

The regular meeting of the Upper Pottsgrove Township Fire Committee was held on Thursday, April 14, 2016. Members in attendance were Chairman Martin Schreiber, William Marsden, Don Raudenbush, and Keith Kachel. Absent from the meeting was Township Manager Carol R. Lewis and Chief Jeff Levengood.

Re-Organization - Schreiber called the meeting to order at 7:02 p.m. at which time members of the committee were told that R. Spaide has stepped down. Nominations were taken for Vice-Chair: C. Lewis was the only nominee and was voted in as Vice Chair.

Approval of Minutes –Motion by K. Kachel second by D. Raudenbush and unanimously carried to approve the minutes of February 11, 2016 as presented. W. Marsden abstained. Motion by D. Raudenbush second by K. Kachel and unanimously carried to approve the minutes of March 10, 2016 as presented.

Reports

- A. Membership Report** - Two new members were admitted into the company.
- B. Treasurer's Report** - D. Raudenbush presented the Financial Report to the Committee.
- C. Fire Fund Budget Update** – There were some questions on the insurance which will be discussed next month.
- D. Fire Relief** – No report
- E. Operational Report** – The report was handed in.

Old Business

- A. SOP's**- The Committee will get emailed copy of SOP's and ready for the month of May. Utility SO in draft form
- B. Safety Committee**- They will meet after the Fire Committee meeting
- C. UTV**- The check was sent for the deposit to Trumbauers. The skid unit from wild bear will not be more than \$8500.
- D. Insurance Claims** - All have been finalized. M. Schreiber stated that we should work faster and more accurate when putting in claims.
- E. PEMA Grant** - Ideas for 2016 were discussed. This should be finalized as soon as possible.
- F. Fundraising**-Fund drive letter to be mailed out soon. M, Schreiber was asked to get labels with addresses from the township.

New Business

- A. Traffic Light** – The Board discussed how to cut down the response time for Public Works to get out with the generator when the lights on RT 100 go down. M. Schreiber will talk with the township to see what can be done.
- B. Insurance** – The Board discussed investigating if there were any way prices would go down if they were top restrict age or take classes.
- C. Radios** – K. Kachel stated he cannot get a radio for the utility 79 that the township has already made a payment for. If the BOC could send a letter to the county and ask. Motion by K. Kachel seconded by W. Marsden and unanimously carried to have the

Board of Commissioners send a letter asking the county for the radios that are needed.

- D. **First Aid and CPR** – The Chief will go over the records and see who is current in First Aid and CPR and if not, within 30 days he will put a corrective action plan in place.

Board Comments –none

Adjournment – Motion by K. Kachel seconded by D. Raudenbush and unanimously carried to adjourn the meeting at 7:48 p.m.

Respectfully Submitted:

Martin Schreiber Fire Committee Chair