

**Minutes of the Open Space Park and Recreation Board
Upper Pottsgrove Township**

March 13, 2018

A meeting of the Open Space Park and Recreation Board was held on Tuesday, March 13, 2018. Those present were Dennis Elliot, Michelle Reddick, and Nancy Toothaker. Also present were County Planner Lauren Van Dyk and Regional Recreation Coordinator Michael Lane. Commissioner Renee Spaide was present in the audience.

PLEDGE OF ALLEGIANCE – Those present pledged their allegiance to the flag.

PUBLIC COMMENT – **Greg Churach, 144 Snyder Road**, expressed concern that there are no trees at the lower end of Hollenbach Park so when you drive by and look down over the open space, all you see are houses. He recommended that trees be planted along the lower end to screen the park from the houses. It was noted this would be considered and discussed as part of the open space plan update.

APPROVAL OF MINUTES - Motion by M. Reddick seconded N. Toothaker and unanimously carried to approve the minutes of February 13, 2018 as amended to correct the spelling of Sitko and change community days to community day.

OLD BUSINESS:

PROGRAMS – M. Reddick noted that Community Day will be held at the Pottsgrove Middle School this year, and the date is September 22, 2018. She also reminded everyone to set this date aside on their schedule as we need extra volunteers the day of the event.

VETERAN’S MEMORIAL – D. Elliot advised that Herb Miller contacted two (2) concrete contractors regarding obtaining estimates. D. Elliott further advised that he will move forward with asking the President of the Board of Commissioners to meet with himself and the contractors. He noted that the benches were changed to steel porcelain. However, in speaking with some residents/veterans, they prefer black granite benches. He reported that someone has agreed to donate the time capsule and Greg Church has offered to do the electric for the project. In response to a question from N. Toothaker, D. Elliott advised they are hopeful to have the project completed by Veteran’s Day this year. In response to another question from N. Toothaker, D. Elliott advised the bricks will most likely come from Glen Gerry located on Route 61. L. Van Dyk advised she will let us know of any other companies that could supply the bricks.

DEVELOP PLAN FOR PROJECTS AND OPEN SPACE PLAN – Michael Lane and Lauren Van Dyk, along with members continued talking about updates to the open space plan. N. Toothaker expressed concern that she thought we were going to get a summary of what we previously discussed. M. Reddick advised that the minutes do reflect previous discussions. However,

N. Toothaker suggested that an actual summary and list be provided of what has been discussed to date. L. Van Dyk agreed that she would provide a summary of items that were previously discussed and would be discussed this evening. D. Elliott suggested we consider an area for disc golf.

M. Lane advised there is an organization in North Coventry that will design, build and maintain the disc golf course. He further advised that Eric Guest is the head of this organization. R. Spaide researched the information, noted the name of the organization is the Professional Disc Golf Association and provided the telephone number. She suggested the possibility of utilizing Prout Farm for the disc golf. M. Reddick suggested the open space area we own off Pineford Road that is situated between Farmington Avenue and Pineford Road. Another area previously suggested by C. Note is Fox Hill. D. Elliott suggested contacting the organization to come out and investigate

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whether the areas suggested would work or what open space area would be suitable. D. Elliott reiterated that he would like to see trail markers along the open space trails and more kiosks with maps at our parks and open space areas. M. Lane provided a revised Chapter 2 to include changes discussed and suggested members review for the May meeting. L. Van Dyk provided an updated open space map showing our township and surrounding townships but apologized that the street names were not included. She agreed to look at surrounding townships and see what facilities they currently have in place or are planning so that we don't duplicate efforts in planning uses for our open space areas.

NEW BUSINESS - Michelle Reddick advised that the township switched to a new financial software program as of January 1, 2018, and financial reports have not yet been completed. She agreed to make them available to members once they are complete.

ADJOURNMENT – Motion by N. Toothaker seconded by M. Reddick and unanimously carried to adjourn the meeting at 8:55 p.m.

Respectfully submitted,

Carol R. Lewis, Township Manager