

**Upper Pottsgrove Township
Fire Committee Meeting
July 16, 2009**

Members in attendance were Chairman Russell Noll, Vice Chairman Robert Sloss, Renee Spaide, Marshal/President Stanley Hildenbrand and Fire Chief Tom Mattingly. Gilbert Duncan was absent. Also in attendance were Scott Wagner with Fireman's Relief and Jack Layne, Township Manager.

I. Call to Order

Due to the later arrival of Chairman Noll, Vice Chairman Sloss called the meeting to order at 7:20 P.M.

II. Approval of Minutes

Ms. Spaide moved that the June 18, 2009 Fire Committee meeting minutes be approved as submitted. Chief Mattingly seconded the motion. The motion was approved.

III. Reports

A. Operational Report

Chief Mattingly provided the Operational Report for the month of June 2009. Highlights of this Report included the following:

- There were 18 calls and 71 year to date
- There were 2 structure fires
- There were 0 accidents with injuries
- There were 2 trash fires
- There were 5 automatic fire alarms
- There were 4 Fire Police only calls
- There was 1 vehicle fire
- Mutual aid was given 5 times
- Mutual aid was received 6 times
- There were 0 scratched calls
- Three municipalities were served
- Time in service was 31 hours and 57 minutes and man hours totaled 219.31. The basis for this extensive man hour total was due to the large fire on Grosstown Road that the Township responded to and remained on the scene until the end. The West End Fire Chief provided a letter of appreciation to the Township Fire Company for their help during the Grosstown fire.
- Individual Fire Academy Courses and Driver training were provided.

B. Membership Report

Marshal Hildenbrand reported that in June 2009 there were 30 Active Members, 6 Non Firefighters and 20 Inactive Members. He stated that

there were 2 new applications, 2 being investigated and 1 membership had been approved.

C. Treasurer's Report

No Treasurer's Report was provided.

D. Fire Fund Budget Update

Mr. Layne stated that due to the fact that the June 30, 2009 Township Balance Sheets were not available for this meeting that the Fire Fund Budget Update was no different from what was provided last month.

E. Fire Relief Fund

Mr. Wagner provided reports for June 2009. The month end Checking Account balance for June was \$44,527.22, the Money Market closing balance was \$27,792.17, Certificates of Deposits were \$55,817.71 and \$51,009.08 and the total for all accounts was \$178,976.18.

IV. Old Business

A. Information on leasing options for new fire truck

Chief Mattingly reported on the work completed to date on the new fire truck. He showed a display of photographs documenting the progress completed on the new fire truck. Chairman Noll requested that Chief Mattingly attend the upcoming Township Board of Commissioners' meeting in order to show them what has been completed on the new fire truck.

B. Miscellaneous Items

- Marshal Hildenbrand stated that he had spoken with Nancy Toothaker regarding the hedge around the fire hydrant located on her property. He stated that she agreed to have the hedge cut. Chairman Noll suggested that they cut around the fire hydrant.
- Marshal Hildenbrand stated that he had initiated false alarm violation documentation against Ken Crest Services.
- Chairman Noll stated that he would be mailing out the letter requesting corporate funding support for the Township Fire Company since he had obtained a copy of the 501(c) (3) documentation.

V. New Business

- Mr. Layne noted that there would be a Table Top Emergency Operations Committee Exercise on July 30, 2009 at the Township Administrative Office. He noted that this Exercise was in preparation for the major Limerick Generating Station major exercise that is scheduled for this fall. He added that Federal Emergency Management Agency (FEMA) and Pennsylvania Emergency Management Agency (PEMA) representatives would be evaluating Upper Pottsgrove Township during the Limerick Exercise.
- Marshal Hildenbrand stated that additional keys were needed for the gates located for emergency egress and access to the Upland Square Shopping Center.

VI. Public Comment

There was no public comment.

VII. Executive Session

Ms. Spaide moved at 8:10 P. M. that the Committee move into Executive Session in order to discuss personnel matters. Marshal Hildenbrand seconded the motion. The motion was approved.

VIII. Adjournment

Ms. Spaide moved that the meeting be adjourned at 8:52 P.M. Chief Mattingly seconded the motion. The motion was approved.

Submitted by Jack Layne, Township Manager

**The next Fire Committee meeting is scheduled for 7:00 P.M. Thursday,
August 20, 2009**