

**Upper Pottsgrove Township
Fire Committee Meeting
December 15, 2011**

Members in attendance were Chairman Russell Noll, Vice Chairman Robert Sloss, Renee Spaide, President Bill Marsden and Stanley Hildenbrand, Fire Chief. Also in attendance were Erin Flanagan, Jeremy Wozniak, Scott Wagner, Matt Galamba, Jeff Levensgood, Jim Folk and Jack Layne, Township Manager.

I. Call to Order

Chairman Noll called the meeting to order at 7:31 P.M.

II. Approval of Minutes

Vice Chairman Sloss moved that the November 17, 2011 meeting minutes be approved as submitted. Chief Hildenbrand seconded the motion. The motion was approved.

III. Report

A. Operational Report

Chief Hildenbrand provided the November 2011 Operational Report.

Highlights of this Report included the following:

- There were 12 calls in November and 168 calls for the year to date
- There was 1 structure fire
- There were 0 accidents with injuries
- There was 1 trash fire
- There was 1 automatic fire alarm
- There were 4 Fire Police only calls
- There were 0 vehicle fire
- Mutual aid was given 4 times
- Mutual aid was received 4 times
- There was 1 Fire Police only scratched call

Three municipalities were serviced. Time in service was 13 hours 8 minutes and the total man hours were 59.5 hours. Monthly training included Driver/Pump Training and In House Training. Chief Hildenbrand stated that calls were logged into the County.

B. Membership Report

President Marsden reported that there was no Membership activity in November.

C. Treasurer's Report

President Marsden reported that the month end balance for November 30, 2011 for the Fire Company's Savings Account was \$2,548.84, the Checking Account was \$10,023.49, the Truck Fund was \$28,480.97 and the Property Fund was \$10,009.23. Chairman Noll asked that information

be provided on Check Number 527 and what Deposit #615 was comprised of.

D. Fire Fund Budget Update

Mr. Layne provided copies of the October 31, 2011 Fire Fund Report. He stated that due to the date of the Fire Committee meeting this month that the November 30, 2011 Monthly Financial Report was not available to the Committee. He noted that the Fire Fund stated that there was \$61,883.49 in the Cash in Pooled Account, 99.4% of the budgeted total fund revenue had been received and the Fire Fund appeared to be fairly sound at the present time.

E. Fire Relief Fund

No Fire Relief Report for November 2011 was provided.

IV. Old Business

A. Superior Fire Hydrant Issues

Mr. Layne stated that he had not received a response from Superior to his request that they provide a written report documenting fire hydrant flushing and information on fire hydrant water pressure levels. Chief Hildenbrand stated that the Fire Company was moving forward with having the fire hydrants color coded in conjunction with New Hanover Township, Ringing Hill and Gilbertsville. He added that these same fire companies have had similar difficulty in attempting to obtain requested documentation from Superior. Mr. Schreiber asked whether the County would put inoperable fire hydrants out of service. Chairman Noll responded that the County would not know which fire hydrants were out of service.

B. Miscellaneous items

- Mr. Layne reported that the North End Fire Company had not been able to locate the title of the Mack vehicle purchased from them by the Township.
- Chief Hildenbrand reported that the annual Santa Run would occur on December 17, 2011. Chairman Noll requested that the Township provide a memorandum authorizing the Fire Company to participate in this event just in case any injuries or accidents might occur.
- Mr. Layne reported that Mr. Levengood had stated that he planned to work on the masonry wall either on December 16th or the 19th.

V. New Business

A. Miscellaneous items

- Chief Hildenbrand reported that the Fire Company had requested flares from the Police Department.
- President Marsden appointed Keith Kachel to fill the one vacant position in the Fire Committee.
- President Marsden reported that a \$15,000 PEMA Grant had been provided to the Fire Company for debt reduction for the new fire truck.

VI. Public Comment

- Ms. Spaide thanked the Fire Company for putting barricades up during the recent storm. Ms. Spaide also apologized for missing recent meetings due to work commitments.
- Mr. Schreiber asked how many qualified drivers there were for the new fire truck over the past three years. Chief Hildendbrand stated that there were currently four qualified drivers but that a training program was in place. It was noted that due to the absence of Mr. Lightcap there were really only three qualified drivers at the present time. Mr. Schreiber stated that he felt that it was important that there be more than three qualified drivers for the new fire truck. Chief Hildenbrand reiterated that a training program was in place. Ms. Flanagan inserted that the new fire truck had been acquired two and not three years ago.

VII. Executive Session

The Committee went into Executive Session at 8:16 P.M.

The Committee ended Executive Session at 8:58 P.M.

VIII. New Business (Continued)

President Marsden moved that there be no action taken on the letter provided by Tom Mattingly at the last meeting. Ms. Spaide seconded the motion. The motion was approved.

IX. Adjournment

Ms. Spaide moved that the meeting be adjourned at 9:00 P.M. Vice Chairman Sloss seconded the motion. The motion was approved.

Submitted by Jack Layne, Township Manager

**The next Fire Committee meeting is scheduled for 7:30 P.M. Thursday,
January 19, 2012**