

The regular meeting of the Upper Pottsgrove Township Fire Committee was held on Thursday, September 10, 2015. Members in attendance were Chairman Martin Schreiber, Vice Chairman William Marsden, Keith Kachel, and Don Raudenbush. Also present were Township Manager Carol R. Lewis and George Harmansky.

Call to Order - Chairman Schreiber called the meeting to order at 7:00 PM. at which time members present pledged allegiance to the flag.

Approval of Minutes – A motion by W. Marsden, seconded by D. Raudenbush and unanimously carried to approve the minutes of the August 13, 2015, meeting as presented.

Reports

- A. Treasurer’s Report** – The Board discussed the Financial Report and the upcoming budget. They want to ensure that the \$10,000 budgeted for a new truck be maintained. A motion by W. Marsden, seconded by D. Raudenbush and unanimously carried to recommend to the Board of Commissioners that they transfer \$10,000 from the Fire Fund to the truck fund to be used only for the purchase of a new vehicle.
- B. Membership Report**
- C. Fire Fund Budget Update**
- D. Fire Relief** – There is a \$2.00 charge on the Bank Statement for bank fees. This will be looked into to see if it can be waived.

Old Business

- A. Clearances** – G. Harmansky suggested that they ask the Solicitor to come up with language to be included in the application for disclosure. They discussed reviewing applications and using discretion in nominating members. Crimes against property such as theft, fraud, arson, etc. will disqualify applicants from becoming a member. A motion by K. Kachel seconded by D. Raudenbush and unanimously carried to have annual disclosures along with driver license checks.
- B. Budget** – The Board discussed requiring Knox Boxes for residents who have multiple false alarms with no information on record. G. Harmansky cautioned that there is a fine line between discouraging the use of alarms and legislating the information you need. It is important to explain the procedures to people. The Board discussed current use of Knox Boxes. K. Kachel will get estimates for fitting out the trucks with Knox.

New Business

- A. Privately Owned Vehicle** – K. Kachel believes that POV’s on State Route 100 is dangerous with the exception of Fire Police. The Board discussed putting in an SOP to address this and discussed what is currently there.

Public Comments – G. Harmansky asked what they do with driver license checks. K. Kachel explained that they check to make sure that the licenses are valid and the ones driving without one. M. Schreiber reported that there was an incident in Turnberry and medical waste was given to Goodwill who threw it on the ground. The incident was reported to Goodwill’s Chief.

Executive Session – The Board adjourned at 8:05 PM into Executive Session to discuss personnel. They reconvened at 8:22 PM. A motion by K. Kachel seconded by D. Raudenbush and unanimously carried to send a letter to member “X” regarding membership.

Adjournment – A motion by C. Lewis seconded by K. Kachel and unanimously carried to adjourn the meeting at 8:23 PM.

Respectfully Submitted:

Carol R. Lewis, Township Manager