

The regular meeting of the Upper Pottsgrove Township Fire Committee was held on Thursday, December 8, 2016. Members in attendance were Chairman Martin Schreiber, William Marsden, Don Raudenbush, France Krazalkovich, Keith Kachel, Tom Mattingly and Township Manager Carol R. Lewis.

**Approval of Minutes** – Motion by W. Marsden, seconded by T. Mattingly and unanimously carried to approve the minutes of November 10, 2016 as presented.

### Reports

- A. Operational Report** – There were 17 calls for the month and 209 calls year to date.
- B. Membership Report** – W. Marsden advised that there is a potential member coming up for a vote next month.
- C. Treasurer's Report** – D. Raudenbush reported that the boot drive generated over \$700.
- D. Fire Fund Budget Update** – The Board discussed the fact that Engine 2 will be paid off in 2018 for the large amount and in 2026 for the PEMA loan. C. Lewis will investigate as to what the balance is on the loan.

### Old Business

- A. SOP's**- T. Mattingly advised that they are working on a UTV SOP.
- B. Safety** – The Board discussed responding to calls in privately owned vehicles. Even though they may have lights they still are required to conform to all State laws as it pertains to driving in traffic. They also discussed firearms in the firehouse and on calls. VFIS recommends that a policy be developed by each fire company and adhered to.
- C. Equipment Update** – The equipment is in and everything is mounted. A 16' trailer has been ordered with a pintle hook. It should be in in around six weeks.
- D. Fundraising** - There was a boot drive on Black Friday. The fund drive is down to one or two checks a week. The Board discussed dates for the next fund drive and whether to have it in February or September.
- E. Radios** – The radios have been pushed off again. Some models are already obsolete. Motorola is already rolling out new models.
- F. Training** – Training will be held along with the Phillies and another Fire Company at Target on ladders.

### New Business

- A. Phones** – USA Phones came to install and couldn't. The line would have come up in the middle of the bay floors. F. Krazalkovich said the Township approved a quote with USA Phones and we need to hold them to it. C. Lewis will check whether it is a quote or a contract.
- B. By-Law Change** – T. Mattingly read the old one and the new one. It moves changes to by-laws from the Fire Committee to the Fire Company. The Board discussed the MOU and the various versions of the by-laws floating around. Motion by C. Lewis, seconded by F. Krazalkovich and unanimously carried to table the matter until next month when they can ascertain whether everyone has the correct version of the by-laws.

**C. Elections** – M. Schreiber reported that the results were not properly tallied and the matter will be brought up at Wednesday’s meeting. K. Kachel disagreed and said that the results were announced at 6 – 6 and no matter what the numbers were it is still a tie. M. Schreiber conceded and the meeting moved on with no questions asked. The Company did not follow the By-Laws or Robert’s Rules of Order. The Board discussed how elections are handled now and in the future. There are rules in the By-Laws as to who was eligible to vote. They signed the roster when they voted so they know who voted. Motion by F. Krazalkovich, seconded by W. Marsden, to have the Fire Committee undertake an entire rewrite of the By-Laws. The motion carried with M. Schreiber voting nay. The Board discussed how to go about it and whether it should be amended or starting from scratch. It was decided to review the current By-Laws and come back next month with suggestions for changes.

**Executive Session** – The adjourned to Executive Session at 8:17 pm to discuss personnel. They reconvened at 8:27 pm. Motion by F. Krazalkovich seconded by K. Kachel and unanimously carried to accept the return of Alex Zentmyer. Motion by F. Krazalkovich seconded by D. Raudenbush and unanimously carried to send a letter to Jeff Levensgood that his membership has been revoked.

**Adjournment** – Motion by F. Krazalkovich seconded by W. Marsden and unanimously carried to adjourn the meeting at 8:31 pm.

Respectfully Submitted:

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Carol R. Lewis, Township Manager