

PARKS & RECREATION COMMISSION
Meeting Minutes
April 11, 2007

Committee members present were Chairman Stephen Ailes, Sue Thompson, Jill Ludy and Herbert J. Miller. Vice Chairman David Crock was absent. Also present were John McCloskey and Jack Layne, Township Manager.

1. Call to Order

The meeting was called to order at 7:08 P.M by Chairman Ailes.

2. New Business

A. Request from the Pottsgrove Baseball Organization

Mr. McCloskey, Vice President of the Pottsgrove Baseball Organization, requested that the Board approve their request for financial assistance for their efforts to install a fence along the third base line on the upper field at Kulp Field. Mr. McCloskey stated that the installation of this fence would address safety and maintenance issues. Following further discussion on this matter, Chairman Ailes moved that contingent on there being a signed agreement with the Pottsgrove Baseball Organization with Upper Pottsgrove Township the Board approve the request by the Pottsgrove Baseball Organization for funding for the installation of a fence at Kulp Field. Ms. Thompson seconded the motion. The motion was approved.

3. Approval of Meeting Minutes

Ms. Thompson moved that the March 14, 2007 Parks and Recreation Commission meeting minutes be approved as submitted. Mr. Miller seconded the motion. The motion was approved.

4. Old Business

A. Heather Place Park Upgrade effort update

Mr. Layne reported that the contractors had been notified to proceed forward on providing sidewalk and electrical improvements at Heather Place Park. Chairman Ailes, Ms. Thompson and Ms. Ludy provided extensive information on proposed playground equipment that they had recently obtained from a playground equipment representative. Chairman Ailes stated that he was scheduled to meet with the playground representative tomorrow in order to further investigate how the Township could proceed in improving Heather Place Park. Mr. Miller recommended that if new grills were purchased for the Park that covers be provided for them for protection during the colder months of the year. Chairman Ailes suggested that the pavilion be painted. Following additional discussion on this matter, Chairman Ailes moved to collect additional price information from the playground equipment representative and then provide this information to the Parks & Recreation Board members for their approval. Ms. Thompson seconded this motion.

B. Hollenbach Driveway and Parking Lot Improvements

Discussion focused on the amount budgeted for park upgrades. There was a consensus that a minimum of \$66,000 was budgeted for Parks & Recreation for 2007. Mr. Layne stated that he would continue to provide budget updates each month that should be more detailed once the new computer software was installed. Mr. Miller stated that he would be obtaining additional cost information on providing modified stone at Hollenbach Park. Ms. Ludy moved that Mr. Miller be authorized to obtain additional price information on the installation of modified stone for improving the Hollenbach Park driveway and parking lot. Ms. Thompson seconded this motion. The motion was approved. Mr. Layne noted that funding for expenditures for open space park areas, such as Hollenbach Park, could be taken from allotted budgetary funds for open space capital improvements and maintenance.

C. Proposed Bridge Connecting Mocharniuk and Hollenbach

There was general agreement that this project would continue to move forward.

D. Parks & Recreation Survey

Ms. Thompson noted that the Parks & Recreation Survey has been distributed and that they should be completed and submitted by June 30, 2007.

E. Metal Park Rules Sign Revisions/Upgrade

Mr. Layne stated that when he and Mr. Miller recently met with the Scepter Signs representative a price quotation for providing enhanced park rules signs was requested.

F. Heather Place and Hanover Street Parking Lot Upgrades

There was a recommendation that some type of trench or impediment be placed in the Heather Place parking lot that would inhibit cars from driving across the parking lot.

5. Public Comment

There was not public comment.

6. New Business (continued)

B. Sign Repair/Replacement

Mr. Layne stated that he and Mr. Miller had met with a Scepter Signs representative at Hollenbach Park and that this firm would be replacing this sign within approximately three weeks. He stated that the Township's insurance company had provided a check for the cost for replacing this sign.

7. Adjournment

Ms. Thompson moved that the meeting be adjourned at 9:03 P.M. Chairman Ailes seconded the motion. The motion was approved.

Submitted by Jack Layne, Township Manager

**The next Parks & Recreation Board meeting is scheduled for 7:00 P.M. on
Wednesday, May 9, 2007**