

**Minutes of the Open Space Park and Recreation Board
Upper Pottsgrove Township**

May 8, 2018

A meeting of the Open Space Park and Recreation Board was held on Tuesday, May 8, 2018. Those present were Dennis Elliot, Michelle Reddick, Chuck Note, Sherry Paup and Nancy Toothaker. Also present was Township Manager Carol R. Lewis, Planner Lauren Van Dyk, Circuit Rider, Michael Lane, Commissioner Trace Slinkerd, Commissioner Renee Spaide and Greg Churach.

PLEDGE OF ALLEGIANCE – Those present pledged their allegiance to the flag.

PUBLIC COMMENT – None to note.

APPROVAL OF MINUTES - Motion by C. Note seconded N. Toothaker and unanimously carried to approve the minutes of April 10, 2018 with one change. M. Reddick abstained as she was not present.

OLD BUSINESS:

PARCC Committee – Organized a Regional Social with a great speaker. C. Lewis advised the Board that the PARCC Committee would like to continue the Circuit Rider position and they would be hearing a presentation over the summer for a recommendation to the BOC.

COMMUNITY GARDENS – C. Lewis met with Jim Lopic. She showed where the gardens would go. They would be raised beds and fenced to keep critters out. If at any time the program ended, the area would be restored to its previous condition. Motion by N. Toothaker second by C. Note and unanimously carried to approve the Community Gardens with an agreement.

HOLLENBACH PARK – G. Churach had brought up about a tree screen between Hollenbach Park and the homes on Turnberry Farms. They discussed the types of trees that might be appropriate such as Norway Spruce, American Holly, etc. C. Note would like to see a plan of the quantity and species. Then a cost estimate could be worked up. D. Elliot asked about the proposed outdoor amphitheater. M. Reddick thought there was one included in the master plan for Hollenbach. She will look for it.

FISH ROEDO – It is up to 5 or 6 participants. The Board decided to keep it open unless they do not get at least 10 participants. They discussed prizes. C. Lewis volunteered to donate a child's rod and reel.

GRANTS – Grantors are looking for shovel ready projects. The Board discussed the need for more signage and parking. C. Lewis advised them to think of total projects and including a variety of uses for spaces. L. Van Dyk discussed the process of developing a Master plan and the need for public workshops. N. Toothaker suggested having a meeting just to discuss and develop projects. D. Elliot advised that Ernie Guest will develop and install a disc golf course but it cannot be part of a trail, it has to be separate. C. Note suggested they discuss Sussell Park at the next meeting and everyone bring some ideas. It was decided to have a public workshop in the fall. L. Van Dyk and M. Lane will plan and advertise it. They will be at Community Days to promote it and answer questions.

VETERAN'S MEMORIAL – Motion by C. Note second by M. Reddick and unanimously carried to recommend to the Board of Commissioners they approve the Veteran's Memorial as presented by the Veteran's Committee.

OPEN SPACE LONG RANGE PLAN – L. Van Dyk presented Chapter 2 with the changes

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discussed. She advised this will be a work in progress. The Board discussed approvals and location of trails. T. Slinkerd advised that he will not support a trail through a subdivision. C. Note advised that they need to convey to the public that this plan is a concept, not set in stone. L. Van Dyk advised that the brown areas are to identify areas for acquisition without identifying specific properties. They recapped what had been done to date. The next step is to identify new goals and objectives. They then discussed the Trail Study. They will have chapters 1, 3 and 5 for next time. It was agreed a public workshop would be held September 25th. The draft of the Open Space Plan should then be completed by November.

NEW BUSINESS

PROUT FARM LOOP TRAIL – Motion by C. Note second by N. Toothaker to recommend to the Board of Commissioners the approval of the installation of the Prout Loop Trail not to exceed \$1,000 to include the paving of the parking lot.

FARMING – The Board discussed farming of the open space. Since there is more than one interested farmer, this activity will need to be publicly bid out next year.

BOARD COMMENTS - M. Reddick advised she sent an e-mail asking for feedback and a commitment for this year's Community Days. T. Slinkerd appreciates the time and effort put in by this committee.

ADJOURNMENT – Motion by M. Reddick seconded by N. Toothaker and unanimously carried to adjourn the meeting at 9:14 p.m.

Respectfully submitted,

Carol R. Lewis, Manager