

**Upper Pottsgrove Township  
Fire Committee Meeting  
October 21, 2010**

Members in attendance were Chairman Russell Noll, Vice Chairman Robert Sloss, Renee Spaide, Gilbert Duncan, Marshal/President Stanley Hildenbrand and Fire Chief Tom Mattingly. Also in attendance were Erin Flanagan, Scott Wagner and Jack Layne, Township Manager.

**I. Call to Order**

Chairman Noll called the meeting to order at 7:05 P.M.

**II. Approval of Minutes**

Marshall Hildenbrand moved that the September 16, 2010 meeting minutes be approved. Chief Mattingly seconded this motion. Vice Chairman Sloss, Ms. Spaide and Mr. Duncan abstained. The motion was approved.

**III. Reports**

**A. Operational Report**

Chief Mattingly provided the Operational Report for the month of September 2010. Highlights of this Report included the following:

- There were 15 calls and 134 calls for the year to date
- There were 0 structure fires
- There was 1 accident with injuries
- There were 0 trash fires
- There were 2 automatic fire alarms
- There were 2 Fire Police only calls
- There were 0 vehicle fires
- Mutual aid was given 6 times
- Mutual aid was received 1 time
- There was 1 scratched call (a Fire Police Call)
- Five municipalities were served
- In-House Training was provided.

Chief Mattingly stated that there were brush fires that occurred outside of the Township.

**B. Membership Report**

Marshal Hildenbrand reported that there were no new memberships approved in September and there were no applicants pending investigation.

**C. Treasurer's Report**

Marshal Hildenbrand reported that the month end balance for September 30, 2010 for the Fire Company's Savings Account was \$2,509.98 and the Checking Account was \$2,345.78. The amount of funding currently in the Fire Truck Fund was \$17,673.01. Chairman Noll noted that the \$335.04

paid for State Sales Tax was for the reimbursement by the Fire Company to the Township for this expense. Marshal Hildenbrand also reported that the Savings Account for the Auxiliary's month end balance for September 30, 2010 was \$408.08 and the Checking Account month end balance was \$783.28

#### **D. Fire Fund Budget Update**

Mr. Layne distributed the September 30, 2010 Fire Fund report. He noted that the September 30, 2010 Fire Fund report showed additional costs for repairs and maintenance and that we needed to closely monitor this line item. He also distributed copies of a proposed 2011 Fire Fund Budget. Vice Chairman Sloss expressed his concern with the proposed budgeted amount for Repairs and Maintenance due to the fact that costs for vehicle repairs and maintenance have been high during 2010. Chief Mattingly stated that repair and maintenance costs have been higher during 2010 but should be somewhat lower in 2011 due to the fact that much of the 2010 costs were for tools and equipment for the new truck. Mr. Wagner noted that equipment for the new truck cost approximately \$30,000. Chief Mattingly noted that the Fire Fund paid for the costs for installing this equipment, which included wiring and other items. Chief Mattingly added that it was important to have professionals install this equipment as opposed to someone not familiar with this equipment and the new truck. It was noted that the costs for installing this equipment was between \$4,000 and \$5,000. Following additional discussion on the proposed 2011 Fire Fund Budget, there was a consensus that the Repairs and Maintenance line item should increase from \$10,000 to \$12,000 and Vehicle Insurance from \$7,695 to \$8,000.

#### **E. Fire Relief Fund**

The Fire Relief report for September 2010 was the following: the month end Checking Account balance was \$12,190.75, the Money Market closing balance was \$39,515.11, Certificates of Deposits were \$56,769.73 and \$52,773.51 and the total for all accounts was \$161,249.10. Mr. Wagner stated that they had been notified that the State would be performing an audit in November. Mr. Wagner also noted that \$4,886.15 had been received from the Township for the Upland Square costs reimbursement and that \$50 was provided for a check that was refunded due to a person not having to complete an EMT Course.

#### **IV. Old Business**

- Chief Mattingly noted that when there was no response by an officer or piece of apparatus then this call would be designated as being a scratched call. Mr. Duncan expressed his concern that the Fire Police were not being properly acknowledged for providing their important service.

**V. New Business**

- Chairman Noll reported that a new neighbor across the street from the Fire Company had complimentary comments regarding the Fire Company.

**VII. Public Comment**

- Mr. Wagner stated that the Fire Fund should earmark funds towards the purchase of a new truck, if and when it is needed. Following a brief discussion on this matter, there was a consensus to add a \$20,000 Truck Fund Line Item to the 2011 Fire Fund Budget that would be designated for the purchase of a new truck.

**VIII. Adjournment**

Ms. Spaide moved that the meeting be adjourned at 8:05 P.M. Mr. Duncan seconded the motion. The motion was approved.

Submitted by Jack Layne, Township Manager

**The next Fire Committee meeting is scheduled for 7:00 P.M. Thursday,  
November 18, 2010**