

**UPPER POTTS GROVE TOWNSHIP  
SEWER & WATER COMMITTEE MEETING  
OCTOBER 22, 2007**

Committee Members in attendance were Chairman John Bealer, Robert Sloss and Edward O'Brien. David Crock and William Loux were absent. Also in attendance were Chris Pelka, LTL Engineer and Jack Layne, Township Manager.

**I. Call to Order**

Chairman Bealer called the meeting to order at 7:08 P.M.

**II. Approval of Minutes [August 30, 2007]**

Mr. O'Brien moved that the August 30, 2007 meeting minutes be approved with the revision of **IV. Reports A. Flow Report** "...minimal problems with similar (not same) meters..." Mr. Sloss seconded this motion. The motion was approved.

**III. Public Comment**

There was no public comment.

**IV. Reports**

**A. Flow Report**

Mr. Pelka discussed the July 2007 to September 2007 Flow Report data. He noted that the old Poplar Street meter did not measure velocity but that the new meter does so. Mr. Sloss asked why the meters are seemingly always out for repair. Mr. O'Brien questioned whether the Poplar Street meter had been repaired or replaced. He further stated that the meters should be read by the Township but maintained by a contractor, that there have been ongoing meter problems for the past two years and that an engineer should spec the meter to make certain that the meters work properly. Mr. O'Brien recommended that the Township maintain a contract with an instrumentation firm. Mr. Sloss stated that the system had not been working properly.

**V. Updates**

**A. Wolf Run Project public water service installation**

Mr. Layne stated that Amendment Number II for the Wolf Run Project totaling \$350,000 had been submitted to the Pennsylvania Department of Environmental Protection (PADEP) officials for their approval. The Amendment would provide needed funding for public water service installation for Coolidge and Commerce. He added that PADEP is paying 100% of the cost for public water service installation. He stated that although the Township had paid approximately \$79,000 to the Borough of Pottstown for tapping fees the Township had received over \$100,000 in funding from the Wolf Run Project for administrative, engineering and legal costs.

## **B. Regal Oaks**

Chairman Bealer provided an overview of present and proposed future operations for the Regal Oaks Wastewater Treatment Facility (Facility). He stated that Township staff had recently met with PADEP representatives regarding the Facility. Mr. O'Brien stated that safety concerns that were noted in the recent report provided by Applied Water Management stated that a meter was needed prior to entering confined spaces. He recommended that the engineer do an annual Facility inspection as well as the pump stations and equipment, meter pits, manhole covers, etc. and that these items be placed in the Engineer's Report and Review.

## **VI. Old Business**

### **A. Farmington West Project**

Mr. Pelka stated that four easements were needed for the Farmington West Project. Mr. O'Brien asked whether needing these four easements might delay the Project. Mr. Pelka responded that they could delay the Project.

### **B. I&I resolution effort**

Mr. Pelka stated that efforts would be made to verify the Flow Report data.

### **B. Budget review**

Mr. Layne distributed a Sewer & Water Committee Budget Update to the Committee and recently approved Township bills for their review. Mr. O'Brien recommended that the Township be proactive with respect to the procurement of equipment that would not wear out in the near future.

## **VII. New Business**

- Mr. Layne stated that there had been an illicit discharge into Sprogel's Run along Charlotte Street by Burger King.
- The next Sewer & Water Committee would begin at 5:00 P.M. on Monday, November 26, 2007 because the Board of Commissioners had scheduled a Budget meeting for 7:30 P.M. that evening.

## **VIII. Adjournment**

Mr. Sloss moved that the meeting be adjourned at 8:48 P.M. Mr. O'Brien seconded the motion. The meeting was adjourned.

Submitted by Jack Layne, Township Manager

**The next Sewer & Water Committee meeting is scheduled for 5:00 P.M.  
Monday, November 26, 2007**