

**UPPER POTTS GROVE TOWNSHIP  
SEWER & WATER COMMITTEE MEETING  
SEPTEMBER 27, 2010**

Committee Members in attendance were Chairman John Bealer, Michael HENZES and David CROCK. Jeffrey Nason and Ed O'Brien were absent. Also in attendance were Keith KEHL, Elaine Brodi, Charles Garner, Township Solicitor, Chris Hannum, LTL Engineer, and Jack Layne, Township Manager.

**I. Call to Order**

Chairman Bealer called the meeting to order at 5:03 P.M.

**II. Approval of Minutes [May 24, 2010]**

Mr. HENZES moved that the May 24, 2010 meeting minutes be approved as submitted. Mr. CROCK seconded this motion. The motion was approved.

**III. Public Comment**

Mr. KEHL stated that he would agree to pay only 40% of the \$200 quarterly sewer fee. He further stated that he had signed the easement allowing for sewer work to be done on his property under protest. He added that while workers were installing the public sewer they performed this work over the 10 foot right-of-way. Mr. Garner stated that those who have an easement maintain their property where the easement was specified. Mr. KEHL stated that he could only pay the property taxes and mow the area. He stated that he preferred to pay for sewer service costs based on usage and not at a fixed rate. He stated that his property had not been returned to the condition that it was prior to the sewer work being completed. Mr. Hannum stated that the contractor should restore the property to the way it was prior to the sewer construction. Mr. Garner noted that Mr. KEHL's property was to be staked as designated. It was noted that those who would be servicing and maintaining the sewer line would have access to his easement. Mr. CROCK recommended that the Township check Mr. KEHL's property to insure that it is returned to its condition prior to the sewer installation.

Ms. Brodi requested that the Township review her request that her sewer charges be reduced. Mr. Hannum stated that Ms. Brodi could opt to a metered reading method for her sewer as opposed to the present fixed rate. He also pointed out that if the number of EDUs was reduced for her property but her usage rate would increase above the number of EDUs designated then she would be charged a tapping fee for additional EDUs. Mr. Garner stated that the Township has been making efforts to have sewer charges based on usage rather than at a flat rate. Mr. Hannum asked Ms. Brodi about the number of washers and the cost for usage at her Laundromat.

**IV Old Business**

**A. Status of PENNVEST Program**

**1. Regal Oaks Pump Station Project**

**2. Farmington Avenue West Project**

**1. Regal Oaks Pump Station Project:**

Mr. Hannum stated that this project was very close to completion. He stated that the contractor was completing the remaining restoration efforts.

**2. Farmington Avenue West Project:**

Mr. Hannum stated that the Farmington Avenue West project was also very close to completion and that the contractor was in the process of completing the remaining restoration efforts.

**B. Proposed New Sewer Ordinance**

It was noted that there had not been any further action on this endeavor at this time.

**C. Flow Reports**

Mr. Hannum stated that the flow rates have been low due to low rainfall.

**V. New Business**

**A. Requests for waiver of penalties for late sewer payments**

Mr. Layne stated that a resident had requested a waiver of a \$20 penalty for the late payment of a Regal Oaks sewer bill. Mr. Layne asked whether the Committee would consider the allowance of a five-day grace period for late payments received within five days of the stated due date of a sewer bill. Following a brief discussion on this matter, there was a consensus that a five-day waiver or grace period should not be implemented. They further stated that residents had more than 30 days notice to pay the stated sewer bills and that that time frame should be sufficient.

**IX. Adjournment**

Mr. Crock moved that the meeting be adjourned at 6:27 P.M. Mr. HENZES seconded the motion. The meeting was adjourned.

Submitted by Jack Layne, Township Manager

**The next Sewer & Water Committee meeting is scheduled for 5:00 P.M.  
Monday, November 22, 2010**