

**Minutes of the Open Space Park and Recreation Board
Upper Pottsgrove Township**

May 9, 2017

A meeting of the Open Space Park and Recreation Board was held on Tuesday, May 9, 2017. Those present were Dennis Elliot, Michelle Reddick and Nancy Toothaker. Also present were Carol R. Lewis, Township Manager and Herb Miller, Commissioner Liaison. The meeting was called to order at 7:00 pm by Dennis Elliott.

PLEDGE OF ALLEGIANCE – Those present pledged their allegiance to the flag.

APPROVAL OF MINUTES – Motion by N. Toothaker seconded by M. Reddick and unanimously carried to approve the minutes of April 11, 2017, as presented.

OLD BUSINESS:

SAVE ALLIANCE FOUNDATION PROJECTS AND PROGRAMS – Philadelphia University would like to gift the bird blind structure to the Township. Green Allies would maintain and assume liability for the structure. The agreement would be similar to others that Solicitor Garner has prepared in the past such as for the low ropes course, etc. Motion by M. Reddick seconded by N. Toothaker and unanimously carried, to recommend to the Board of Commissioners the acceptance of the gift so long as it is in writing that the Green Allies enter into an Agreement regarding the upkeep and liability of the structure.

PROGRAMS

ARCHERY HUNT 2017 – D. Elliott suggested that they advertise for the Archery Hunt in June and pull the winners at the Board of Commissioners meeting in August. They explained the program to H. Miller. A mandatory safety meeting will be held on August 26 at Hollenbach Park at 9:30 am. The Board then discussed a new disease that ticks are carrying that is deadly. They asked if the Township would advertise this.

FISH RODEO – D. Elliott requested that the top of the tables be cleaned before the event. The Lions Club will be there to hand out hot dogs and drinks. N. Toothaker advised that Pottstown is installing cameras at Memorial Park. C. Lewis found a grant for cameras through Keep America Beautiful. She is going to look into what their parameters are.

PARK CONTEST 2017 – C. Lewis reported that she registered Heather Place Park for the contest and put down that any winnings would be used for the Veteran's Memorial.

COMMUNITY DAYS – M. Reddick suggested a Committee meeting be set for next month. She also urged more people to serve on the Committee as we have lost a couple of people. They will be doing the Yard Sale and Car Show again but need to set a date. It will probably be sometime in September. Motion by M. Reddick seconded by N. Toothaker and unanimously carried to recommend to the Board of Commissioners that they charge for the use of Hollenbach an annual fee or authorize someone to negotiate with the School District regarding payment for the use of shared facilities.

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MAINTENANCE - M. Reddick pointed out that there are no signs at Goose Run Trail. The Police may have a hard time finding it when someone gets injured there. Motion by M. Reddick seconded by Toothaker and unanimously carried, to recommend to the Commissioners that they install signs at Goose Run. She then reported that the Summer Grove HOA repaired the handicap pad and did not charge the Township for it. The Board discussed where to place the signs. H. Miller reported on a trail connection to Levensgood Road.

PAVING OF FOX HILL PARKING AREA - H. Miller recommended paving Fox Hill Trail. It is used a lot. N. Toothaker reported that the ground is rock hard even after the rain. They discussed having more impervious area as we were ten (10) inches under rainfall last year. H. Miller responded that it would be sloped appropriately so that it drained. D. Elliott pointed out that if they pave now they will save money in the future. They discussed the fact that if they do the dog park they will need more parking. They agreed that they did not think that a dog park was a good idea. D. Elliott shared Pottstown's Bark Park Rules and Regulations which is over four pages. They then discussed dogs running unleashed and owners not cleaning up after them. Motion by M. Reddick seconded by N. Toothaker and unanimously carried, to recommend to the Commissioners that they pave the parking area at Fox Hill.

PAINTING OF SIGN POSTS- M. Reddick and N. Toothaker will paint the poles at Hoffman. The Road Crew already sanded them. H. Miller asked that Chris Delp call to set up a date for them to paint.

DALLAS TRAIL – Motion by N. Toothaker, seconded by M. Reddick and unanimously carried, to recommend to the Board of Commissioners that they install split rail fence the rest of the way across the Dallas property to the top of the hill.

VETERAN'S MEMORIAL – D. Elliott presented an article regarding a Township that partnered with the School District's art class to develop a Veteran's Memorial walk. He feels there should be something to see from Route 100 as well as doing the pavilion. It was decided to develop a Committee in the Community to come up with a plan due to the fact that they are on a time schedule for grants etc. H. Miller, D. Elliott and C. Lewis agreed to serve and will look for other members.

OPEN SPACE PLAN – It was decided to take the recommendation of the Circuit Rider, Michael Lane, and apply for a grant to update the Township's Open Space Plan.

CONSIDER TRAIL CONNECTION FROM SUNSET PARK TO HOLLENBACH PARK – C. Lewis presented the Tri-County Trail Studies Plan and specifically the connection between Sunset Park and Hollenbach Park. She advised that this connection could be done in phases and does not have to all be done at one time. Motion by M. Reddick seconded by N. Toothaker and unanimously carried, to recommend to the Board of Commissioners that they are in favor of the concept for the trail between Sunset and Hollenbach Parks. If the Board of Commissioners agrees C. Lewis will work up a cost estimate for the project.

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BOARD COMMENTS – D. Elliott reported that Chuck Garner’s aunt, Janet Garner passed away. He asked that a card be sent from the Board. M. Reddick agreed to take of this.

ADJOURNMENT – Motion by M. Reddick seconded by N. Toothaker and unanimously carried to adjourn the meeting at 8:36 pm.

Respectfully submitted,

Carol R. Lewis, Township Manager