

**Upper Pottsgrove Township  
Fire Committee Meeting  
July 15, 2010**

Members in attendance were Chairman Russell Noll, Vice Chairman Robert Sloss, Renee Spaide, Gilbert Duncan, Marshal/President Stanley Hildenbrand and Fire Chief Tom Mattingly. Also in attendance were Erin Flanagan, Scott Wagner, Robert Lightcap, Jim Folk, Zac Santiago, Keith Winnemore, Jeff Lawhorne and Jack Layne, Township Manager.

**I. Call to Order**

Due to the later arrival of Chairman Noll, Vice Chairman Sloss called the meeting to order at 7:06 P.M.

**II. Resignation Rescission**

Fire Chief Mattingly formally rescinded his resignation as Fire Chief that he had stated at the end of the June 17, 2010 Fire Committee meeting.

**III. Approval of Minutes**

Mr. Duncan moved that the April 15, 2010 and June 17, 2010 meeting minutes be approved. Ms. Spaide seconded this motion. The motion was approved.

**IV. Reports**

**A. Operational Report**

Chief Mattingly provided the Operational Report for the month of June 2010. Highlights of these Reports included the following:

- There were 9 calls in June 94 calls for the year to date
- There were 0 structure fires in June
- There was 1 accident with injuries in June
- There were 0 trash fires in June
- There was 0 automatic fire alarms in June
- There were 4 Fire Police only calls in June
- There was 1 vehicle fire
- Mutual aid was given 2 times in June
- Mutual aid was received 6 times in June
- There were 0 scratched calls
- Three municipalities were served
- Time in service was 7 hours and 20 minutes and man hours totaled 39.30 hours in June
- In-House Training and individual courses at the Academy

Vice Chairman Sloss asked whether there were any scratched calls last month.

Vice Chairman Sloss asked what was the official legal definition of a scratched call. Fire Company representatives stated that they would

obtain this information and provide it to the Committee. Firefighters in attendance at the meeting stated that the one call that was being questioned did have Fire Company personnel arrive at the scene but not in a Fire Company truck.

**B. Membership Report**

Marshal Hildenbrand reported that there were 2 memberships approved in May and 1 in June and there were no applicants pending investigation.

**C. Treasurer's Report**

Marshal Hildenbrand reported that the month end balance for June 30, 2010 for the Fire Company's Savings Account was \$2,508.40 and the Checking Account was \$3,161.64. The amount of funding currently in the Fire Truck Fund was \$17,178.28.

**D. Fire Fund Budget Update**

Mr. Layne distributed the May 31, 2010 Fire Fund report. He noted that the May 31, 2010 Fire Fund report showed additional costs for repairs and maintenance and that we needed to closely monitor this line item. He also provided a copy of an email from the Township Tax Collector, Michelle Reddick, stating that as of June 18, 2010, 95% of the budgeted Fire Fund Tax revenue had been collected and that the Township usually collects about 98% of the budgeted taxes.

**E. Fire Relief Fund**

The Fire Relief report for June 2010 was the following: the month end Checking Account balance was \$6,453.82 and there were \$2,316.80 in disbursements, the Money Market closing balance was \$49,446.70, Certificates of Deposits were \$56,647.28 and \$52,673.87 and the total for all accounts was \$165,221.67.

**V. Old Business**

**A. Memorandum of Understanding/Proposed Revised By-Laws**

It was noted that no action had been taken on the Memorandum of Understanding (MOU) and the proposed revised By-Laws.

**B. Funds from Local Hair Salon**

Chairman Noll stated that his son had received a hair cut at the Hair Salon that provides a part of the revenue to the Fire Company.

**VI. New Business**

**A. Pool Fills**

Mr. Layne stated that he had received a call from Superior requesting that there be no advertising by the Fire Company for providing pool fills. There followed a brief discussion on this matter. The Committee requested that Mr. Layne contact Superior to request that they provide a written fire hydrant

flushing report at the next Fire Committee meeting and if they cannot provide this report that they provide a written explanation as to why not.

**VII. Public Comment**

- There was discussion regarding the recent action by Mr. Lightcap of the Fire Company to procure Thermal Imaging Cameras that were to be obtained by the funding received from a grant that has not been received. Mr. Duncan emphasized that the Thermal Imaging Cameras could not be utilized for anything other than a fire call. It was noted that these Cameras had been mounted on two fire trucks. Mr. Wagner stated that the Fire Relief Association could not purchase this equipment but could loan the money to the Fire Company, if necessary.
- Vice Chairman Sloss stated that the tax payment that was discussed at the last Committee regarding the payment of decade-old taxes for the bar area was being reviewed by Senator Rafferty and Representative Quigley. Mr. Wagner stated that all the information and money transfers that are provided to the Committee should be accurate.

**VII. Executive Session**

The Committee moved into Executive Session to discuss personnel items.

**VIII. Adjournment**

Mr. Duncan moved that the meeting be adjourned at 11:20 P.M. Vice Chairman Sloss seconded the motion. The motion was approved.

Submitted by Jack Layne, Township Manager

**The next Fire Committee meeting is scheduled for 7:00 P.M. Thursday,  
August 19, 2010**