

**Upper Pottsgrove Township
Fire Committee Meeting
February 16, 2012**

Members in attendance were Chairman Pete Dolan, Vice Chairman Robert Sloss, Renee Spaide, Keith Kachel, President Bill Marsden and Stanley Hildenbrand, Fire Chief. Also in attendance were Erin Flanagan, Travis Vanzile and Jack Layne, Township Manager.

I. Call to Order

Chairman Dolan called the meeting to order at 7:30 P.M.

II. Approval of Minutes

Chief Hildenbrand moved that the January 19, 2012 meeting minutes be approved as submitted. President Marsden seconded the motion. The motion was approved.

III. Report

A. Operational Report

Chief Hildenbrand provided the January 2012 Operational Report.

Highlights of this Report included the following:

- There were 17 calls in January and 17 calls for the year to date
- There were 2 structure fires
- There were 2 accidents with injuries
- There were 3 trash fires
- There was 1 automatic fire alarm
- There were 2 Fire Police only calls
- There was 1 vehicle fire
- Mutual aid was given 3 times
- Mutual aid was received 5 times
- There were 0 scratched calls

Three municipalities were serviced. Time in service was 10 hours 39 minutes and the total man hours were 47 hours. Monthly training included Continued Driver/Pump Training, Individual MCFA Courses and Air Pack Recertifications. Chief Hildenbrand stated that the first and fourth fire calls for all of Montgomery County emanated from Upper Pottsgrove Township. It was noted that there were no injuries as a result of the structural fire. PECO took care of the reported gas leak. The false automatic fire alarm was at the Richard Brown Tree Service where a heater set off the alarm.

B. Membership Report

President Marsden reported that three new applicants were approved and that one application was received.

C. Treasurer's Report

President Marsden reported that the month end balance for January 31, 2012 for the Fire Company's Savings Account was \$2,549.28, the Checking Account was \$14,967.50, the Truck Fund was \$28,485.81 and the Property Fund was \$10,012.59. The Auxiliary Report for January 2012 had a Savings Account balance of \$408.71 a Checking Account balance of \$625.22 and a Petty Cash balance of \$161.75. Vice Chairman Sloss

expressed concern that large deposits coming into the Fire Company were being handled properly. It was noted that the grant received from the State would be utilized to pay the debt down on the new fire truck.

D. Fire Fund Budget Update

Mr. Layne stated that he had distributed copies of the December 31, 2011 Fire Fund Report that had been provided at the previous meeting because the Board of Commissioners' meeting would not be occurring until the following Monday. He stated that the Unreserved Balance for the Fire Budget was \$21,493.89.

E. Fire Relief Fund

The Fire Relief Report for January 2012 showed that the checking account had an ending balance of \$14,633.13, a Money Market closing balance of \$119,169.78, a total CD Account balance of \$53,268.44 and total assets of \$187,071.35. Vice Chairman Sloss emphasized that the missing interest not being shown on this report undermined its accuracy. Mr. Marsden stated that the missing interest would be shown next month.

IV. Old Business

A. Miscellaneous Items

- Chief Hildenbrand stated that Township Resolution No. 364 of 2001 dealt with the issue of charging insurance companies for emergency services provided in the Township. He stated that this legislation might need to either be removed or modified. He emphasized that the focus for attempting to obtain financial reimbursement for emergency services provided is not to go after the individual but the insurance company. After additional discussion on this matter, Chairman Dolan stated that a revised resolution might be provided by April 2012.
- There was discussion by the Committee on a recent letter provided to Superior Water regarding fire hydrant service in the Township. Chairman Dolan spoke about the recent meeting with State Representative Thomas Quigley regarding this matter. He stated that the Public Utilities Commission may get involved in this matter and he emphasized that fire hydrant flow and flushing reports were needed by the Township.
- Chairman Dolan stated that the Fire Company By-Laws may need to be revised in order to insure that large purchases by the Fire Company were covered properly. He added that the Board of Commissioners would not need to be involved in this matter unless it involves large purchases.
- Ms. Spaide stated that the appropriate numbers needed to be placed on specified green signs in the Township.
- Chief Hildenbrand noted that the Title for the vehicle purchased by the Township from the North End Fire Company needed to be signed by the North End Fire Company.

V. New Business

There was no New Business.

VI. Public Comment

Ms. Spaide suggested that the Committee meeting start time be moved back to 7:00 P.M. Therefore, Ms. Spaide moved that the Fire Committee

meeting starting time be changed from 7:30 P.M. to 7:00 P.M. beginning with the March 2012 meeting and that the Fire Company By-Laws be amended to allow the Fire Committee to establish the meeting starting time and day of the month. Vice Chairman Sloss seconded the motion. The motion was approved.

VII. Executive Session

There was no Executive Session.

IX. Adjournment

Ms. Spaide moved that the meeting be adjourned at 8:22 P.M. Chief Hildenbrand seconded the motion. The motion was approved.

Submitted by Jack Layne, Township Manager

**The next Fire Committee meeting is scheduled for 7:00 P.M. Thursday,
March 15, 2012**