

The regular meeting of the Upper Pottsgrove Township Fire Committee was held on Thursday, October 20, 2016. Members in attendance were Chairman Martin Schreiber, William Marsden, Don Raudenbush, Chief Tom Mattingly and Keith Kachel. Absent from the meeting was Township Manager Carol R. Lewis.

**Approval of Minutes** – Motion by K. Kachel second by D. Raudenbush to approve the minutes of September 8, 2016. The motion carried with W. Marsden abstaining.

### **Reports**

- A. Membership Report** -2 new members have been accepted.
- B. Treasurer’s Report** - D. Raudenbush presented the Financial Report to the Committee.
- C. Fire Fund Budget Update** – was presented, as well as talk about the grant.
- D. Fire Relief** – Check came from the state in the amount of \$35,209.36.
- E. Operational Report** – T. Mattingly presented the report. There were 77.19 man hours.

### **Old Business**

- A. SOP’s**- A draft of the UTV SOP was handed out for consideration.
- B. UTV**- Items on order to put unit in service. The lights are on it and the lettering will be done soon
- C. PEMA Grant** - The grant has been applied for. The township only got one letter of support from the local ambulance companies for the Green Light Go grant and that was Goodwill’s.
- D. Fundraising** - \$5,200 has been raised from letter drive at this time
- E. Radios** - F. Krazalkovich reports that there is a recall on the radios. Time frame of getting them from the county and putting them in service is unknown at this time.
- F. Training** - Tanker Training was conducted with West End, Earl township. The plan is to try and have one big training event once a month.

### **New Business**

- A. Injuries** – The Board discussed what happens if a proposed member gets injured. M. Schreiber will consult with the attorney and the Township Manager regarding the current waiver form being used.
- B. Phones** – The Board discussed the fact that USA Phones, a VOIP system, is what the Township is going to do. All members were in favor of joining in on this.

**Board Comments** – None to note.

**Executive Session** – The Board adjourned into executive session at 7:53 p.m. and reconvened at 8:16 p.m. for matters of Personnel.

Motion by K. Kachel second by W. Marsden and unanimously carried for member “A” To be expelled.

Motion by F. Krazalkovich second by D. Raudenbush and unanimously carried for member “B” to get a letter asking them to come to the next Fire Committee Meeting as the Fire Committee are in receipt of a letter from the member.

Motion by D. Raudenbush second by F. Krazalkovich and unanimously carried for member “C” to be suspended until the member comes and speaks with Fire Committee regarding member’s actions.

**Adjournment** – Motion by K. Kachel seconded by D. Raudenbush and unanimously carried to adjourn the meeting at 8:18 p.m.

Respectfully Submitted:

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Martin Schreiber, Fire Committee Chair