

**Minutes of the Open Space Park and Recreation Board
Upper Pottsgrove Township**

July 12, 2016

A meeting of the Open Space Park and Recreation Board was held on Tuesday, June 14, 2016, at the Upper Pottsgrove Township Administrative Offices; 1409 Farmington Avenue. Those present were Chuck Note, Michelle Reddick and Nancy Toothaker. Also present was Carol R. Lewis, Township Manager. The meeting was called to order at 7:00 P.M. by Chuck Note.

PLEDGE OF ALLEGIANCE - Those present pledged allegiance to the flag.

APPROVAL OF MINUTES – This matter was tabled until a quorum of those present was available to vote.

REPORTS

SAVE ALLIANCE FOUNDATION PROJECTS AND PROGRAMS – SAVE Alliance Foundation provided an update of their current activities and accomplishments.

EAGLES SCOUT PROJECT UPDATE – C. Lewis provided an update on the current Eagle Scout Projects. Mr. Vargo is installing the play equipment at the Hollenbach Park; he anticipates work to be concluded in mid-July. Mr. Dorris, who is installing the outdoor classroom at Sussell Park is finishing up the project. Mr. Rogers, who was building a second bridge over Sprogel's Run at Hollenbach has withdrawn his project. He is just too busy with other commitments.

COMMUNITY DAYS – A Committee meeting will be held before the July meeting at 6:00 P.M. C. Lewis will contact them.

POTTSTOWN HEALTH AND WELLNESS PARK CONTEST – Registration is currently open. Upper Pottsgrove has 32 registers to date. If we get 50 registers the Township will automatically receive \$1,000. C. Lewis will email the link to register directly at their website.

ASH TREE MANAGEMENT – C. Lewis reported that the project is on hold right now due to the cost of the bids that came in. She explained what drove up the price and advised them that they will be looking at getting new bids possibly in August.

FISHING RODEO – Seven (7) children showed up for the event and they all had a great time. It was questioned whether adults accompanying children needed a fishing license. Especially when it was on Township property and the Township stocked the pond. The matter will be looked into. It was pointed out that on the open space map none of the ponds are labeled. It was suggested that a Save the Date be added to the Newsletter to help advertise for these and other events. They are considering holding this as an annual event on the same weekend each year.

COMMUNITY FLEA MARKET & CAR SHOW – M. Reddick advised the Board that she and Larry Hanna are forming a committee to plan the event. They will be meeting next week. They discussed getting local businesses to sponsor prizes which will be used for a Chinese Auction and the Open Space Board would keep the profits from this. They also plan on conducting a 50/50 raffle.

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GRANTS – C. Lewis provided an update on the grants.

ATHLETIC FIELDS – It was questioned whether the trash situation has been worked out. There has not been evidence of a lot of trash lying around.

MAINTENANCE – C. Lewis advised the Board that there is an America the Beautiful Grant for paint that if you apply for you get fifty (50) gallons of paint and a \$50.00 gift certificate for Home Depot to buy painting supplies. The only caveat is that the project would have to be done in September. The Board decided to do one (1) gallon and paint the posts now and apply for the grant and do them again in September. They discussed the delivery of mulch at Heather Place and recommended that a weed barrier be put down before the mulch arrives.

DEVELOP PLAN FOR UPDATING THE OPEN SPACE PLAN – N. Toothaker advised that as they plan for improvements to the open space they need to get a handle on what maintenance will be needed as well and the costs associated with this. C. Lewis is in the process of inventorying what is currently available at each park and will provide that to the Board along with a cost associated for an additional person dedicated to maintaining the open space.

BOARD COMMENTS – C. Note recommended that they meet at Hoffman field for their next meeting. The Board agreed.

ADJOURNMENT – A motion by M. Reddick, seconded by N. Toothaker and unanimously carried to adjourn the meeting at 7:42 P.M.

Respectfully submitted,

Carol R. Lewis, Township Manager