

**UPPER POTTS GROVE TOWNSHIP
SEWER & WATER COMMITTEE MEETING
NOVEMBER 25, 2013**

Committee Members in attendance were Chairman John Bealer, Vice Chairman David Crock and Michael Henzes. Ed O'Brien and James Payne were absent. Also in attendance were Christopher Pelka, Township Engineer, Charles Garner, Township Solicitor and Jack Layne, Township Manager.

I. Call to Order

Chairman Bealer called the meeting to order at 5:07 P.M.

II. Approval of Minutes [September 23, 2013]

Vice Chairman Crock moved that the September 23, 2013 meeting minutes be approved as submitted. Mr. Henzes seconded this motion. The motion was approved.

II. Reports

A. Engineer's Report

Mr. Pelka provided the Engineer's Report. Highlights of his Report included the following:

- Mr. Pelka stated that the September and October flows were still very low.
- Mr. Pelka stated that Tom Weld had sent a letter to him regarding the Corrective Action Plan (CAP) that was in response to Mr. Pelka's letter to Mr. Weld regarding the timing of CAP Phase 2 and 3 items. Mr. Pelka stated that the most economical expenditure for the CAP would be to continue the installation of the Manhole Inflow Protectors throughout the system, particularly on N. Hanover Street. Mr. Layne noted that the Township did not have adequate funding available to do the N. Hanover Street project that had been proposed earlier this year.
- Township Commissioners did approve the return of Cleaver Cable Construction to complete the televising of the laterals that were initially determined to be inaccessible. Mr. Pelka noted that the groundwater conditions were still not favorable for Cleaver to return to complete the televising services.
- Mr. Layne stated that Mark Thompson had some concern with the proposed Agreement. Subsequently, this Agreement was revised by the Township and resubmitted to Mr. Thompson for his approval. Mr. Layne stated that he had not yet received a response from Mr. Thompson to the proposed revised Agreement.
- Mr. Pelka stated that the review of the Porter Road Pump Station's revised flow did indicate that Upper Pottsgrove Township should receive a credit for approximately \$12,000 due to the fact that there was a meter error. This meter error caused the cost to the Township to be much higher in 2013 than it should have been.

- There was a brief discussion regarding the proposed construction of 58 single-family units for the Sprogels Run project. It was noted that there had not been recent activity regarding this endeavor.

IV. Public Comment

There was no Public Comment.

V. Updates

There were no updates provided.

VI. Old Business

A. Flow Report, B. Corrective Action Plan (CAP) update, C. Proposed Five-Year Capital Improvement Plan review/update and the D. Televising Plan update

Items A. through D. were discussed under the Engineer's Report.

B. 2014 Annual Budget

Chairman Bealer noted that the Township's 2014 Annual Budget was proposing no tax increase but a Sewer Rate increase of \$15 per quarter.

VII. New Business

There was no New Business.

VIII. Adjournment

Vice Chairman Crock moved that the meeting be adjourned at 5:35 P.M. Mr. Henzes seconded the motion. The meeting was adjourned.

Submitted by Jack Layne, Township Manager

**The next Sewer & Water Committee meeting is scheduled for 5:00 P.M.,
Monday, January 27, 2014**