

**Upper Pottsgrove Township
Fire Committee Meeting
July 18, 2013**

Members in attendance were Chairman Pete Dolan, Keith Kachel and Jeremy Wozniak, President. Renee Spaide, William Marsden and Jeff Levensgood, Fire Chief, were absent. Also in attendance was Jack Layne, Township Manager.

I. Call to Order

Chairman Dolan called the meeting to order at 7:06 P.M.

II. Approval of Minutes

President Wozniak moved that the May 16, 2013 meeting minutes be approved as submitted. The motion was seconded by Mr. Kachel. The motion was approved.

III. Report

A. Operational Report

President Wozniak provided the May 2013 Operational Report.

Highlights of this Report included the following:

- There were 15 calls in May and 33 for the year to date
- There were 2 structure fires
- There were 2 accidents with injuries
- There was 1 trash fire
- There were 2 automatic fire alarms
- There were 5 Fire Police only calls
- There was 1 vehicle fire
- Mutual aid was given 4 times
- Mutual aid was received 4 times
- There were 0 scratched calls

Four municipalities were served in May. Time in service was 17 hours and 41 minutes and the total man hours were 17 hours and 41 minutes.

There were 91.41 total man hours of training.

B. Membership Report

President Wozniak reported that there were two new members voted in. One of these individuals was a Fire Police person and the other was a new Fire Fighter. He added that one junior was under investigation.

C. Treasurer's Report

The Treasurer's Report noted that the month end balance for May 31, 2013 for the Fire Company's Savings Account was \$5.11, the Checking Account was \$53,719.31, the Truck Fund was \$11,381.86 and the Property Fund was \$10,038.97. The Auxiliary Savings Account month end balance was \$334.19 and the Auxiliary Checking Account month end balance was \$1,101.61. The Treasurer's Report noted that the month end balance for June 30, 2013 for the Fire Company's Savings Account was \$5.11, the Checking Account was \$9,158.46, the Truck Fund was \$31,383.78 and the Property Fund was \$10,040.64. The Auxiliary Savings Account month end balance was \$334.22 and the Auxiliary Checking Account balance was \$1,101.61.

D. Fire Fund Budget Update

Mr. Layne distributed copies of the June 30, 2013 Fire Fund Report. He noted that the projected tax revenue had been received as budgeted and that the Fire Fund Budget was sound. There was a brief discussion regarding the new tanker that the Fire Company had recently purchased.

E. Fire Relief Fund

President Wozniak provided the Fire Relief Fund Report for June 2013. The Checking balance was \$19,563.53, the Money Market balance was \$74,385.55, the CD balance was \$53,501.36 and the total Relief assets were \$147,450.44.

IV. Old Business

A. Discussion and possible action regarding proposed By-Law revisions

Chairman Dolan stated that the Township Board of Commissioners had approved the recently submitted proposed Fire Company By-Law revisions to Article 4 Section 1, Article 3 Section 10, Article 3 Section 11 and Article 4 Section 3.

B. Opticom Traffic Signal Preemption Equipment

Chairman Dolan stated that Police Chief Moffett stated that he would submit an application to the District Attorney's Office for Opticom Traffic Signal Preemption Equipment.

C. Proposal to provide reflective street signs in the Township

President Wozniak stated that the Fire Company had sold 18 to 19 reflective signs to date. Chairman Dolan complimented the Fire Company for this successful endeavor.

D. Update regarding the discussion regarding the availability of Township ambulance services

Chairman Dolan stated that the Ad Hoc Committee had met the previous evening and that the review process was going fairly well. He stated that the response times were a bit slower than anticipated but that the data was still being reviewed.

V. New Business

There was no New Business.

VI. Public Comment

President Wozniak complimented G.P. Harmansky and Bob Klinger for the landscaping and cleaning services that they had provided this past weekend at the Township Building.

VII. Executive Session

There was no Executive Session.

VIII. Adjournment

Mr. Kachel moved that the meeting be adjourned at 7:40 P.M. President Wozniak seconded the motion. The motion was approved.

Submitted by Jack Layne, Township Manager

**The next Fire Committee meeting is scheduled for 7:00 P.M. Thursday,
August 15, 2013**

