

The regular meeting of the Upper Pottsgrove Township Fire Committee was held on Thursday, November 12, 2015. Members in attendance were Chairman Martin Schreiber, Vice Chairman William Marsden, Keith Kachel, Jeff Levensgood, Renee Spaide and Don Raudenbush. Also present was Township Manager Carol R. Lewis.

Call to Order - Chairman Schreiber called the meeting to order at 7:00 p.m. at which time members present pledged allegiance to the flag.

Approval of Minutes – A motion by W. Marsden, seconded by J. Levensgood, to approve the October 8, 2015 minutes as presented. The motion passed with five ayes and two abstentions as they were not present.

Reports

- A. **Operational Report** - J. Levensgood presented the Operational Report. There were 17 calls for the month with 172 calls year to date. One of the calls was a structure fire.
- B. **Treasurer's Report** - D. Raudenbush emailed the Financial Report to the Committee. He advised the Board that the tanker training brought in over \$3,900 last year.
- C. **Fire Fund Budget Update** - C. Lewis reported that the Board of Commissioners are considering the budget at this time and they are considering the recommended tax increase for the Fire Fund.

Old Business

- A. **Applications** - D. Raudenbush reported that he got the rest of the information from C. Lewis and the application is nine pages. He questioned whether they wanted it that long or should they pare it down. It was suggested that it be put on the web site for people to review. The Board discussed having a fillable application on line that could be printed out and submitted.
- B. **ATV Grant Application** – D. Raudenbush reported that the grant has been approved and all ten (10) firefighters were approved for the grant so we should get the full \$15,000.

New Business

- A. **Annual Giving** – The Annual Giving letter will go out in February.
- B. It was reported that Rebecca Zetmyer passed Fire I and graduated last Tuesday.
- C. The Santa Run will be held on December 19, 2015.
- D. K. Kachel reported that Superior is not doing their PA One calls and questioned what is going on. They've been bought out by Aqua PA which is going through the PUC requirements. No other information is available at this time.
- E. J. Levensgood reported that they need a truck to replace Engine 3 which is the open cab. They started looking into specifications for the new truck should the FEMA grant become available they will be ready to apply for it.
- F. The generator that was damaged at the house fire will be reported to the Fire Company as soon as the numbers for the replacement generator are received.

G. The Board discussed dividing Route 100 into two zones and who would respond in each zone. A motion by K. Kachel, seconded by W. Marsden and unanimously carried to authorize C. Lewis to send the changes to the County Dispatch for their approval.

Executive Session – The Board adjourned into Executive Session at 7:40 PM. Alan Stewart read a letter that he had prepared regarding issues at the Fire Company. The Board reconvened at 8:26 PM. A motion by W. Marsden, seconded by R. Spaide and unanimously carried to send member “A” a letter of reprimand.

Adjournment – A motion by K. Kachel, seconded by D. Raudenbush and unanimously carried to adjourn the meeting at 8:27 PM.

Respectfully Submitted:

Carol R. Lewis, Township Manager