

**Minutes of the Open Space Park and Recreation Board  
Upper Pottsgrove Township**

**May 12, 2015**

A meeting of the Open Space Park and Recreation Board was held on Tuesday, May 12, 2015, at the Upper Pottsgrove Township Administrative Offices; 1409 Farmington Avenue. Those present were Matt Dallas, Nancy Toothaker, Charles Note, Chris Delp, Dennis Elliott and Herbert Miller. Commissioner Elwood Taylor and William Brogley, from the Hillside Aquatic Pool, were also in attendance. Also present were Township Manager Carol R. Lewis. The meeting was called to order at 7:00 p.m. by Chairman Matt Dallas.

**PLEDGE OF ALLEGIANCE** - Those present pledged allegiance to the flag.

**APPROVAL OF MINUTES** – A motion by N. Toothaker seconded by C. Delp and unanimously carried to approve the minutes of the April 14, 2015 meeting as presented.

**NEW BUSINESS:**

**COMMUNITY YARD SALE** – This activity was suggested by Susan Thompson. An area could be designated and people could rent tables and the money could be used for playground mulch or something else. Another option would be to have people sign up and produce a community map which could be distributed. The Board discussed when a good time to have it would be and it was decided that August 29, the week before Labor Day, would be the best. C. Lewis will ask Susan Thompson if she is willing to chair this event.

**EAGLE SCOUT PROJECT UPDATE** - H. Miller explained that Eric Maynard had been working on this project for over two years and he finally got approval. The projects will include constructing two tables for under the pavilion, a kiosk, and carving two seats out of a log that could serve as a barrier on the steep slope of the trail.

**BENCH PLACEMENT** - E. Taylor purchased two concrete benches at an auction and would like to donate them to the Township. The Board accepted the donation of the benches and discussed where they would like to place them. The suggestions were the pond at Sunset Park or Sussell Park and possibly one at Fox Hill Trail for people changing their shoes.

**HILLSIDE FUNDRAISER** - W. Brogley explained to the Board that they are looking at doing a fundraiser for upgrades to the Hillside Aquatic Club. The club has been there since 1968 and he has been on the Board for about ten years. They are looking at having a Dual Athlon ~ a swim followed by a run. They are looking at doing this on Labor Day weekend. They know they will have plenty of participation and would like to get approval for the event so they can work on getting sponsorship. A motion by C. Delp seconded by C. Note and unanimously carried to approve the event using the field around the Club for the running portion provided that there is no conflict with the baseball team.

**SNYDER ROAD TRAIL UPDATE** - C. Lewis reported that the bid had been awarded to Eastern Earth Movers. Once the paperwork is in place, construction will start.

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**POTTSTOWN HEALTH AND WELLNESS PARK CONTEST** – Hollenbach Park has been submitted to the Pottstown Health and Wellness for the Park Contest. All paperwork has been complete.

**GRANTS** – C. Lewis provided an update of the grants that are still in progress. For the outdoor access for all grants the person paving the parking lot offered to pave the township's portion for an additional \$3,000. However, that area is extremely wet and needs an under drainage system before paving. This will cost approximately \$6,000. A motion by N. Toothaker seconded by C. Delp and unanimously carried to recommend to the Board of Commissioners that they install the drainage and stone facility and let the gravel wear for a year or two before being blacktopped. The Health and Wellness Grant for Sunset Park pond analysis ~ the work has been done and the report should be forthcoming.

**BOARD COMMENTS** – C. Note reported that the meeting for the Community Day Committee has been postponed until June due to everybody's crazy schedule. C. Delp thanked Elwood Taylor for the donation of the sign at the Arboretum. H. Miller reported that there was vandalism at Hollenbach Park and they ran over the Rules and Regulations sign. A motion by C. Note, seconded by C. Delp and unanimously carried to apply for a \$12,000 grant to rent additional trail cameras to put up to help prevent vandalism. D. Elliott reported that up the hill from Evans Road there is a site that somebody regularly dumps at and that would be a good place to put one of the cameras. Also the Farmington Avenue exit off of Route 100.

**EXECUTIVE SESSION** – The Board adjourned at 8:12 PM into Executive Session to discuss a matter of real estate. They reconvened at 8:29 p.m. A motion by D. Elliott seconded by C. Note and unanimously carried to forward the possible acquisition of a conservation easement to the Board of Commissioners for their consideration.

**ADJOURNMENT** – A motion by C. Note seconded by D. Elliott and unanimously carried to adjourn the meeting at 8:31 p.m.

Respectfully submitted,

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Carol R. Lewis, Township Manager