

**Minutes of the Open Space Park and Recreation Board
Upper Pottsgrove Township**

June 9, 2015

A meeting of the Open Space Park and Recreation Board was held on Tuesday, June 9, 2015, at the Upper Pottsgrove Township Administrative Offices; 1409 Farmington Avenue. Those present were Dennis Elliott, Charles Note, Chris Delp, and Herbert Miller, Jr., Commissioner Liaison. Commissioner Martin Schreiber and Township Manager Carol R. Lewis were also in attendance. The meeting was called to order at 7:00 p.m. by Vice Chairman Dennis Elliott.

PLEDGE OF ALLEGIANCE - Those present pledged allegiance to the flag.

APPROVAL OF MINUTES - A motion by C. Delp, seconded by C. Note and unanimously carried, to approve the minutes of the May 12, 2015 meeting as presented.

NEW BUSINESS:

SNYDER TRAIL - C. Lewis reported that the trail has been completed and the only thing left is the installation of the split rail fence. It was suggested that more grass seed may want to be planted on the bank as it is somewhat sparse at this time.

DUFFY PORTION OF SNYDER TRAIL - C. Lewis advised the Board that they would be settling on the Duffy property on Monday morning. An estimate has been received to install the rest of the Snyder Trail on this property not to exceed \$3,000. A motion by C. Note, seconded by C. Delp and unanimously carried, to recommend to the Board of Commissioners that they authorize the installation of this portion of the trail. The Board discussed the trail crossings that are going in and their cost. A motion by C. Note, seconded by C. Delp and unanimously carried, to recommend to the Board of Commissioners that they install a trail crossing at Mimosa Lane with a cost not to exceed \$1,000. The Board discussed the Community Yard Sale. It was suggested that the Middle School on the hill would be a great place to have it as there is plenty of space. Someone will be needed to manage the event on that day. D. Elliott is going to ask Michelle Reddick if she would be interested in doing this since she knows so many members of the community. C. Lewis will check with the Middle School to see what the procedure is for reserving the space.

EAGLE SCOUT PROJECT UPDATE – H. Miller reported that the tables are finished and they are working on kiosk. They are going to wait until everything is constructed and install at one time. He advised the Board that even though they needed a skid loader to move the boulders somebody has already pushed boulders over the side. It was suggested that one of the cameras be installed in that area to see who is creating this vandalism. The project should be completed in July.

LONG RANGE PLANNING - C. Lewis told the Board that now that the open space has been acquired the Board of Commissioners would like the Open Space and Recreation Board to consider what they would like to see in the open space. D. Elliott advised that a master plan had been done when the Board was first formed and suggested that they look at this. C. Note suggested that since taxpayers are the ones who pay the money to acquire open space we should solicit their ideas for developing it. It was decided that the Board will review the master plan and in the interim will send out a survey every two months featuring two parks and find out what the people want. C. Lewis will develop a draft for the Board to approve.

**Minutes of the Open Space Park and Recreation Board
Upper Pottsgrove Township**

June 9, 2015

OLD BUSINESS:

SAVE ALLIANCE FOUNDATION – Their access for all projects is almost complete, the parking lot and handicapped spaces are paved and the raised garden beds have been constructed and just need to be installed. Their summer camps are underway.

PARK UPDATE – A report from the last meeting was disseminated to the Board. Currently the group is concentrating on intergovernmental cooperation and promoting each other's events.

POTTSTOWN HEALTH AND WELLNESS PARK CONTEST – The contest will be starting on July 1 and going through July 31, 2015. Two new components to this year's contest include the ability to solicit donations from the community which will be matched by Pottstown Health and Wellness up to \$1,000. The other change is that a physical activity is required to be done at the park. The Pottstown Health and Wellness have resources that we are welcome to tap into; they will conduct an activity for us or we can choose our own. It was suggested that since cross fit is so popular right now and there is one in our township that we contact them to do an activity for us. C. Lewis will check into this.

ATHLETIC FIELDS – Everything seems to be going well. C. Lewis will send a reminder out to the ball clubs to police the area when they are finished.

MAINTENANCE – C. Delp hiked new Snyder Trail down to Sussell Park. He noted that there is a canoe there that is in disrepair and the pond looks low. There is a number on the boat so they will look into who owns it. The Board was asked to hike Foxhill Trail, if they get a chance, to see if the wet area is still a problem or if the fixes we implemented last year took care of it.

BOARD COMMENTS – H. Miller advised that in the past the Committee would take off during the months of July and August unless something important would come up due to vacations and whatnot. It was suggested that they combine those two months meetings into one meeting and a date of Tuesday, July 28, 2015, was proposed. C. Lewis will send this out to the entire Board and once it has been approved by a quorum she will advertise the meeting.

PUBLIC COMMENT – M. Schreiber advised the Board that he thought they were doing a great job of planning and implementing projects.

ADJOURNMENT – A motion by C. Delp, seconded by C. Note and unanimously carried, to adjourn the meeting at 7:54 P.M.

Respectfully submitted,

Carol R. Lewis, Township Manager