

**Upper Pottsgrove Township
Fire Committee Meeting
November 15, 2007**

Members in attendance were Vice Chairman Robert Sloss, Renee Spaide, Fire Marshal/President Stanley Hildenbrand and Fire Chief Tom Mattingly. Chairman Russell Noll was absent. Also in attendance were Scott Wagner and Jack Layne, Township Manager.

I. Call to Order

Vice Chairman Sloss called the meeting to order at 7:07 P.M.

II. Approval of Minutes

Marshal Hildenbrand moved that the October 18, 2007 Fire Committee meeting minutes be approved as submitted. Chief Mattingly seconded the motion. The motion was approved.

III. Reports

A. Operational Report

Although no Operational Report was provided, Marshal Hildenbrand

B. Membership Report

Marshal Hildenbrand reported that for October two applications were being investigated.

C. Treasurer's Report

Suggested actions discussed by the Committee included better utilization of the accumulated balance in the Fire Fund, placing the Cash Reserve and putting it into an investment for the purchase of a vehicle and to establish a fund to purchase a fire truck. Ms. Spaide moved that the Treasurer's Report be accepted as submitted. Chief Mattingly seconded the motion. The motion was approved.

D. Fire Relief Fund

Mr. Wagner provided the October 2007 financial report for the Fire Relief Association. The checking account ending balance was \$3,656.82. Ms. Spaide moved that the Fire Relief Fund October 2007 Financial Report be approved as submitted. Marshal Hildenbrand seconded the motion. The motion was approved.

C. Fire Fund Budget Update

Mr. Layne provided the October 31, 2007 Balance Sheet for review. There was a consensus that accumulated cash reserves should be placed into an investment or budget line item to be used for the purchase of a vehicle.

IV. Old Business

A. Fire Hydrant Water Pressure Issue involving Superior

- Following discussion by the Committee regarding questions and concerns regarding the fire hydrants test report submitted by

Superior, it was requested that Superior/Engineer be invited to the next Fire Committee meeting.

B. Master Plan

Marshal Hildenbrand stated that only one section of the Master Plan was not completed.

He added that he had almost completed the process for submitting the tax exemption status information for the Fire Company.

V. New Business

A. December 15th Holiday Event

- There was discussion regarding the 6:30 P.M. December 15th Holiday party/dinner for the Fire Company at the Main Event.

VI. Public Comment

- Marshal Hildenbrand commented on the Fire Company By-Laws. Proposed By-Laws amendments included having the right officer in attendance at the Fire Company meetings, the authority of the Vice President, etc.

VII. Adjournment

Ms. Spaide moved that the meeting be adjourned at 8:44 P.M. Marshal Hildenbrand seconded the motion. The motion was approved.

Submitted by Jack Layne, Township Manager

**The next Fire Committee meeting is scheduled for 7:00 P.M. Thursday,
January 17, 2008**