

**Minutes of the Open Space Park and Recreation Board  
Upper Pottsgrove Township**

**July 12, 2016**

A meeting of the Open Space Park and Recreation Board was held on Tuesday, July 12, 2016, at the Upper Pottsgrove Township Administrative Offices; 1409 Farmington Avenue. Those present were Dennis Elliott, Chuck Note, and Nancy Toothaker. Also present was Herbert C. Miller Jr., Commissioner Liaison, Martin Schreiber and Carol R. Lewis, Township Manager.

**PLEDGE OF ALLEGIANCE** - Those present pledged allegiance to the flag.

**APPROVAL OF MINUTES** –Motion by C. Note, seconded by N. Toothaker and unanimously carried to approve the minutes of May 10, 2016 and June 14, 2016, as presented.

**OLD BUSINESS:**

**REPORTS/PROJECT UPDATES** – H. Miller provided an update of the Arboretum’s activities. They will be holding a 5K on October 8, 2016. The Pottstown Library meets at the Arboretum every Friday for a Summer Reading Program. Attendance has been quite good. There was a Nature Photography Workshop for kids on June 23, 2016, and ten (10) children attended. Construction has started on the ropes course and will be completed around the first week in August.

**EAGLES SCOUT PROJECT UPDATES** - Ryan Vargo is working on the installation of the playground equipment at Hollenbach. It is taking a little bit longer than anticipated due to the hard soils. Dorris will complete his project this week.

**POTTSTOWN HEALTH AND WELLNESS PARK CONTEST** - C. Lewis provided an update on the Pottstown Health and Wellness Park Contest. At this time our park is in the lead by over 800 votes. This is primarily due to a lot of selfies being taken and submitted.

**FISHING RODEO** – D. Elliott asked that Rita’s, Burger King and TSC be thanked for the prizes they gave us for the Fishing Rodeo. Next year they plan to hold it on opening day of bass season.

**COMMUNITY YARD SALE** - The Community Yard Sale has been renamed to Shine 4 Safe Play Car Show and Flea Market. It will be held on September 17, 2016 from 8 until 1:00 pm. C. Lewis passed around flyers and asked the members to distribute them to businesses and get prizes for the Chinese Auction.

**ATHLETIC FIELDS** – M. Schreiber reported that a tournament was held over the weekend and after they left he collected two (2) garbage bags full of water bottles. There was some other garbage left around as well. Motion by N. Toothaker seconded by C. Note and unanimously carried to require a \$100 deposit for any organization using the field outside the primary organizations. C. Note requested that the cedar tree near the Hoffman sign be removed. The Board discussed the different names in that area.

**MAINTENANCE** - The Board discussed redoing the Veteran’s Memorial at Heather Place. C. Note will work on a design along with N. Toothaker. D. Elliott is going to look in to getting the poles donated from possibly the VFW. N. Toothaker inquired about having a sign at the top of the hill

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going to Sussell Park. There was one at the bottom of the hill saying that it was a level four difficulty but she thought it should also be at the top of the hill.

**DEVELOP PLAN FOR UPDATING THE OPEN SPACE PLAN** – C. Lewis and H. Miller are working on a complete inventory which they will have for the Board to review at their next meeting.

**BOARD COMMENTS** – It was questioned whether they should ask the public for ideas to improve the parks. C. Note advised that he puts it out on Facebook periodically.

**PUBLIC COMMENT** – M. Schreiber requested that some sort of ring buoy be at the ponds for safety reasons. The Board agreed but was afraid that it would get stolen. H. Miller suggested that a pole would be better as you have to know how to throw a buoy properly. It was agreed that a pole with a grip on the end would be the best. This recommendation will be made to the Board of Commissioners.

**ADJOURNMENT** – Motion by N. Toothaker, seconded by C. Note and unanimously carried to adjourn the meeting at 7:56 pm.

Respectfully submitted,

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Carol R. Lewis, Township Manager