

**Minutes of the Open Space Park and Recreation Board
Upper Pottsgrove Township**

October 10, 2017

A meeting of the Open Space Park and Recreation Board was held on Tuesday, October 10, 2017. Those present were Dennis Elliot, Michelle Reddick, Chris Delp and Nancy Toothaker. Also present was Carol R. Lewis, Township Manager, Commissioner Herbert C. Miller, Jr. and Michael Lane, Circuit Rider.

PLEDGE OF ALLEGIANCE – Those present pledged their allegiance to the flag.

APPROVAL OF MINUTES – Motion by M. Reddick, second by N. Toothaker and unanimously carried to approve the minutes of August 8, 2017 as presented.

OLD BUSINESS:

DEVELOP PLAN FOR PROJECTS AND OPEN SPACE PLAN – Michael Lane advised that under Chapter 1 Donna Fabry would be updating the general demographics. They discussed the top employers in the township which Michelle Reddick has a list of the top ten which she will forward to Michael and Donna. The Middle School needs to be added to the open space calculation. Next the Board reviewed the list of parks and amenities. C. Lewis advised that there is an updated inventory list which she will forward to M. Lane and D. Fabry. She will copy the group so that efforts are not duplicated. Members were asked to look at the inventory and update with anything that they know is missing. D. Fabry put together an open space map overlaid with Zoning and the Tri-County Trail Study for the Board to look at. They discussed possible acquisitions that fit into this map. The Board next discussed an official map for trails, parks, etc. There is no time limit for adopting this; it is an on-going planning tool. The Board next reviewed the 95 goals. They discussed the National Registry and Historic properties. M. Lane advised that cluster development and density is a bonus. They discussed the zoning aspects and that much of the goals are completed. They also discussed the West County Trail and Waste Management property as well as the Montgomery County Historic Commission. M. Lane suggested that the Board reevaluate their fees for use of items such as the pavilion, sports fields, etc. He asked the Board to consider for the next meeting reviewing the goals and objectives and come up with recommendations for removing or adding. Next they discussed maintenance of open space and whether passive or active and how to maintain what is developed.

APPROVAL OF MINUTES – August 8, 2017 – Motion by M. Reddick, seconded by C. Delp and unanimously carried to approve the minutes of the August 8, 2017, meeting as amended with corrections to Community Days on page 1.

GRANTS – GREEN REGION GRANT – UP TO \$10,000 – A Green Region Grant is opening up for \$10,000. The Board decided that they would like to apply for the grant to remove and replace trees at Sunset and Sussell Parks.

SAVE ALLIANCE FOUNDATION PROJECTS AND PROGRAMS – H. Miller reported that there is a Night Hike this weekend and another one the Haunted Hike the following weekend for older kids.

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COMMUNITY DAYS – M. Reddick passed out an Expense Report. They discussed alternative locations for future Community Days due to parking constraints. Hollenbach or Hoffman would be the possibilities but there is no shade or electric at Hollenbach. Hoffman has water and electric. A lot more people attended this year than ever before. M. Reddick advised that she needs more commitment from all Board members for at least an hour or two to man all the different activities. Commissioner John Bealer and Road Crew Frank Quinter and Jeff Imbody did a tremendous job and were there all day. N. Toothaker advised that she saw more vendors than attendees at her end and that parking was difficult. D. Elliott suggested having people sign up ahead of time to help. M. Reddick said she needs commitment or it will get scaled back.

ARCHERY HUNT – So far one (1) deer has been harvested from David Miller. He feels that at this time it is too warm for most hunters.

DEVELOP PROGRAM CALENDAR FOR 2018 – It was suggested to include Pottsgrove Recreation Board events in the calendar as well as those for the Althouse Arboretum.

ATHLETIC FIELDS – H. Miller got a call from the School District who wants to do aerating and over seeding.

MAINTENANCE – H. Miller reported that he has inspected Hollenbach Field. There is a Park Ambassador also that inspects Sussell and Goose Run regularly. The Board discussed how to consider paying for maintenance and asked for equivalent value of workers.

VETERAN'S MEMORIAL – D. Elliott advised that they need to apply for a grant. A meeting of the Committee has not yet been called. He suggested the possibility of selling bricks to raise money for the memorial at the park.

ADJOURNMENT – Motion by N. Toothaker, seconded by C. Delp to adjourn the meeting at 9:07pm.

Respectfully submitted,

Carol R. Lewis, Township Manager