

**Upper Pottsgrove Township  
Fire Committee Meeting  
November 18, 2010**

Members in attendance were Chairman Russell Noll, Vice Chairman Robert Sloss, Renee Spaide and Marshal/Fire Chief Stanley Hildenbrand. Gilbert Duncan and Martin Schreiber were absent. Also in attendance were Erin Flanagan, Tom Mattingly, Zac Santiago, Jeff Laulorne, Jeremy Wozniak and Jack Layne, Township Manager.

**I. Call to Order**

Chairman Noll called the meeting to order at 7:10 P.M.

**II. Approval of Minutes**

Ms. Spaide moved that the October 21, 2010 meeting minutes be approved. Vice President Sloss seconded this motion. The motion was approved.

**III. Reports**

**A. Operational Report**

Marshal/Chief Hildenbrand provided the Operational Report for the month of October 2010. Highlights of this Report included the following:

- There were 14 calls and 142 calls for the year to date
- There was 1 structure fire
- There were 2 accidents with injuries
- There were 0 trash fires
- There were 4 automatic fire alarms
- There were 4 Fire Police only calls
- There were 0 vehicle fires
- Mutual aid was given 3 times
- Mutual aid was received 7 time
- There were 0 scratched calls
- Three municipalities were served

Time in service was 13 hours and 1 minute. The total man hours were 32.4.

In-House Training was provided.

It was noted that the structure fire was the fire that occurred in West Pottsgrove Township at the concrete plant.

**B. Membership Report**

Marshal/Chief Hildenbrand reported that there were no new memberships approved in October and three applicants pending investigation.

**C. Treasurer's Report**

Marshal/Chief Hildenbrand reported that the month end balance for October 31, 2010 for the Fire Company's Savings Account was \$2,510.51 and the Checking Account was \$2,353.46. The amount of funding currently in the Fire Truck Fund was \$17,676.76. Marshal/Chief

Hildenbrand also reported that the Savings Account for the Auxiliary's month end balance for October 31, 2010 was \$408.15 and the Checking Account month end balance was \$1073.25. It was noted that the Montgomery County Voluntary Fire Police Association had provided \$125 and that \$400 had been received from Community Day activities.

**D. Fire Fund Budget Update**

Mr. Layne distributed the October 31, 2010 Fire Fund report. He noted that the October 31, 2010 Fire Fund report showed that we need to continue closely monitoring the repairs and maintenance line item. He added that the Commissioners would be voting on the proposed 2011 Fire Fund Budget at their December 6<sup>th</sup> meeting.

**E. Fire Relief Fund**

The Fire Relief report for October 2010 was the following: the month end Checking Account balance was \$12,241.27, the Money Market closing balance was \$74,710.81, Certificates of Deposits were \$56,811.05 and \$52,806.04 and the total for all accounts was \$196,569.17. It was noted that Scott Wagner had provided an email to the Fire Committee stating that the results of the State Audit of the Fire Relief Fund had no findings and one recommendation. The one recommendation was that their bylaws needed to be amended to state who was allowed to be a member of the Relief Association. He added that this revision would be made at the January 2011 Relief Association meeting.

**IV. Old Business**

- Marshal/Chief Hildenbrand stated that the requested Opticoms had not been provided.
- Mr. Layne stated that he had testified on behalf of the Township at the Superior Water Rate Hearing. He stated that the Township was against the amount of the rate increase requested by Superior.

**V. New Business**

- Mr. Layne distributed an advertisement for a Ladies Night Out by a Township business representative.
- Mr. Layne stated that a local business representative expressed interest in helping to sponsor a golf outing for the Fire Company.
- Chairman Noll reported that he would be following up on the corporate donation project.
- Chairman Noll noted that a listing of Fire Officers for 2011 and 2012 had been provided to the Committee for their information.
- Marshal/Chief Hildenbrand stated that the Holiday Gathering for the Fire Company would be held on December 11, 2010. He stated that the Women's Auxiliary would be sponsoring this event.
- Vice Chairman Sloss requested that the Auxiliary Report be part of the 990 financial report information.

**VII. Public Comment**

- Mr. Mattingly stated that the Fire Company had not been made aware until recently of the proposed refinancing of the new fire truck and of the new signatures being added to the checking account. Mr. Mattingly stated that these items should have been discussed prior to action being taken. Chairman Noll requested additional information on these items at the December Committee meeting.

**VIII. Adjournment**

Ms. Spaide moved that the meeting be adjourned at 8:00 P.M. Vice Chairman Sloss seconded the motion. The motion was approved.

Submitted by Jack Layne, Township Manager

**The next Fire Committee meeting is scheduled for 7:00 P.M. Thursday,  
December 16, 2010**