

**Upper Pottsgrove Township
Fire Committee Meeting
March 18, 2010**

Members in attendance were Chairman Russell Noll, Vice Chairman Robert Sloss, Gilbert Duncan, Marshal/President Stanley Hildenbrand and Fire Chief Tom Mattingly. Renee Spaide was absent. Also in attendance were Erin Flanagan, Scott Wagner, Robert Lightcap and Jack Layne, Township Manager.

I. Call to Order

Due to the later arrival of Chairman Noll, Vice Chairman Sloss called the meeting to order at 7:15 P.M.

II. Approval of Minutes

Mr. Duncan moved that the February 18, 2010 Fire Committee meeting minutes be approved as submitted. Marshal Hildenbrand seconded the motion. The motion was approved.

III. Reports

A. Operational Report

Chief Mattingly provided the Operational Report for the month of February 2010. Highlights of this Report included the following:

- There were 10 calls and 26 calls for the year to date
- There were 0 structure fires
- There were 0 accidents with injuries
- There were 0 trash fires
- There were 3 automatic fire alarms
- There were 3 Fire Police only calls
- There were 0 vehicle fires
- Mutual aid was given 3 times
- Mutual aid was received 3 times
- There were 0 scratched calls
- Three municipalities were served
- Time in service was 22 hours and 48 minutes and man hours totaled 158.6 hours
- In-House Training was provided

B. Membership Report

In February 2010, there was one new applicant, one investigation and no memberships were approved. There were 34 active members, seven non-Fire Fighters and 22 inactive members.

C. Treasurer's Report

Chief Mattingly reported that the month end balance for February 2010 for the Fire Company's Savings Account was \$2,506.30 and the Checking

Account was \$2,187.07. The amount of funding currently in the Fire Truck Fund was \$14,950.92.

D. Fire Fund Budget Update

Mr. Layne distributed the February 28, 2010 Fire Fund report. He stated that although funds were limited at this time due to the fact that anticipated tax revenues had not been received as of yet, there appeared to be no need to utilize available Tax Anticipation Note (TAN) funds at this time. He noted that the Repairs and Maintenance Line Item needed to be closely monitored due to the high costs projected for the existing vehicles. Vice Chairman Sloss emphasized that the report should properly reflect that the \$100,000 in CDs are no longer available in this account.

E. Fire Relief Fund

The Fire Relief report for February 2010 was the following: the month end Checking Account balance was \$13,061.25, the Money Market closing balance was \$59,313.04, Certificates of Deposits were \$56,421.81 and \$52,200.62 and the total for all accounts was \$180,996.72. Vice Chairman Sloss requested that future reports clearly denote what the disbursements consisted of.

IV. Old Business

A. Memorandum of Understanding/Proposed Revised By-Laws

The Committee discussed the Memorandum of Understanding (MOU) and the proposed revised By-Laws. Mr. Layne stated that he had been recently informed by Marshal Hildenbrand that the Fire Company needed to further discuss both the Memorandum of Understanding and the Proposed Revised By-Laws. He stated that this additional review process might take two or more months. Chief Mattingly asked if the Memorandum of Understanding serves as a term of employment for the fire fighters. He stated that if this was so then Fire Company representatives could discuss the Memorandum of Understanding and the proposed Revised By-Laws during a Board of Commissioners' Executive Session as a personnel matter. Mr. Layne stated that he would contact the Township Solicitor regarding this inquiry.

V. New Business

A. Housing Ceremony for New Fire Truck

Chairman Noll expressed his support for the Housing Ceremony that will occur later this year.

B. Corporate Fund Drive

Chairman Noll stated that he would provide an update on the Corporate Fund Drive endeavor at the next Committee meeting.

C. Truck Fund

Vice Chairman Sloss inquired as to the purpose of the Truck Fund. Mr. Duncan responded that donations to this Fund can only be utilized to pay for a fire vehicle. It was noted that these funds could be utilized to purchase a Fire

Truck and/or a Brush Truck, which might cost between \$150,000 and \$200,000.

VI. Public Comment

- Marshal Hildenbrand stated the power was knocked out by the storm last Saturday and that there was a definite need for a generator to be provided at the Township Building. He further stated that last Saturday when the Building was without power only one of the seven lighting station areas was working.
- Mr. Duncan stated that the Fire Police should have been on the scene last Saturday after 11:00 P.M. when much of the Township did not have power and Farmington Avenue was closed due to the fallen trees and wires.
- It was noted that the Township could provide Road Closure barricades.
- Marshal Hildenbrand requested that the Opticom be purchased that would provide them with the ability to control traffic signals when emergencies occur.
- Marshal Hildenbrand stated that an Incident Report is completed when an incident occurs.
- Ms. Flanagan inquired as to the status of her request for information from the Fire Company. Mr. Layne advised her to contact the Fire Company regarding this matter.
- Mr. Lightcap stated that he had been informed last Saturday that there were no Township barricades available. He emphasized that in severe weather barricades were needed.

VII. Adjournment

Mr. Duncan moved that the meeting be adjourned at 8:15 P.M. Marshal Hildenbrand seconded the motion. The motion was approved.

Submitted by Jack Layne, Township Manager

**The next Fire Committee meeting is scheduled for 7:00 P.M. Thursday,
April 15, 2010**