

**OPEN SPACE & RECREATION BOARD**  
**July 14, 2010 Meeting Minutes**

Board members present were Chairwoman Sue Thompson, Jill Ludy, Dennis Elliott and Ralph Freed. Vice Chairman Dave Crock and Dennis Elliot were absent. Also present were Herbert Miller, Jr., Commissioner, Greg Churach, Carol Bleim and Jack Layne, Township Manager.

**1. Call to Order**

Chairwoman Thompson called the meeting to order at 7:00 P.M.

**2. Approval of Meeting Minutes**

Ms. Ludy moved that the May 12, 2010 meeting minutes be approved. Mr. Freed seconded the motion. The motion was unanimously approved.

**3. Reports**

**A.** It was noted that the ball of dirt at Hollenbach Park had been removed.

**B.** The parking lot has been completed at 1401 N. Charlotte and part of Sprogels Run Trail had been completed to the pond located in Sunset Park.

**C.** Mulch is needed for the pathways located at Hollenbach and Sprogels Run.

**D.** Ms. Ludy stated that she has identified three students that need to complete a project in order to graduate from high school.

**E.** There was a consensus that the next Board meeting should be held at 7:00 P.M. Wednesday, August 18, 2010.

**4. Public Comment**

There was no public comment other than the statements by Mr. Churach regarding the existing building located at 1401 N. Charlotte Street.

**5. New Business**

**A.** Mr. Miller stated that he, Mr. Elliott and Mr. Layne had recently met with the Lower Pottsgrove Township and Assistant Township Manager to discuss their respective open space program and how Upper Pottsgrove and Lower Pottsgrove can better coordinate open space preservation and trail development efforts. Mr. Miller commented that he was impressed with how far the Lower Pottsgrove trail system had been developed.

**B.** Mr. Freed provided an overview of the work completed towards renovating the existing building located at 1401 N. Charlotte Street. Mr. Freed stated that along with volunteer John West, work completed included removal of the overhead door, cleaning up the inside of the building and on the porch and cleaning off the shelves. Mr. Freed stated that trash needed to be picked up at the building. He noted that the posts might be rotted off underneath. He recommended that different flooring be provided. It was suggested that Mr. Ludy might assist by providing concrete services for the building. It was suggested that the Public Works Director, Frank Quinter, determine if the building was safe or needed to be

cordoned off with yellow tape. Mr. Freed stated that the Pump Control Switch for the Water Pump was missing and would probably cost \$75 to \$100 to replace. It was requested that PECO be contacted to turn the power back on at 1401 N. Charlotte Street. Ms. Ludy moved that the Township purchase the Pump Control Switch for the Water Pump. Chairwoman Thompson seconded the motion. The motion was approved. There was a consensus that Mr. Quinter should contact Mr. Freed regarding this building and the items noted by Mr. Freed. Mr. Freed emphasized that the roof was important. Mr. Churach stated that the cost for renovating this building may approach and surpass over \$20,000 and that it might be more cost efficient for the Township to consider tearing down the existing building and constructing a pavilion in the park area. He distributed a photograph of an existing pavilion structure with no bathrooms that was 40 feet by 60 feet in size. He estimated that a pavilion would cost approximately \$18,000 and would need much less maintenance in the future than the existing building. Following more discussion on this matter, there was a consensus that the Township should hold off on doing any more work on the existing building located at 1401 N. Charlotte Street until more information is obtained to determine if it is better to demolish this building and construct a pavilion. Mr. Miller stated that he would provide demolition cost information.

**C.** Mr. Miller stated that Superior stated that they would install the water fountain at Kulp Field this week, that the posts on the signs would be repainted and that handicapped parking signs were needed for Sunset Park.

**D.** Chairwoman Thompson requested that those who mow the grass at Hollenbach Park weed-wack while mowing.

**E.** Ms. Ludy recommended that a split-rail fence be provided at 1401 N. Charlotte Street as a demarcation line.

**6. Adjournment**

Ms. Ludy moved that the meeting be adjourned at 8:36 P.M. Chairwoman Thompson seconded the motion. The motion was approved.

**Next meeting scheduled for 7:00 P.M. on Wednesday, August 18, 2010**