

**UPPER POTTS GROVE TOWNSHIP
SEWER & WATER COMMITTEE MEETING
MARCH 25, 2013**

Committee Members in attendance were Chairman John Bealer, Vice Chairman David Crock and Ed O'Brien. Michael Henzes and James Payne were absent. Also in attendance were Keith Kehl, Christopher Pelka, Township Engineer, Charles Garner, Township Solicitor and Jack Layne, Township Manager.

I. Call to Order

Chairman Bealer called the meeting to order at 5:07 P.M.

II. Approval of Minutes [January 28, 2013]

Mr. O'Brien moved that the January 28, 2013 meeting minutes be approved as submitted. Vice Chairman Crock seconded this motion. The motion was approved.

III. Reports

A. Engineer's Report

Mr. Pelka provided the Engineer's Report. Highlights of his Report included the following:

- An update of the proposed Corrective Action Plan (CAP) was provided. He noted that he had provided a letter to Cardno BCM regarding the CAP status on March 20, 2013. This letter summarized activity regarding the permanent meters, the status of the temporary meters, the televising of the sewer mains, laterals and building sewers on Farmington Avenue from Fujiyama's to the Borough line and the six building sewers in Regal Oaks and the Manhole #104 repair.
- He stated that the Flow Reports for December and January were revised due to the clog at the Applebee's meter. The revised flows were below the Township's Requested Capacity. Mr. O'Brien asked whether the clog was caused by grease. Mr. Pelka responded that it had not been caused by grease. He added that an email notification will now be sent to Mr. Pelka when the flow level is above normal. Mr. O'Brien suggested that this initial email notification be sent to Frank Quinter with Mr. Pelka being copied.
- Mr. Pelka stated that Cleaver Cable had begun the approximately four week televising project. He stated that one of the manholes had a major leak and that another manhole exhibited inflow, although it had an inflow protector.
- Mr. Pelka noted that the Township Resolution authorizing an increase to \$3954 for the tapping fee had been approved by the Board of Commissioners. Mr. O'Brien inquired as to why the \$1,200 Township Connection Fee had not been increased since 1994.

- Mr. Pelka stated that Hach had recalibrated all six meters in January in the presence of Township, Pottstown and LTL representatives. He stated that minor adjustments were made to five of the six meters and that the clog at Applebee's had been flushed. Mr. O'Brien suggested that the meters should be calibrated on a quarterly basis as opposed to on an annual basis. Mr. Pelka stated that he would investigate the cost for having these meters calibrated on a quarterly basis.
- Mr. Pelka noted that a letter had been mailed to the Borough from Lower Pottsgrove Township representing the views of Lower Pottsgrove, West Pottsgrove and Upper Pottsgrove Township regarding the proposed Borough Authority's Capital Improvement Plan. He stated that a meeting was requested with the Borough to discuss this matter. Mr. O'Brien asked when was the date of the agreement with the Borough. Mr. Garner stated that the last agreement date was 2005. Mr. O'Brien asked whether the Chapter 94 Report from the Borough had been provided. Mr. Layne responded that it had been received on Saturday.

IV. Public Comment

Mr. Kehl stated the following:

- What was the status of the silt fence that was located near his property along Gilbertsville Road? He requested that it be taken down because it was an eyesore. Mr. Pelka stated that he would contact Frank Quinter regarding this matter.
- He requested that a sign be placed in the area near the Cherry Tree open space area that adjoins his property clearly specifying what area is Township Open Space and what area is his property.
- He asked about the status of the construction of the proposed Cross Roads development. Mr. Garner stated that this proposed 51 unit development was probably not going to be constructed due to the present economy and that the Dry EDU Ordinance would not impact on the project since it had been approved prior to the approval of this Ordinance. Mr. O'Brien emphasized that the developer was responsible for water running off of their property.

V. Updates

- There were no new updates.

VI. Old Business

A. Flow Report, B. Corrective Action Plan (CAP) update, C. Proposed Five-Year Capital Improvement Plan review/update, D. Tapping Fee review and the E. Televising Plan update

Items A. through E. were discussed under the Engineer's Report.

VII. New Business

There was no New Business

VIII. Adjournment

Mr. O'Brien moved that the meeting be adjourned at 5:51 P.M. Vice Chairman Crock seconded the motion. The meeting was adjourned.

Submitted by Jack Layne, Township Manager

**The next Sewer & Water Committee meeting is scheduled for 5:00 P.M.,
Tuesday, May 28, 2013**