

**Upper Pottsgrove Township  
Fire Committee Meeting  
October 15, 2009**

Members in attendance were Chairman Russell Noll, Vice Chairman Robert Sloss and Marshal/President Stanley Hildenbrand. Renee Spaide, Gilbert Duncan and Fire Chief Tom Mattingly were absent. Also in attendance were Francis Naccarati and Jack Layne, Township Manager.

**I. Call to Order**

Chairman Noll called the meeting to order at 7:15 P.M.

**II. Approval of Minutes**

Vice Chairman Sloss moved that the September 17, 2009 Fire Committee meeting minutes be approved as submitted. Marshal Hildenbrand seconded the motion. The motion was approved.

**III. Reports**

**A. Operational Report**

Marshal Hildenbrand provided the Operational Report for the month of September 2009. Highlights of this Report included the following:

- There were 14 calls and 102 year to date
- There was 1 structure fire
- There were 5 accidents with injuries
- There was 1 trash fire
- There were 5 automatic fire alarms
- There were 3 Fire Police only calls
- There were 0 vehicle fires
- Mutual aid was given 4 times
- Mutual aid was received 8 times
- There were 0 scratched calls
- Four municipalities were served
- Time in service was 10 hours and 35 minutes and man hours totaled 76.
- Vehicle Rescue and Driver/Pump/Drafting/Training were provided.

Marshal Hildenbrand stated that Ken Crest Services locations and the Middle School could be cited if additional automatic false fire alarms occur at those locations.

**B. Membership Report**

Marshal Hildenbrand reported that in September 2009 there were 34 Active Members, 6 Non Firefighters and 20 Inactive Members. He stated that there was 1 new application, 0 being investigated and 1 membership had been approved.

**C. Treasurer's Report**

Marshal Hildenbrand reported that the September 2009 month end balance for the Fire Company's Savings Account was \$16,978.15, Checking Account \$2,250.23 and Truck Fund Account \$14,517.50. He noted that funding had been utilized to purchase checks and that shirts were purchased that would be sold at the upcoming Fire Company fundraiser.

**D. Fire Fund Budget Update**

Mr. Layne noted that the August 31, 2009 Fire Fund expenditures were 64.8% of the 2009 budgeted total, the revenues were 99% and the year-to-date Unreserved Fund Balance was \$55,540.52. He also noted that \$644.22 had been earned in interest to date from the two \$50,000 CDs deposited into Allegheny Bank for the new fire truck.

**E. Fire Relief Fund**

The Fire Relief reports for September 2009 were the following: the month end Checking Account balance for September 2009 was \$44,484.47, the Money Market closing balance was \$59,086.17, Certificates of Deposits were \$56,045.65 and \$51,453.29 and the total for all accounts was \$210,983.58.

**IV. Old Business**

**A. Report from Francis Naccarati – Spring-Ford High School – status of Corporate Fund Drive**

Chairman Noll introduced Mr. Naccarati to the Committee. Mr. Naccarati stated that he was a Finance Major in school and thanked the Township for the opportunity to participate in a project that expanded his experience in the finance area. He stated that he had provided a number of letters requesting funding for the Fire Company to commercial establishments located in Upland Square and that he would follow-up with them in order to ascertain their response.

**B. Information on leasing options for new fire truck**

Marshal Hildenbrand reported that the chassis on the new fire truck was to be installed soon. He stated that a \$181,516 note of disbursement would be provided to pay for the chassis. Marshal Hildenbrand added that he and Chief Tom Mattingly would be traveling to do the final inspection on the new fire truck on November 19<sup>th</sup> and 20<sup>th</sup> and the proposed delivery of the new truck is still scheduled for late November.

**V. New Business**

- Marshal Hildenbrand reported that he had attended a seminar on the IRS 501 (3) © program that provided very sound and helpful information regarding this program.
- Vice Chairman Sloss inquired as to the status of the old fire truck parked in the Township parking lot. Marshal Hildenbrand stated that Mark Thompson, Thompson Automotive, would be procuring the truck.
- Mr. Layne thanked the Fire Company for their support and participation in the recent Township Community Day.

- Vice Chairman Sloss stated that he yet to see any fire hydrant flushing efforts done by Superior.
- Marshal Hildenbrand stated that efforts were proceeding forward to remove the ceiling in the Fire House. He stated that this effort will provide more height in the bay area. Chairman Noll stated that he would inform the Board of Commissioners about this activity.
- Chairman Noll stated that the Memorandum of Understanding could be discussed at the next Committee meeting.
- Marshal Hildenbrand stated that he would serve as the Fire Company Treasurer until further notice. Chairman Noll volunteered to serve as Treasurer if needed.

**VI. Public Comment**

There was no public comment.

**VII. Adjournment**

Marshal Hildenbrand moved that the meeting be adjourned at 8:20 P.M. Vice Chairman Sloss seconded the motion. The motion was approved.

Submitted by Jack Layne, Township Manager

**The next Fire Committee meeting is scheduled for 7:00 P.M. Thursday,  
November 19, 2009**