. Schreiber second by T. Parker and unanimously carried to certify the eligibility list ranking John MacQueen first and Quinn Gauger second. A letter will be sent to each advising them that they are on the eligibility list for Upper Pottsgrove Township.

**NEW BUSINESS:**

- A. Motion by T. Parker second by M. Schreiber and unanimously carried to approve the annual report for 2017 to be sent to the Board of Commissioners.

No meeting has been scheduled at this time until after the results of the written and physical test are received from the consortium.

**ADJOURNMENT** – The Board adjourned at 7:35 p.m. by unanimous consent of the members present.

Respectfully Submitted,

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Martin Schreiber, Vice Chairman