A meeting of the Open Space and Recreation Board was held on Tuesday, May 3, 2022. Those present were Greg Churach, Charles Note, Dennis Elliot, Sherry Paup, Gary Novack and Tricia McCloskey. Also present was Township Manager Michelle Reddick, Planning & Zoning Admin Sherri Griffith, and Al Gryga from CMC Engineering. Commissioner Cathy Paretti was present in the audience.

**PLEDGE OF ALLEGIANCE** – Those assembled pledged allegiance to the flag.

**APPROVAL OF MINUTES FROM April 5, 2022** – Motion by C. Note, second by G. Novack, and unanimously carried to approve the April 5, 2022, minutes as presented.

**REPORTS**

1. **Green Allies ~** Ken Hamilton mentioned it’s been crazy busy the last 2 weeks. There was 30 people that showed up for the bird walk and about 300 people came for the Easter Egg Hunt, and 17 people showed up for the Bee keeping workshop.

Youth Empowerment Day ~ 13 non-profits from across the region that came to Arboretum along with students from local schools. Received lots of positive feedback & comments on Facebook. K. Hamilton asked why does the township mow one side of the road & not the front of the Arboretum. G. Churach said if the trash is removed they will mow it. K. Hamilton asked for wood chips in 2 areas. G. Churach asked to be shown the areas. M. Reddick can ask Kummerer if they have any available. G. Churach mentioned that vehicles should not be parked down @ the organic farm. G. Churach asked if he wanted ropes back @ Sussell Park, K. Hamilton said yes. G. Churach will have PW drop them off at the Arboretum.

1. **PAARC ~** C. Paretti Report:

1. I reported to PARRC that UPT will host a fishing derby on June 11th, and they are waiting for more information so it can be posted on the PARRC website and FB page.

2. Tricia from PAARC explained to the board that the trend of parks is going towards being more inclusive of everyone. She explained the difference between accessible and inclusive. A destination can be accessible by being easy to get to or outfitted for a handicapped person to get in to but not inclusive meaning that once a handicapped person accesses the park there may not be anything for them to do so it is not inclusive.

3. Tricia is going to do a Seasonal Events Calendar, example included, so to get any event into the calendar we need to submit it to her in an email with all the information included.

4. To date, Tricia has spent 4.2% of her time on UPT. We have the lowest percentage of time out of the 7 municipalities.

5. PARRC is looking to hire an intern for the spring/summer season. The information can be found on the PARRC website. The internships are part­time and the information can be found on the PARRC website under Careers.

6. I attended the PMRPC meeting after the PARRC meeting, and it was listed that UPT was awarded a $25,000.00 grant for the Schwenk Road Trailhead Phase 1 project.

**NEW BUSINESS**

1. **Discuss leasing of Malmberg Property for hay farming:** Motion by C. Note, second by D. Elliott and unanimously carried to approve farming on the property.
2. **Discuss maintenance of entrance to Turnberry Farms:** C. Paretti mentioned that multiple people in the development have been cleaning up that area. The Township would like to thank those that are involved in keeping the entrance clean.

**OLD BUSINESS**

1. **Status on Gilbertsville Rd Trail Crossing:** S. Griffith suggested waiting till next month to give a better update as Pete from LTL Consultants will be speaking to Fran from PennDOT who is currently on vacation.
2. **Green Allies First Friday participation:** G. Churach let D. Elliott know if he was interested in this to go ahead and call Ken. D. Elliot thanked the Board.
3. **Discuss Fishing Derby at Sure Catch Pond:** D. Elliot has asked if ambulance should be there or not? G. Churach said he will call. Contact area businesses for prizes, Biggest, smallest & most fish. Looking into Stowe Lions Club to provide the hot dogs, chips & soda. The event starts @ 9 am to 1 pm (13 & under don’t need a license) Rain date: Sunday, June 12th.
4. **Discuss Hollenbach Master Plan with CMC Engineering:** Discussed changes to plan, such as keeping 2 existing fields instead of adding a 3rd field, lights for safety & security, remove amphitheater, and keep second pavilion & playground where amphitheater could go. The crossing of Hanover Street was discussed in detail. The original location shown on plans will not work due to resistance from affected neighbors. Alternatives were discussed, with the preferred location being at the Fox Hill Trailhead, but this location has problems of limited sight distance. CMC suggested conducting a mini traffic study, and will provide information on an engineering firm he has used in the past.Also discussed sewer and water connections and need to find out more information on this matter. Install meadows to cut down on mowing. Disc golf to be kept at Hollenbach. Al from CMC Engineering is to revise plans & send out for comments and then have public meeting.

**CHAIR REPORT** – Received PA H&W Foundation grant check for Schwenk trailhead/parking area. Received PECO grant check for Sussell Park tree planting. Both of these projects to start in fall. PW Director needed before that time. PW to keep receipts and cancelled checks for all materials, and time sheets for labor. Tricia will complete closeout report.

Sent email to PLL regarding railing repairs, trash cleanup, and door painting.

Railing has been repaired and painting will be done. They deny being responsible for trash.

Desires permission to add shed. UPT will require size of shed and sketch of proposed location.

Received price to repair gate and fence =$800. Gave contractor ok to proceed.

PW completed all repairs on list we provided last month except need to finish up at pond. I added a few new items with Michelle’s permission. Weed whacking at Prout Farm garden fence cannot be done without destroying rodent barrier below. Suggest assigning a budget cost code to itemize farming income. Also suggest standardizing farming contract terms.

Have not heard from farmer regarding Prout lease.

**BOARD COMMENTS** – D. Elliott ~ Inclusive Grants ~ asked about researching paving around our ponds to make them inclusive. G. Churach mentioned them being currently stoned and expensive to pave. C. Note asked what the status is with painting signposts. C. Note will get a list of supplies needed to get it done.

**PUBLIC COMMENTS** – None

**EXECUTIVE SESSION** – The Board convened in an Executive Session at 8:35 pm, took no formal action. The Board reconvened at 8:55 pm.

 **ADJOURNMENT** – Meeting was adjourned at 8:56 PM.

Respectfully submitted,

Sherri Griffith

Planning & Zoning Administrator