

**Upper Pottsgrove Township
Fire Committee Meeting
April 17, 2008**

Members in attendance were Chairman Russell Noll, Renee Spaide, Fire Marshal/President Stanley Hildenbrand and Fire Chief Tom Mattingly. Vice Chairman Robert Sloss was absent. Also in attendance were Dick Cray, Laurel Mountain Leasing, Allen Cleaver, Continental Fire & Safety, Inc., Robert Lightcap and Jack Layne, Township Manager.

I. Call to Order

Marshal Hildenbrand called the meeting to order at 7:45 P.M.

II. Approval of Minutes

Marshal Hildenbrand moved that the March 20, 2008 Fire Committee meeting minutes be approved as submitted. Chief Mattingly seconded the motion. The motion was approved.

III. Reports

A. Operational Report

Chief Mattingly provided the Operational Report for the month of March 2008. Highlights of this Report included the following:

- There were 9 calls and 30 year to date
- There was 1 structure fire
- There was 1 accident
- There was 1 trash fire
- There was 1 automatic fire alarm
- There were 2 Fire Police only calls
- There were 0 investigations
- Mutual aid was given 3 times
- Mutual aid was received 4 times
- There were no scratched calls
- Four municipalities were served
- In-House Training, Pumper operations and driver training was provided

B. Membership Report

Marshal Hildenbrand reported that for April 2008 there was one new application that was received, two were being investigated and three were approved. He added that the April report noted that there were 31 active members, 20 non Firefighters, 8 inactive members and 93 life members.

C. Treasurer's Report

Marshal Hildenbrand distributed the January, February and March 2008 Treasurer Reports. There was a March 31st ending savings account balance of \$16,410.54 and an ending checking account of \$4,159.11. Marshal Hildenbrand also noted that the Easter sale total was \$780.00.

D. Fire Fund Budget Update

Mr. Layne provided the February 29, 2008 Township Balance Sheets and Fire Fund payment approvals by the Commission in March 2008 for the review of the Committee. Mr. Layne stated that despite the fact that the Fire Fund had a February unreserved fund balance of \$53,393.07, these funds would have to be closely monitored.

E. Fire Relief Fund

The March 2008 Fire Relief Fund report showed that there was a closing Checking Account balance of \$34,359.52, closing Money Market balance of \$32,574.48, a Fire Academy balance of \$712.00 and a total of \$175,882.43 for all accounts.

IV. Old Business

A. Fire Hydrant Water Pressure Issue involving Superior

No update had been provided by Superior. Marshal Hildenbrand stated that the Fire Company would soon implement follow-up checking procedures to insure that there was adequate fire hydrant water pressure throughout the Township.

B. Selection of citizen representative to the Fire Committee

There was discussion on the selection of a citizen representative to the Fire Committee. It was noted that four individuals had submitted requests to be selected to sit on the Fire Committee as a Citizen Representative. Chief Mattingly moved that all the applicants for the Citizen Representative opening be interviewed by the Fire Committee at the next regularly scheduled Fire Committee meeting. Ms. Spaide seconded the motion. The motion was approved.

V. New Business

A. Information on leasing options for new fire truck

Mr. Cray of Laurel Mountain Leasing and Mr. Cleaver of Continental Fire & Safety, Inc. spoke about the opportunity for the Township to utilize their firm in order to lease a fire truck. Mr. Cray stated that his firm has over \$100 million in credit from the banks. He stated that if the Township was interested in pursuing this matter then we should request a credit application. He stated that the process could move fairly swiftly once it is determined what we are buying and how much we want to spend on it. He added that their present borrowing rate is 4% for 15 years. Mr. Cleaver stated that it would take approximately 9 to 10 months to build a new fire truck.

VI. Public Comment

- Marshal Hildenbrand stated that he had submitted the corrections to the Articles of Incorporation in the 501©(3) documentation for the Fire Company depicting the proposed changes (e.g., revise section dealing with Membership Fees) to the By-Laws.

- Chairman Noll noted an email from Scott Mickalonis, the Deputy Director for Emergency Management, which complemented the Upper Pottsgrove Township Fire Company personnel for the great job that they did securing a spill and preventing it from traveling further down the Sprogels Run Creek.
- Marshal Hildenbrand requested that additional maps be provided to Fire Company designating Township roads.
- Marshal Hildenbrand stated that he had completed an inspection of the Halfway House where a new restaurant would be located.

VII. Adjournment

Ms. Spaide moved that the meeting be adjourned at 8:40 P.M. Chairman Noll seconded the motion. The motion was approved.

Submitted by Jack Layne, Township Manager

**The next Fire Committee meeting is scheduled for 7:00 P.M. Thursday,
May 15, 2008**