

**Minutes of the Board of Commissioners  
Upper Pottsgrove Township**

**October 6, 2008**

A meeting of the Board of Commissioners was held on Monday, October 6, 2008, at the Upper Pottsgrove Township Administrative Offices, 1409 Farmington Avenue, with Commissioners DeLena, Dolan, Noll, Spaide and Taylor present. Also present were Solicitor Charles D. Garner, Jr., Township Manager Jack P. Layne, Jr., Public Works Director Frank Quinter and Township Secretary Cynthia Saylor. Mr. Taylor called the meeting to order at 7:02 P.M. There were 3 people and a Mercury reporter present in the audience.

**MOMENT OF SILENCE** - Mr. Taylor requested a moment of silence in honor of the men and women who have served and are currently serving our country in the armed forces.

**PLEDGE OF ALLEGIANCE** - Those assembled pledged allegiance to the flag.

**PUBLIC COMMENT:** None

**NEW BUSINESS:**

**APPROVAL OF REVIEW EXTENSION FOR #7-08 LEVENGOOD SUBDIVISION** - A motion by Dolan, seconded by Spaide, to approve a 60 day review extension from October 12, 2008, for the Levengood Subdivision. All aye votes.

**APPROVAL OF REVIEW EXTENSION FOR #8-08 BARNETTE/KEER/ORZOLEK SUBDIVISION** - A motion by Spaide, seconded by Noll, to approve a 90 day review extension from October 12, 2008, for the Barnette/Keer/Orzolek Subdivision. All aye votes.

**APPROVAL OF REQUEST TO REDUCE THE NUMBER OF EDU'S FOR 955 NORTH HANOVER STREET** - A motion by DeLena, seconded by Spaide, to approve the request to reduce the number of EDU's allocated for 955 North Hanover Street from sixteen (16) to fourteen (14) retroactive to January 1, 2008. All aye votes.

**APPROVAL OF REQUEST TO PURCHASE A 4-WHEEL DRIVE UTILITY VEHICLE FOR PROVIDING MAINTENANCE AND SAFETY-RELATED SERVICES FOR OPEN SPACE PROPERTY AND PEDESTRIAN WALKING TRAILS** - Public Works Director, Frank Quinter, discussed the maintenance and accessibility of the Goose Run Trail by the Highway Department, Police Department and/or Fire Department and noted there is a major concern regarding public safety. Mr. Quinter stated he received a State Contract proposal from Robert E. Little, Inc. for the purchase of a 4 wheel drive utility vehicle in the amount of \$8,506.62. When Commissioner Noll questioned the fund the expenditure would be paid from Mr. Quinter stated the Open Space Fund. After a brief discussion, a motion by Spaide, seconded by Noll, to approve the purchase of a 4-wheel drive utility vehicle for providing maintenance and safety related services for the open space property and pedestrian walking trails. All aye votes.

**OLD BUSINESS:**

**CODDINGTON VIEW ESCROW RELEASE #3 FOR PHASE III** - A motion by Dolan, seconded by DeLena, to approve Escrow Release #3 for Phase III of the Coddington View Subdivision in the amount of \$54,902.91 as recommended by the Township Engineer. All aye votes.

**AUTHORIZATION TO EXTEND THE CLOSING DATE FOR THE SALE OF THE STAUFFER HOUSE TO OCTOBER 8, 2008** - A motion by Spaide, seconded by Dolan, to approve the extension of the closing date for the sale of the Stauffer house to October 8, 2008. All aye votes.

**OTHER PUBLIC COMMENT:** None.

**COMMISSIONERS COMMENTS:**

**COMMISSIONER NOLL** - Expressed his thanks and appreciation to the Jill Ludy, Sue Thompson and members of the Staff who participated in the Community Day activities. Mr. Noll requested that the administrative parking lot be cleared of debris for Election Day.

**TOWNSHIP MANAGER** - Expressed his thanks and appreciation to Evan Brandt, reporter for the Pottstown Mercury, for referring Upper Pottsgrove Township to participate in the Schuylkill River Festival which will be held on Saturday, October 11, 2008.

**APPROVAL OF MINUTES** - A motion by DeLena, seconded by Spaide, to approve the September 15, 2008, minutes as presented. All aye votes.

**EXECUTIVE SESSION** - At 7:20 P.M. Commissioner Taylor announced there would be an Executive Session to discuss potential litigation, personnel and real estate matters. The meeting reconvened at 8:13 P.M. with no decisions being made.

**ADJOURNMENT** - There being no further business, a motion by DeLena, seconded by Dolan, to adjourn the meeting at 8:15 P.M. All aye votes.

Respectfully submitted,

Cynthia H. Saylor,  
Township Secretary