

**Minutes of the Open Space Park and Recreation Board  
Upper Pottsgrove Township**

**May 10, 2016**

A meeting of the Open Space Park and Recreation Board was held on Tuesday, May 10, 2016, at the Upper Pottsgrove Township Administrative Offices; 1409 Farmington Avenue. Those present were Dennis Elliott, Chris Delp, Nancy Toothaker and Michelle Reddick. Also present was Carol R. Lewis, Township Manager, Herb Miller, Commissioner Liaison and Ty Kevela from Pottstown Little League. The meeting was called to order at 7:00 p.m. by Dennis Elliott.

**PLEDGE OF ALLEGIANCE** - Those present pledged allegiance to the flag.

**APPROVAL OF MINUTES** – Motion by C. Delp seconded by N. Toothaker and unanimously carried, to approve the minutes of the April 12, 2016, meeting as presented.

**OLD BUSINESS:**

**REPORTS/PROJECT UPDATES** – The Arboretum and the Township received a grant for milkweed plantings. The Arboretum’s volunteers will plant them at Sussell Park and around the Arboretum. The purpose of this grant is to increase feeding for Monarch butterflies which are becoming endangered.

**EAGLE SCOUT PROJECT UPDATE** – Ryan Varga is ready to install the equipment at Hollenbach Park. The Board discussed the area where it is to go. H. Miller reported that he presented his certificate to Eric Maynard who built the kiosk in Sunset Park. Sussell’s project is 50% done and there is no update on the bridge at Hollenbach.

**COMMUNITY DAYS** – M. Reddick asked if they were going to charge non-profits this year to cover the cost of the table and chair. It was agreed that they would charge \$15 for non-profits which is half of what others pay.

**POTTSTOWN HEALTH AND WELLNESS PARK CONTEST** – The activity for the Park Contest will be kick ball and it will be held every Wednesday in July at 6:00 PM at the lower field. It is open to anyone at any age.

**ASH TREE MANAGEMENT** – C. Lewis reported on the Ash Tree Management Project. H. Miller asked about the trees along Fox Hill Run behind his property.

**FISH RODEO** – C. Lewis sent a flyer around and a sign-up sheet for the Board to review. They discussed using the cattle gate at the bottom of Yarnall Road for people to park. H. Miller suggested they park at Planet Fitness and walk down and then use gators to transport kids to the pond. Gilbertsville Ambulance Service will be available for the event. C. Delp will also talk to Goodwill. They will be stocking with small mouth bass. Anything under sixteen (16) inches will be thrown back. They can keep all the bait fish they catch. People will be needed for judges and prizes. C. Delp will go to Tractor Supply for prizes. M. Reddick suggested Rita’s Italian Ice might be good as well.

**COMMUNITY YARD SALE** - M. Reddick talked to Larry Hanna and they are going to do a community flea market and car show. The cause is the playground mulch for the play areas. They

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will charge \$5.00 a car for the show. There will be a People's Choice Car Contest and a 50/50 drawing. We are getting a small game of chance license and a committee will be put together. C. Lewis will be doing a display for the event. It was suggested that they have the event at the Middle School.

**GRANTS** – C. Lewis updated the Board on the various grants.

**ATHLETIC FIELDS** – T. Kevela presented a banner that they would like to hang on the announcement stand to acknowledge the Township and the work that they do. He reported that trees on the right of the field are overhanging the fences. These will be cut back. He also reported that the infield sod is looking bad and they plan on installing new sod. They will advertise any events the Township wishes. C. Lewis told the Board that their group had painted all of the dugouts and Frank Quinter, the Public Works Director, reported that they look fantastic.

**MAINTENANCE** – H. Miller reported that some of the sign posts are showing rust and need to be scraped and painted. If there were two sets of volunteers it would not take very long to do. They will set it up for June or July. They will need rollers and pans. H. Miller, M. Reddick and C. Delp volunteered to help. N. Toothaker may help depending on her availability.

**DEVELOP PLAN FOR UPDATING THE OPEN SPACE PLAN** – The Board will prioritize what to do next. They will offer comments at the June meeting.

**BOARD COMMENT** – H. Miller reported the dirt at the high school is a huge pile but supposedly cannot be taken off campus because of the written language in the permit. Further investigation will go on regarding this matter. C. Delp asked if the Commissioners approved the name for the new park. They discussed the various names. They also discussed the current Veteran's Memorial at Heather Place. It was suggested that it be expanded to include all flags from all branches of the service.

**ADJOURNMENT** – Motion by N. Toothaker seconded by C. Delp and unanimously carried to adjourn the meeting at 8:18 PM.

Respectfully submitted,

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Carol R. Lewis, Township Manager