

**Upper Pottsgrove Township
Fire Committee Meeting
April 16, 2009**

Members in attendance were Chairman Russell Noll, Vice Chairman Robert Sloss, Renee Spaide, Fire Chief Tom Mattingly and Marshal/President Stanley Hildenbrand. Gilbert Duncan was absent. Also in attendance were Scott Wagner with Fireman's Relief and Jack Layne, Township Manager.

I. Call to Order

Chairman Noll called the meeting to order at 7:28 P.M.

II. Approval of Minutes

Ms. Spaide moved that the March 19, 2009 Fire Committee meeting minutes be approved as submitted. Vice Chairman Sloss seconded the motion. The motion was approved.

III. Reports

A. Operational Report

Chief Mattingly provided the Operational Report for the month of March 2009. Highlights of this Report included the following:

- There were 10 calls and 30 year to date
- There were 0 structure fires
- There 2 accidents with injuries
- There were 2 trash fires
- There were 0 automatic fire alarms
- There were 5 Fire Police only calls
- There were 0 vehicle fires
- Mutual aid was given 4 times
- Mutual aid was received 3 times
- There were 0 scratched calls in both months
- Three municipalities were served
- Time in service totaled 4 hours and 45 minutes and there were 27.08 total man hours
- Individual Fire Academy Courses were provided for training

B. Membership Report

Marshal Hildenbrand reported that there were no changes in the information provided for the March 2009 Membership Report from the February 2009 Membership Report.

C. Treasurer's Report

Marshal Hildenbrand distributed the March 2009 Treasurer's Report. The Savings Account had a beginning balance of \$5,428.01 and an ending balance of \$5,429.16. There were no expenditures in the Savings Account in March. The beginning Checking Account balance for March 2009 was

\$4,902.29 and the ending balance was \$16,478.74. The beginning balance for the Truck Fund was \$3,070.69 and the ending balance was \$8,573.40. Chief Mattingly stated that 75% of the income (e.g., funds raised) was going into the Truck Fund while 25% was going into the Checking Account.

D. Fire Fund Budget Update

Mr. Layne provided the February 28, 2009 Township Balance Sheets and Fire Fund payment approvals by the Commission in April 2009 for the review of the Committee. Mr. Layne stated that there was an Unreserved Fund Balance of \$103,525.32. He added that expenditures were being closely monitored. Mr. Layne stated that due to the fact that Township funds must be reconciled with the bank it would be very difficult to obtain the monthly financial statements by the first day of a new month.

E. Fire Relief Fund

Mr. Wagner provided reports for April 2009. The month end Checking Account balance for April was \$63,014.44, the Money Market closing balance was \$27,726.07, Certificates of Deposits were \$55,566.34 and \$50,568.71 and the total for all accounts was \$190,482.91.

IV. Old Business

A. Fire Hydrant Water Pressure Issue Involving Superior

Mr. Layne reported that he would be meeting with Superior Water Company representatives to discuss the proposed installation of the new water along Gilbertsville Road.

Chief Mattingly stated that NFPA may have fire hydrant color code standards in place.

B. Information on leasing options for new fire truck

Chief Mattingly stated that it would be very difficult to provide a matching color paint for the new fire truck because the Township's existing vehicles have lead in their paint while the new truck will not. He stated that the new fire truck is still on schedule to be completed by the end of this year and the cost is still on target. He added that the new fire truck is still estimated to cost approximately \$440,000 and that the payments for the lease of the vehicle would be based on a \$450,000 loan. It was noted that the Relief Association purchased radios totaling \$10,150.30 for the new fire truck. Chairman Noll requested that beginning at the June Fire Committee meeting that a financial update be provided showing the amount of interest earned on the \$50,000 CDs that the Township will provide towards obtaining the new fire truck.

V. New Business

- Chairman Noll stated that the Fire Company must be cognizant of any signs of arsonist trends by personnel in light of what recently occurred in Coatesville. It was noted that the homeowner could purchase the signs.

- Chairman Noll stated that he would provide a proposed corporate request funding letter for the next Fire Committee meeting.
- It was noted that the fire truck that does not meet inspection standards is being marketed for sale.

VI. Public Comment

- Marshal Hildenbrand reported that the Easter Egg Hunt was held inside the Fire Station due to inclement weather and that it and the flower sale were very successful.
- Marshal Hildenbrand stated that drivers of fire company vehicles would have background checks.

VII. Adjournment

Ms. Spaide moved that the meeting be adjourned at 8.26 P.M. Marshal Hildenbrand seconded the motion. The motion was approved.

Submitted by Jack Layne, Township Manager

**The next Fire Committee meeting is scheduled for 7:00 P.M. Thursday,
May 21, 2009**