

**MINUTES OF THE PLANNING COMMISSION
UPPER POTTS GROVE TOWNSHIP**

September 12, 2011

The regular meeting of the Upper Pottsgrove Planning Commission was held on Monday, September 12, 2011, at the Upper Pottsgrove Administrative Office, 1409 Farmington Avenue, with Elwood Taylor, Herb Miller, John Bealer and William Hewitt present. Also present were County Planner Michael Narcowich, Township Manager Jack Layne and Recording Secretary Michelle Reddick. The meeting was called to order by Chairman Taylor at 7:00 p.m. There was 1 person in the audience.

APPROVAL OF MINUTES – A motion by Bealer, seconded by Miller, to approve the minutes of June 13, 2011, as written. All aye votes.

PROPOSED ORDINANCE AMENDING THE TOWNSHIP ZONING MAP FOR UPT PROPERTIES FROM R-2 RESIDENTIAL TO RO (RETAIL OFFICE) – Mr. Taylor explained that the proposed ordinance will amend the Township zoning map for the property where the existing Township building is located (1420 Heather Place) from R-2 Residential to RO (Retail Office) in order to allow for the installation of a billboard sign. Mr. Hewitt noted that the County is recommending that an easement be provided for Heather Place Park. Mr. Narcowich explained that this recommendation is being made in order to be consistent with the Comprehensive Plan and guarantee that Heather Place Park does not become commercial. Mr. Taylor explained that this is a recommendation by the County but not required in order for the Planning Commission to recommend approval of the proposed ordinance. A motion by Bealer, seconded by Hewitt, to recommend to the Board of Commissioners approval of the proposed ordinance amending the Township Zoning Map for UPT properties from R-2 Residential to RO (Retail Office). All aye votes.

ADJOURNMENT – A motion by Miller, seconded by Bealer, to adjourn the meeting at 7:07 p.m. All aye votes.

Respectfully submitted,

Michelle L. Reddick
Recording Secretary