

**Upper Pottsgrove Township
Fire Committee Meeting
September 2, 2014**

Members in attendance were Chairman Martin Schreiber, Vice Chairman William Marsden, Commissioner Renee Spaide, Keith Kachel and Township Manager Carol Lewis.

Call to Order - Chairman Schreiber called the meeting to order at 7:00 pm.

Approval of Minutes – Motion by R. Spaide second by K. Kachel and unanimously carried to approve the minutes of July 1, 2014 as presented. There was no meeting in August.

Reports

- A. Operational Report** – There were 15 calls for the month for a total of approximately 110 calls year to date.
- B. Membership Report** – There are two new fire fighters who have joined. Neither of them lives in the township.
- C. Treasurer’s Report** – The Treasurer’s report was not available.
- D. Fire Fund Budget Update** M. Schreiber advised the committee that the BOC had approved payment of a bill that should have been paid from the relief association. It was pulled and the bill was forwarded to the Jeremy Wozniak. In the future, all bills for the Fire Company will be e-mailed to the Treasurer for the Fire Company for review and approval to prevent this happening again.
- E. Fire Relief Fund** – A copy of the report was not available.

Old Business

- A. Fire Hydrants** –Superior Water still has not painted the fire hydrants. C. Lewis will try to coordinate this with them.

New Business

- A. Burn Ordinance**- Chief Moffett had some concerns regarding enforcement of the Burn Ordinance. The Ordinance states that enforcement is the responsibility of the Fire Marshal, the Code Enforcement Officer or the Police, not the Fire Company although they will respond if called out. C. Lewis will send out a memo to the various entities outlining the matter.

Public Comment – None to note.

Executive Session – The Board adjourned to an executive session at 7:20 for the purpose of discussing personnel. No actions were taken. They reconvened at 7:38 at which time they adjourned by motion of R. Spaide and with the unanimous consent of those present.

Respectfully Submitted:

Carol R. Lewis, Township Manager

The next Fire Committee meeting is scheduled for 7:00 pm on Tuesday, October 7, 2014.