

The regular meeting of the Upper Pottsgrove Township Fire Committee was held on Thursday, September 8, 2016. Members in attendance were Chairman Martin Schreiber, William Marsden, Don Raudenbush, France Krazalkovich, Keith Kachel, Jeff Levensgood and Township Manager Carol R. Lewis.

Approval of Minutes – Motion by F. Krazalkovich seconded by J. Levensgood and unanimously carried to approve the minutes of July 14, 2016 as presented.

Reports

- A. Operational Report** – J. Levensgood presented the Operational Report. There were 12 calls for the month with 151 year to date. The Board discussed the number of engines we currently have and what may be needed.
- B. Membership Report** – No report.
- C. Treasurer's Report** – The Treasurer's Report was provided by D. Raudenbush. The Board discussed the cost for the giving letter which was around \$1200. They expect to clear \$15,000 in donations which more than covers the cost. .
- D. Fire Fund Budget Update** – The Board reviewed the report.
- E. Fire Relief Report** – No report.

Old Business

- A. SOP's**- No review has been done and it is the end of three months. D. Raudenbush went through and reformatted them. There are wrong names and wrong equipment identified and some of the items do not apply. Motion by K. Kachel to readopt the SOP's with the exception of the one change/addition that was made to them. The motion was seconded by D. Raudenbush and unanimously carried. The Board discussed the plan moving forward to clean them up. At the next Fire Company meeting they will be implemented. Motion by F. Krazalkovich to order the Fire Company to create a Committee and have at least one meeting before the next Fire Committee meeting. The motion was seconded by K. Kachel and was unanimously carried.
- B. Safety Committee** – The Board discussed the memo regarding the wearing of proper gear at all times.
- C. UTV** – The UTV went out for the skid unit. It should be back next Tuesday at the latest. It then goes to TMR for lights. The title for it has been received. The Board discussed where the titles are kept and that they should all be in the safe.
- D. PEMA Grant** – The PEMA grant opens at the end of the month. Quotes are needed for the thermal imaging cameras. They discussed having demos for them. They will also include a chainsaw for the UTV. M. Schreiber thinks that cameras will be over \$15,000 and will eat up the entire grant. The Board discussed what level of chainsaw safety is required for workman's comp. J. Levensgood advised the Board that he saw a 16 foot trailer for sale. He talked to the person who was asking \$2,300 but would accept \$1,500 and a \$1,000 donation notification. He has only had it for two months. The title would need to be changed before the purchase was made. This item will go before the Fire Company for discussion. Next the Board discussed the Green Light Go Grant. They agreed that they should apply for signal preemption for the two lights on Route 100. They also discussed putting signs up saying Red Light Ahead on Moyer Road.

- E. Fundraising** – The Fundraising letters have gone out.
- F. Radios** – The Board discussed the fact that the next payment due is coming up soon and the Fire Company has two pieces of equipment with no radios. They requested that one of the Board of Commissioners calls the County Commissioners about getting the radios released. K. Kachel advised that the Route 100 run cards are still not finished.
- G. Training** – CPR training still needs to be set up.

New Business

- A. The Arboretum approached the Fire Company about partnering with them on doing a haunted trail the 28th and 29th of October.

Executive Session - The Board adjourned to Executive Session at 7:48 p.m. to discuss personnel. They reconvened at 8:33 p.m. with no discussion.

Adjournment – The meeting was adjourned at 8:35 p.m. by the unanimous consent of all those present.

Respectfully Submitted:

Carol R. Lewis, Township Manager