

PARKS & RECREATION COMMISSION
Meeting Minutes
March 14, 2007

Committee members present were Chairman Stephen Ailes, Sue Thompson and Herbert J. Miller. Vice Chairman David Crock and Jill Ludy were absent. Also present were Gary Delp, Joe Cotellese, Matthew Polder, Peter Snyder, Ryan Henry, Brent Frampton, Bryan Frampton and Jack Layne, Township Manager.

1. Call to Order

The meeting was called to order at 7:09 P.M by Chairman Ailes.

2. Approval of Meeting Minutes

Ms. Thompson moved that the February 14, 2007 Parks and Recreation Commission meeting minutes be approved as submitted. Chairman Ailes seconded the motion. The motion was approved.

3. Public Comment

There was not public comment.

4. New Business

A. Request from Pottsgrove Little League

Mr. Delp discussed the need for a six feet high by 150 foot long fence to be constructed at Kulp Field in order to provide protection from balls being hit into that area. He stated that the fence would be placed beyond the bleacher area. He stated that opening day for baseball to begin at this location is April 20th. He requested financial support from the Township for this needed endeavor. Following discussion by the Board regarding this matter, Ms. Thompson moved that the lowest price quotation totaling \$3,290 for the proposed fence at Kulp Field be approved for payment by Upper Pottsgrove Township contingent on the Pottsgrove Little League providing Upper Pottsgrove Township with a signed Kulp Field utilization agreement and proper insurance documentation. Mr. Miller seconded this motion. The motion was approved.

B. Sign Repair/Replacement

Mr. Layne distributed a price quotation of \$3,100 from Scepter Signs for the replacement of the severely damaged Hollenbach Park sign. He stated that he had faxed this price quotation to the Township's insurance provider and was awaiting their response. Following additional discussion on this matter, Mr. Miller moved that Upper Pottsgrove Township approve the purchase of a new sign \$3,100 for Hollenbach Park from Scepter Signs. Chairman Ailes seconded this motion. The motion was approved. Mr. Layne stated that he would make additional efforts to contact the insurance provider regarding this matter to determine if they will pay for the replacement of the sign, which would reduce the Township's cash outlay for this item from \$3,100 to the \$500 for the insurance deductible payment.

4. Reports

A. Ms. Thompson stated that she was still attempting to reach the individual that could provide the Township with landscaping services.

5. Old Business

A. Hollenbach Park Parking Area Improvements

The Board discussed the proposed improvements to the Hollenbach Park parking area. Chairman Ailes stated that disposable stone could be put in place. Mr. Miller noted that a price quotation of \$3,700 from Dale Boalton for the specified parking lots improvements had been distributed to the Board. Chairman Ailes moved that the Public Works Department provide a stone base in the parking lot as designated by LTL by April 30, 2007 and that the Township accept the bid by Mr. Boalton for the additional park improvements that should be completed by May 30, 2007. Ms. Thompson seconded this motion. The motion was approved.

B. Heather Place Park Project Plans

Mr. Layne distributed copies of costs estimates provided by Public Works Director, Frank Quinter that would provide for the proposed upgrades to Heather Place Park. Ms. Thompson requested that the Board meet with the playground equipment representative prior to moving forward on these proposed items. Chairman Ailes established a Subcommittee comprised of Chairman Ailes and Ms. Thompson that will oversee efforts to upgrade Heather Place Park.

C. Mocharniuk Meadows metal park rules sign missing

Following a discussion on desired improvements to the existing metal park rules signs, there was a consensus that Scepter Signs be contacted and requested to provide a price quotation for new park rules signs prior to the next Board meeting.

D. Proposed Bridge Connecting Mocharniuk and Hollenbach

There was general agreement that this project should continue to move forward.

E. Parks & Recreation Survey

Ms. Thompson stated that the Parks & Recreation Survey will be provided on the Township's website next month and that hard copies of the Survey will be provided at the Township Administration Building and at the Pottstown Library. She added that the deadline for completing and submitting this Survey will be June 30, 2007.

6. Adjournment

Chairman Ailes adjourned the meeting at 8:08 P.M.

Submitted by Jack Layne, Township Manager

**The next Parks & Recreation Board meeting is scheduled for 7:00 P.M. on
Wednesday, April 11, 2007**