

The regular meeting of the Upper Pottsgrove Township Fire Committee was held on Thursday, May 12, 2016. Members in attendance were Chairman Martin Schreiber, William Marsden, Don Raudenbush, Keith Kachel and Township Manager Carol R. Lewis. Absent from the meeting was Chief Jeff Levensgood.

Approval of Minutes – A motion by K. Kachel seconded by W. Marsden and unanimously carried to approve the minutes of April 14, 2016 as presented. C. Lewis abstained as she was absent from the meeting.

Reports

- A. Operational Report** – There were 18 calls for the month for a total of 94 calls year to date.
- B. Membership Report** – They accepted one (1) social member and read two (2) applications.
- C. Treasurer’s Report** – D. Raudenbush presented the Treasurer’s Report.
- D. Fire Fund Budget Update** – The Board reviewed the Fire Fund Budget.
- E. Fire Relief Report** – W. Marsden presented the Fire Relief Fund which the Board reviewed.

Old Business

- A. SOP’s-** A motion by K. Kachel, seconded by C. Lewis, to accept the SOP’s as they were submitted. The Board discussed when they should go into effect and whether or not it should be at the next Company meeting. They discussed the process for review and implementation of the SOP’s. They decided they would go into effect at the next Company meeting on June 8, 2016. The motion passed with W. Marsden and M. Schreiber abstaining. D. Raudenbush offered to adapt a sign off sheet. If members don’t sign off on them they become inactive.
- B. Safety Committee** - The Safety Committee discussed wearing of safety gear. M. Schreiber will send out a memo.
- C. UTV** - The UTV is in and is being put together. They are not sure when it will be completed. The skid unit will not be done for eight (8) to ten (10) weeks. They discussed hauling the UTV.
- D. PEMA Grant** – D. Raudenbush will close out the grant when it is completed. The Board discussed projects for this year’s grant. They discussed drive cams for each truck and a thermo imaging camera.
- E. Fundraising** – Address labels were supplied for the annual giving letter. They reviewed the letter which C. Lewis agreed to tweak and resend to the rest of the Board.
- F. Radios** – It was reported that the radios would not be in until August. Encryption will cost more money.
- G. Training** – The Board discussed who has access to the training files and it was believed that only the Chief does at this time. C. Lewis will discuss with Chief Levensgood about compiling who has and who has not had their CPR training.

New Business

- A. **Fish Rodeo** – The Open Space and Recreation Board has asked the Fire Police to help park and cross on Charlotte Street. There were safety concerns regarding the curbs and speeding. The Fire Police will not help people cross Charlotte Street due to these concerns.
- B. **Training** – M. Schreiber reported that there is County sponsored web training. Gilbertsville opens their training to other companies for free. We are charging them for the EVOC class coming up this weekend. He questioned whether this was the right thing to do.

Adjournment - A motion by M. Schreiber seconded by K. Kachel and unanimously carried to adjourn the meeting at 8:01 P.M.

Respectfully Submitted:

Carol R. Lewis, Township Manager